

**MILLSTONE TOWNSHIP  
OPEN SPACE PRESERVATION COUNCIL  
THURSDAY, JANUARY 26, 2023  
215 Millstone Road, Millstone Twp.  
MEETING MINUTES**

**MEETING CALLED TO ORDER:**

Chairperson Scott called the Meeting to Order at 7:33 p.m.

**READING OF ADEQUATE NOTICE**

The adequate notice was read by Secretary DeFelice: Let the minutes show that adequate notice of this meeting, as required by P. L. 1975, Chapter 231, has been provided by publication in The Asbury Park Press and The Times of Trenton, and posted on the Township bulletin board and filed with the Township Clerk on February 16, 2023.

**ROLL CALL:**

Present: (9), Blackwell, Butewicz, Davis, Madeam, Ming, Morelli, Scott, Smith, Ziner  
Absent: (0)

**OATH OF OFFICE:** The Oath of Office was given to Mr. Davis, Ms. Scott and Mr. Ziner

**ELECTION OF THE CHAIRMAN:** Councilperson Ziner made a Motion to nominate Kelly Scott as Chairperson and Councilperson Blackwell offered a Second.  
All voted in favor to appoint Ms.Scott as Chairperson.

**ELECTION OF VICE-CHAIRPERSON:** Chairperson Scott made a Motion to nominate Mark Blackwell as Vice-Chairperson and Chairperson Ziner offered a Second.  
All voted in favor to appoint Mr. Blackwell as Vice-Chairperson

**MEETING SCHEUDLE:** Chairperson Scott made a motion to approve the meeting schedule and Councilperson Butewicz offered a second. All voted in favor.

Adopting a monthly meeting schedule to be held at 7:30 pm on the fourth Thursday of the month unless otherwise noted or advertised. These meetings will be held in-person at the Millstone Court Building located at 215 Millstone Road.

February 23, 2023  
March 23, 2023  
April 27, 2023  
May 25, 2023  
June 22, 2023  
July 27, 20223

August 24, 2023  
September 28, 2023  
October 26, 2023  
\* November 16, 2023  
\* December 21, 2023  
January 25, 2024

**2023 SUBCOMMITTEES:** Chairperson Scott reviewed the subcommittees that council members will need to participate in. Everyone helps with the Clambake and Stewardship.

**Finance** - Mr. Davis and Ms. Scott

**Fundraising** – Ms. Butewicz, Ms. Ming, Ms. Scott

**Grant Writing** – Mr. Madeam

**OSP Stewardship** - Everyone

**Planning Board** – Mr. Ziner

**PUBLIC COMMENTS:** Chairperson Scott opened the public comment portion of the meeting at 7:44PM and closed at 7:44PM

**APPROVAL OF MINUTES:** October 27, 2022

Chairperson Scott made a motion to approve the minutes from October 27, 2022 and Councilperson Ziner offered a second.

Roll Call: Ms. Ming, Ms. Morelli, Ms. Scott, Mr. Smith and Mr. Ziner voted in favor.

**CORRESPONDENCE:** NONE

**OLD BUSINESS:**

SPRING ROAD – 30 day extension granted to remove tires and complete additional environmental testing. DPW will be on site on Monday to begin tire removal. Closing date set for February 24<sup>th</sup>.

BARNEGAT BAY PRESERVE – Still waiting on DEP. Need to get update from engineer.

CHALLENGER PLAYGROUND – Playground completed and open.

MILLSTONE PARK PHASE II GRANT- Hard court repairs are complete. There is a 2 year performance bond that starts when the project is closed out. Horseshoe pits are ready to be installed. Bocce Court border was poured by contractor working on the playground. Baseball field bids went out and should be awarded early February. Need to push Recreation to set up another Ad Hoc meeting.

CLARKSBURG CULTURAL CENTER – 2<sup>nd</sup> grant was awarded. Both grants total \$350,000 and are matching grants. Demolition scheduled.

WINDMILL AND GREENHOUSE – The windmill has been installed. Took about 4 days and came in under budget. The greenhouse next to the windmill needs to be refurbished to permit year round usage.

Chairperson Scott made a motion to repair and upgrade the greenhouse to allow for year round planting and to match the \$85,000 funding approved by the AG Council for both the windmill and greenhouse. Jeff Smith offered a second.

All voted in favor. The project will be overseen by the Open Space Council.

**NEW BUSINESS:**

2022 Accomplishments – 1 newsletter, the Clambake, Buono trail cleared and marked, Doctor's Creek trail at Millstone Park marked. Received funds from Green Acres for Cady Property, Burnt Tavern Road and Perl Acres North property. Held a landowner meet and greet.

2023 Goals – 2 newsletters, steward 4 properties, Clambake, Close out an open grant and close on a target property.

2023 Budget – Discussion concluded on keeping the budget numbers from last year.

Spring Newsletter – Target April 30<sup>th</sup> for the mailing of the newsletter. Gene will assist Mark with writing an article on the Windmill. Pictures of the Challenger Playground and maybe an article. The Clambake will be advertised on the back.

**EVENTS:**

The Clambake will be held on Sunday, June 4, 2023 at Wagner Farm Park. Ticket pricing will be kept the same as long as seafood prices do not rise significantly.

**COMMITTEE REPORTS:**

No reports at this meeting

At 8:26 p.m., Chairperson Scott made a motion to leave the regular session and enter into Executive Session. Mr. Davis offered a second.

At 8:59 p.m the Council returned to the Regular Meeting.

A discussion on the Green Acres Supplemental Funding Application ensued. The following properties will be added to the request:

11.52 Acres near Burnt Tavern Rd

135 Acres involving the Millstone River Watershed

72 Acres involving the Toms River Watershed

Approximately 50 Acres near Olde Noah Hunt Road

The Spring Road property currently under contract

The Burnt Tavern Road property currently in negotiations.

Chairperson Scott moved to add these properties to the funding request application. Ms. Butewicz offered a second. All voted in favor.

Seeing no further business, Mr. Davis made a motion to adjourn and Chairperson Scott offered a Second. Meeting adjourned at 9:01 p.m.

Respectfully Submitted

Andrew DeFelice, Open Space Preservation Council Secretary