

Township of Millstone

Ordinance No. 19-17

PLEASE TAKE NOTICE: That Ordinance 19-17 published herewith was introduced at a meeting of the Township Committee of the Township of Millstone on the 23rd day of November 2019 and was read for the first time. Said Ordinance was considered for final passage on the 4th day of December 2019 and has been finally adopted. Kathleen Hart, Municipal Clerk

AMENDING CHAPTER II (ADMINISTRATION) PAYROLL OF THE REVISED GENERAL ORDINANCE OF THE TOWNSHIP OF MILLSTONE BY FIXING SALARY RANGES OF THE TOWNSHIP OFFICIALS AND EMPLOYEES; IN THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, AS FOLLOWS:

SECTION 1: The officials and employees designated shall receive within the annual salary ranges indicated subject to the terms and conditions of employment, for 2019 and 2020, in accordance with the CWA Contract term, January 2019 through December 2022:

<u>TITLE</u>	<u>Min</u>	<u>Max</u>
Mayor.....	\$ -	\$ 7,321.00
Township Committee.....	\$ -	\$ 7,112.00
Business Administrator.....	\$ 1,000.00	\$ 70,000.00
Web/PEG/Newsletter.....	\$ 1,000.00	\$ 7,000.00
Technical Support.....	\$ 1,000.00	\$ 6,000.00
Administrative Assistant.....	\$ 15.00 hr.	\$ 20.00 hr.
Qualified Purchasing Agent.....	\$ 1,000.00	\$ 15,000.00
Health Benefits Coordinator.....	\$ 1,000.00	\$ 7,000.00
Municipal Clerk/Assessment Clerk.....	\$ 1,000.00	\$ 62,000.00
Deputy Township Clerk.....	\$ 1,000.00	\$ 35,000.00
Vital Statistics Registrar.....	\$ 1,000.00	\$ 3,000.00
Deputy Vital Statistics Registrar.....	\$ 1,000.00	\$ 1,500.00
Clean Communities Advocate.....	\$ 1,000.00	\$ 15,000.00
Clean Communities Coordinator.....	\$ 1,000.00	\$ 4,000.00
Animal Control Coordinator.....	\$ 1,000.00	\$ 6,000.00
Certified Municipal Financial Officer.....	\$ 1,000.00	\$ 81,000.00
Treasurer.....	\$ 1,000.00	\$ 55,000.00
Finance Clerk.....	\$ 1,000.00	\$ 30,000.00
Tax Collector/Search Officer.....	\$ 1,000.00	\$ 55,000.00
Deputy Tax Collector.....	\$ 1,000.00	\$ 50,000.00
Tax Collector Clerk - Backup.....	\$ 15.00 hr.	\$ 26.00 hr.
Tax Assessor.....	\$ 1,000.00	\$ 71,000.00
Tax Assessor Clerk/Inspector.....	\$ 1,000.00	\$ 26,000.00
Land Use Administrator.....	\$ 1,000.00	\$ 66,000.00
Open Space/Farmland Secretary.....	\$ 1,000.00	\$ 52,000.00
Construction Code Official.....	\$ 1,000.00	\$ 35,000.00
Technical Assistant to Construction Official.....	\$ 1,000.00	\$ 46,000.00
Construction Secretary.....	\$ 1,000.00	\$ 30,000.00
Technical Assistant.....	\$ 1,000.00	\$ 36,000.00
Building Inspector/Sub-Code Official.....	\$ 15.00 hr.	\$ 47.00 hr.
Plumbing Inspector/Sub-Code Official.....	\$ 1,000.00	\$ 37,000.00
Fire Protection Inspector/Sub-Code Official.....	\$ 15.00 hr.	\$ 48.00 hr.
Electrical Inspector/Sub-Code Official.....	\$ 1,000.00	\$ 35,000.00
Temporary Inspectors.....	\$ 25.00 hr.	\$ 42.00 hr.
Code Enforcement Officer.....	\$ 1,000.00	\$ 29,000.00
Code Enforcement/Recycling Assistant.....	\$ 1,000.00	\$ 31,000.00
Zoning Official.....	\$ 1,000.00	\$ 12,000.00
CPWM (Certified Public Works Manager).....	\$ 1,000.00	\$ 34,000.00
Public Works Crew Chief.....	\$ 15.00 hr.	\$ 30.00 hr.
Public Works Assistant Coordinator.....	\$ 15.00 hr.	\$ 25.00 hr.
Public Works Senior Operator.....	\$ 15.00 hr.	\$ 24.00 hr.
Public Works Operator.....	\$ 15.00 hr.	\$ 20.00 hr.
Public Works Laborer with CDL.....	\$ 15.00 hr.	\$ 19.00 hr.
Public Works Laborer without CDL.....	\$ 15.00 hr.	\$ 18.00 hr.
Buildings & Grounds Maintenance Custodian.....	\$ 15.00 hr.	\$ 17.00 hr.
Recycling Coordinator.....	\$ 1,000.00	\$ 17,000.00
Recycling Yard Operator.....	\$ 15.00 hr.	\$ 23.00 hr.
Parks Manager.....	\$ 1,000.00	\$ 50,000.00
Recreation Coordinator.....	\$ 1,000.00	\$ 44,000.00
Recreation Clerk.....	\$ 15.00 hr.	\$ 17.00 hr.
Summer Recreation Director.....	\$ 1,000.00	\$ 10,000.00
Municipal Court Judge.....	\$ 1,000.00	\$ 25,000.00
Court Administrator.....	\$ 1,000.00	\$ 65,000.00
Violations Clerk.....	\$ 15.00 hr.	\$ 20.00 hr.
Municipal Drug Alliance Coordinator.....	\$ 15.00 hr.	\$ 30.00 hr.
Municipal Drug Alliance Teachers.....	\$ -	\$ 30.00 hr.
Videographer.....	\$ 15.00 hr.	\$ 40.00 hr.
Floater.....	\$ 15.00 hr.	\$ 17.00 hr.
Temporary Employee.....	\$ 10.00 hr.	\$ 25.00 hr.

