

MILLSTONE TOWNSHIP HISTORIC PRESERVATION COMMISSION
ZOOM MEETING
7:30
June 15, 2023
Meeting Minutes

CALL TO ORDER

- This meeting was called to order by Commissioner Chair Butch at 7:37 PM

FLAG SALUTE

ROLL CALL

- Attendees: Commissioner Bruins, Commissioner Onitiri, Commissioner Ragosa, Commissioner Butch, Commissioner Blackwell
- Absent: Commissioner Castagliola, Commissioner Muhammad
- Guest in Attendance: Doreen Polhemus, Township Historian

CORRESPONDENCE

- 107 Millstone Road inquiry regarding potential sale of house and remodel
 - HPC will need to get involved if there is a desire to demolish a part of the house due to its listing on the Monmouth County Historic Sites Inventory and Township's Masterplan

COMMITTEE REPORTS

1. NJ Heritage Tourism Grant
 - a. June 20- Stakeholders Meeting at the Baird Homestead's Allen Barn
 - i. Patrick from HRI will give out the final draft of the report.
 - ii. Light refreshments will be included.
2. Historic Scenic By-ways
 - a. N/A
3. Interviews
 - a. This committee will be renamed to "Oral History" for future reference
4. Education
 - a. 6th grade day
 - i. All children enjoyed it, but found it challenging

NEW BUSINESS

1. Organizations to Join
 - a. Commission wants to allocate \$225 total to join Living History Farm and Agricultural Association, Oral History Association and Howell Living History Farm for 1 year to see how we can benefit from these memberships

- i. Commissioner Bruins made a motion to approve this allocation of funds to join these 3 organizations.
 - 1. Commissioner Ragosa seconded the motion.
 - a. Unanimous vote of approval for the motion
2. Chapter Book Updates
 - a. Dick VanZant met with Commissioner Butch and was very happy with the windmill and the plaque placed with it.
 - b. Commission to take a trip to visit the gristmill in Walnford.
 - i. People outside of the commission will be invited
 - 1. Friends group and anyone associated with the Chapter Books
 - c. First draft of the Elizabeth Conover Chapter Book needs to be completed
 - i. Need to determine what size book we want
3. Current Grants
 - a. Monmouth County Municipal Open Space Grant
 - i. Schoolhouse going up and is now getting framed
 - ii. Bell has been repaired
 - iii. Parking area still needs to be complete
 - b. Preservation Grant
 - i. Baird Homestead's siding wood has been purchased and contractor will be repairing the siding
 - 1. Vinyl siding will be replaced with wood siding
 - a. Current wood siding that is damaged will be replaced
 - ii. A window in the kitchen might need to be replaced
 - iii. Color selection of house still needs to be picked out
4. Future Grants
 - a. Marketing Tourism
 - i. Website, events...etc.
 - b. NJ Historic Trust for 4-room Clarksburg School
 - i. Overhaul of roof, siding, windows, tile floor inside, heating, HVAC
5. Tannery Easement
 - a. Want to protect the remnants of the tannery wall that is there
 - b. Need to work on the language on how to protect this land
 - i. Want to put up signage and provide public access
 - 1. Idea for a possible trail

ANNOUNCEMENTS

- July 20- Second Stakeholders Meeting for Interpretive Plan

MOTION TO ADJOURN

- Having no further business, Commissioner Onitiri adjourned at 8:31PM. Commissioner Ragosa second that motion in which the meeting was concluded.

NEXT MEETING

- July 20, 2023

Meeting Minutes taken by Historic Preservation Commission's Secretary, Grace A. Ragosa