

**MILLSTONE TOWNSHIP  
OPEN SPACE PRESERVATION COUNCIL  
THURSDAY, SEPTEMBER 28, 2023  
215 Millstone Road, Millstone Twp.  
MEETING MINUTES**

**MEETING CALLED TO ORDER:**

Chairperson Scott called the Meeting to Order at 7:32 p.m.

**READING OF ADEQUATE NOTICE**

The adequate notice was read by Secretary DeFelice:

**ROLL CALL:**

Present: (8), Blackwell, Butewicz, Davis, Madeam, Ming, Morelli, Scott, Ziner

Absent: (2), Harper, Smith

**PUBLIC COMMENTS:** No public. Opened and closed at 7:34 PM

**APPROVAL OF MINUTES:** August 24, 2023

Chairperson Scott made a motion to approve the minutes from August 24, 2023 and Councilperson Ziner offered a second.

Roll Call: Mr. Blackwell, Mr. Davis, Ms. Ming, Ms. Scott and Mr. Ziner voted in favor.

**CORRESPONDENCE:** NONE

**OLD BUSINESS:**

SPRING ROAD – Township closed on the purchase in September. Moving forward with lead remediation. Need to go out to bid due to the level of costs quoted. The bid package will request assistance with filling out the grant to get reimbursed for the remediation cost.

BARNEGAT BAY PRESERVE – DEP established water line. Twp engineer working on getting bid package out to begin the project.

MILLSTONE PARK PHASE II GRANT-Grant extension for end of December was approved. Need to have Ad Hoc meeting to make sure everything is in place to proceed with closing out the grant. PM's subcontractor, Straight Edge, needs to complete some hard court repair work yet. Once that is complete, the engineer can issue the final change order and the TC can pass a resolution closing out the project.

The walking/riding trail is being extended to make a complete loop.

CLARKSBURG CULTURAL CENTER – Project is moving along.

WINDMILL AND GREENHOUSE – Greenhouse still in the planning stage.

CLARKSBURG SCHOOL (MUNICIPAL BLDG) – Grant application was denied.

195 HOLDING COMPANY- Block 57, Lot 30.01. Burnt Tavern Road. Located behind CKV. Township has closed on this property. The debris pile was removed by DPW last week.

MILLSTONE PARK Pavilion Grant – A grant application was submitted on July 12<sup>th</sup> for a \$500,000 matching grant to build a pavilion at Millstone Park. Announcement on award is made in December.

**NEW BUSINESS:**

**COMMITTEE REPORTS:**

NEWSLETTER- Open Space is responsible for the Fall newsletter. Councilperson Harper has written a letter as a new resident to Millstone. The deadline for articles passed and we are still short 4-5 articles. Chairperson Scott will provide the letter from the Chair. Ms. Butewicz will write an article on bamboo. Ms. Butch will be asked to provide an article or 2.

FINANCE – The Chairperson no longer gets reports from the Township Finance Dept. Committeeperson Davis does not have an update.

GRANT WRITING – None

STEWARDSHIP – Will start stewardship in late Fall. Chairperson Scott will reach out.

PLANNING BOARD – Nothing to report.

**EVENTS:**

Millstone Day – September 10<sup>th</sup> 12:00pm - 5:00pm – Weather caused many vendors and residents to stay away. Once the weather cleared, it went well. Very low turnout.

At 7:49 p.m., Chairperson Scott made a motion to leave the regular session and enter into Executive Session. Committeeperson Davis offered a second.

At 8:43 p.m the Council returned to the Regular Meeting.

Seeing no further business, Chairperson Scott made a motion to adjourn and councilperson Ming offered a Second. Meeting adjourned at 8:43 p.m.

Respectfully Submitted  
Andrew DeFelice, Open Space Preservation Council Secretary