SECTION II: LONGEVITY

As a reward for service in 2019, permanent employees are entitled to receive as additional compensation, a longevity payment to be paid during the period of November 1 to December 31. Refer to Article XIV of the Township of Millstone's Collective Bargaining Agreement for eligibility details. Effective 1/1/20, Longevity awards will be rolled into each employee's annual salary, and will be eliminated for new employees hired after 1/1/20. Refer to Collective Bargaining Agreement 2019-2022 for further details.

SECTION III: All salaries and wages shall be paid bi-weekly, except Mayor and Township Committee, which shall be paid quarterly. Deductions shall be made for federal withholding tax, social security tax, medicare tax, and state income tax. Where applicable, deductions shall be made for state unemployment, disability tax, NJ State pension and health benefit contributions, DCRP, contributory life insurance, deferred compensation plan contribution, union dues, and other elective deductions.

SECTION IV: Additional S/W notes, as follows:

- 1) Environmental Commission Secretary shall receive \$75.00 for regular minutes and \$25 for executive minutes, and \$100 per meeting.
- 2) The Township will provide shirts with collars to the Construction Department Inspectors, Code Enforcement Official, Code Enforcement Assistant, Tax Assessor and Tax Assessor Clerk/Inspector equal to the number of days per week that they work on an annual basis. The Township will also provide a jacket, not to exceed \$150, which will be replaced on a salvage system. Refer to Collective Bargaining Agreement 2019-2022 for further details.
- 3) Court personnel shall receive \$45 per call-out up to two hours, and \$20 per hour thereafter.
- 4) The salary range for all summer recreation counselors is \$9.50 - \$18/hr.
- 5) Overtime rate for hourly employees is 1 1/2 X hourly rate, in excess of 40 hours.

SECTION V: Any Ordinance or parts thereof, which are inconsistent and conflicting with this Ordinance, are hereby repealed.

SECTION VI: This Ordinance shall become effective upon final adoption and passage according to law.

BY ORDER OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MILLSTONE.

Fiore Masci, Mayor
Kathleen Hart, Township Clerk