

**MILLSTONE TOWNSHIP  
OPEN SPACE PRESERVATION COUNCIL  
THURSDAY, JULY 28, 2022  
215 Millstone Road, Millstone Twp.  
MEETING MINUTES**

**MEETING CALLED TO ORDER:**

Chairperson Scott called the Meeting to Order at 7:32 p.m.

**READING OF ADEQUATE NOTICE**

The adequate notice was read by Secretary DeFelice: Let the minutes show that adequate notice of this meeting, as required by P. L. 1975, Chapter 231, has been provided by publication in The Asbury Park Press and The Times of Trenton, and posted on the Township bulletin board and filed with the Township Clerk on April 22, 2022.

**ROLL CALL:**

Present: (6) Blackwell, Davis, Madeam, Morelli, Scott, Ziner

Absent: (3) Butewicz, Riggan, Smith

**PUBLIC COMMENTS:** Chairperson Scott opened the public comment portion of the meeting at 7:33 p.m. Seeing no public, she closed that portion of the meeting at 7:33 p.m.

**APPROVAL OF MINUTES:** June 23, 2022

Chairperson Scott made a motion to approve the minutes from June 23, 2022 and Councilperson Blackwell offered a second.

Roll Call: Blackwell, Davis, Madeam, Scott and Ziner voted in favor.

**CORRESPONDENCE:** Secretary DeFelice spoke with Dan Lichtman about his interest in Open Space activities. He was expected to attend the meeting today.

**OLD BUSINESS:**

**SPRING ROAD** – Chairperson Scott has been corresponding with the Township legal regarding the issue of getting a clear title to the property. The process could cause a significant delay in acquiring the property. The Environmental company has been put on hold pending resolution with the Title.

**BARNEGAT BAY PRESERVE** – The Township engineer is looking into obtaining a Community Development Block Grant to offset the cost of providing the ADA access to the Preserve walkway and bird blind. The Township engineer and Ms. Rosati are still waiting for clarification from the DEP on placement of the boardwalk section along the water. Councilperson Blackwell asked if it was an elevation or location issue. Secretary DeFelice noted that the main issue was location due to the high-water mark requirement. The blind would be raised but the question was how close to the water line can it be placed. Committeeperson Davis inquired about the easement from the Millstone Elks for use of their handicapped parking. Township Administrator Abernethy is dealing with the Millstone Elks on that issue. The Township is waiting for approvals for the relocation of the parking locations.

**CHALLENGER PLAYGROUND** – The contractor is still waiting for the materials to arrive in order to begin. Expecting late August/September start.

**MILLSTONE PARK PHASE II GRANT**- The Township Ad Hoc Committee met to discuss items

needed to complete the grant. The council inquired about the deadline for completing Phase 2. Councilperson Blackwell inquired about the condition of the hard court areas. The courts are cracking and peeling in multiple spots. A 3<sup>rd</sup> party was brought in to evaluate the situation and assess the recommended repair process. A sub contractor will be repairing and patching the cracks and levelling out high spots. Chairperson Scott inquired about the warranty deadline. Secretary DeFelice noted that the warranty is for 2 years and starts when the contract has been closed out which has not occurred yet. Committeeperson Davis noted that the Township Committee was assured that the patchwork and repair scheduled will correct the issues that have been identified.

CLARKSBURG CULTURAL CENTER – Chairperson Scott noted that the project has been placed on hold. She will communicate with the Historic Commission to get up to date information.

**NEW BUSINESS:** NONE

**COMMITTEE REPORTS:**

NEWSLETTER – August 1<sup>st</sup> is the deadline for preliminary articles to be given to the Secretary. Chairperson Scott requested a list of the articles that are outstanding. Secretary DeFelice noted that no Open Space articles have been sent in yet. Chairperson Scott and Ag Chairperson Butewicz will do a joint introduction article. Chairperson Scott will speak with Ms. Butch about any other Ag articles. Councilperson Madeam will send in his article on Millstone Wildlife. Chairperson Scott will reach out to Councilperson Riggins for her article on Migration.

FUNDRAISING – No movie nights are planned for this year.

GRANT WRITING – Matt Shaffai working on CDBG for ADA access to the Barnegat Preserve. No status update.

STEWARDSHIP – Secretary DeFelice spoke with both Livak and Horzempa regarding the trail easement on their properties. It was confirmed that there is no access from Forman Road. A review of the Green Acres letter shows that the sign should be placed in the back of the Livak property near the pond.

PLANNING BOARD – Nothing to report

**EVENTS:**

Landowner Meet & Greet – After speaking with the Millstone Elks, it was determined that the cost to rent their hall would be too high. The Township suggested either the Community Center or Wagner Farm Park. Chairperson Scott suggested that the Baird Homestead could host the event since any food would be catered. Chairperson Scott will touch base with Chairperson Butewicz to determine the location.

Monmouth Conservation Training – Chairperson Scott will make arrangements with Jenna Cosimo at Monmouth Conservation on having a presentation and training scheduled for the September meeting.

At 7:57 p.m., Chairperson Scott made a motion to leave the regular session and enter into Executive Session. Councilperson Ziner offered a second. By unanimous vote the Council left the Regular

Session and entered into Executive Session.

At 8:44 p.m the Council returned to the Regular Meeting.

Seeing no further business, Chairperson Scott made a motion to adjourn and Committeeperson Davis offered a Second. Meeting adjourned at 8:45 p.m.

Respectfully Submitted  
Andrew DeFelice, Open Space Preservation Council Secretary