

**MILLSTONE TOWNSHIP
OPEN SPACE PRESERVATION COUNCIL
NOVEMBER 19, 2020
MEETING MINUTES**

Due to the Covid-19 Pandemic State of Emergency the Millstone Township Open Space Preservation meeting scheduled for Wednesday, November 19, 2020 at 7:30 p.m. was conducted using a conferencing platform. Members of the public had the option to attend the meeting by calling into 609-915-3444.

MEETING CALLED TO ORDER:

Ms. Butch called the Meeting to Order at 7:35 p.m.

READING OF ADEQUATE NOTICE

Let the minutes show that adequate notice of this meeting, as required by P. L. 1975, Chapter 231, has been provided by publication in The Asbury Park Press and The Times of Trenton, posted on the Township bulletin board and filed with the Township Clerk on February 13, 2020.

ROLL CALL:

Present: (10) Butch, Butewicz, Datello, Grbelja, Madeam, Morelli, Oxley, Scott (arrived 7:45 p.m.), Smith (Alt 1) and Riggan (Alt 2)

Absent: (1) Blackwell

PUBLIC COMMENTS:

Ms. Butch opened the public comment portion of the meeting to the public at 7:37 p.m. Seeing no public comment, she closed that portion of the meeting at 7:37 p.m.

APPROVAL OF MEETING MINUTES: MAY 28, 2020

Ms. Butch stated the corrections she noticed are; Ms. Honigfeld was spelled incorrectly, the Clambake was only cancelled due to COVID-19 and there are corrections under Finance and Legislative Awareness. Members having read the Meeting Minutes accepted to approve the minutes with amendments, Ms. Oxley made the motion to approve the minutes and DM/Grbelja offered a second. Roll call Vote: Butch, Butewicz, Datello, Grbelja, Madeam, Morelli, Oxley and Smith voted yes to approve with amendments.

APPROVAL OF MEETING MINUTES: OCTOBER 22, 2020

Ms. Butch offered the corrections of Chair Scott's name be corrected throughout the minutes. Members having read the Meeting Minutes accepted to approve the minutes with revisions. DM/Grbelja made the motion to approve the minutes and Mr. Madeam offered a second. Roll Call Vote: Butch, Butewicz, Datello, Grbelja, Medeam, Oxley, Scott, Smith voted yes to approve with revisions.

NEW BUSINESS:

Conservation Easement Hand Out

DM/Grbelja would like the homeowner protection issues to be expanded regarding fertilizing, removal of vegetation in the conservation easements and restrictions on building in the conservation easements. The Council will also request the Zoning Officer review the trifold and reply with his recommendations.

OLD BUSINESS:

Park Guide:

Ms. Butch stated that Ms. Scott and herself will set up a meeting with Andrew DeFelice, Director of Recreation, to work on the park guide. Further discussion to follow.

Fall/Winter Newsletter:

Ms. Donato would like the bird article on pg. 2 to reference a name as opposed to writing in first person, “my” or “I”.

Deputy Mayor Grbelja suggested to put Ms. Donato’s name at the end for the article.

Ms. Donato suggested to put “photos courtesy of Michelle Donato”.

Chair Scott would like the “Open Space and Farmland Preservation Council” mentions to be changed to “Open Space Council” in the newsletter.

All agreed to use “Open Space Council” and “photos courtesy of Michelle Donato”.

DOT Trails Grant:

Ms. Riggan and Mr. Medeam will be working to submit this grant in 2021.

Millstone Park

Ms. Butch stated that work is being done at Millstone Park; laying the asphalt for the hardcourt, staking the baseball diamond, awarding the contract for the storage building and breaking ground in the next two weeks, and the Christmas tree (10-12 foot Conocolor Fir) and the memorial tree for Roger Steib will be planted before the end of November.

Municipal Open Space Stewardship

Chair Scott spoke with Mr. Smith to head the stewardships and they will get a list to put a plan into effect to get a couple properties completed.

Finance:

Ms. Butch went over the Open Space Trust Activity for June 2020 – present.

Legislative Awareness

Ms. Butch reported there are bills being put forward for the new legislative session that will be reviewed at the next Open Space meeting.

Update Planning Board and Board of Adjustment:

Deputy Mayor Grbelja stated there is nothing to report.

At 8:19 PM, a Motion to move to executive session was made by DM/Grbelja with a Second offered by Ms. Butch.

AYES: (9) Butch, Butewicz, Datello, Grbelja, Madeam, Morelli, Oxley, Scott, Smith (Alt 1)

NAYS: (0)

ABSTAIN: (0)

Ms. Butch requested an update from Green Acres tallying the balance still available to Millstone Township on previous property preservations. When may Millstone Township expect another reimbursement check?

Having no further business to discuss, a motion to adjourn was made by DM/Grbelja with a second offered by Ms. Oxley and by unanimous vote the meeting adjourned at 8:24 PM.

Respectfully Submitted,

Robin Tillou