

**MILLSTONE TOWNSHIP  
PLANNING BOARD  
OCTOBER 14, 2020  
MEETING MINUTES**

Due to the Covid-19 Pandemic State of Emergency the Millstone Township Planning Board meeting scheduled for Wednesday, October 14, 2020 at 7:30 p.m. was held using the Zoom Video Conferencing platform. Members of the public have the option to attend the meeting either by using a device (PC, laptop, tablet, or smartphone) or by dialing in via telephone. This information was provided on the Township Website and on the Planning Board Agenda.

The Meeting is called to order at 7:30 p.m.

Salute to the Flag.

Reading of Adequate Notice by Chairman Newman

Roll Call: Present: Beck, Curtis, Grbelja, Oxley, Ziner, Pepe and Newman

Absent: Conoscenti, Pado, Pinney and Arpaia.

Late: Pinney (7:44 p.m.)

**APPROVAL OF MEETING MINUTES: August 12, 2020**

The Board has reviewed the Meeting Minutes. A Motion to approve the minutes was made by from Deputy Mayor Grbelja and a Second offered by Ms. Oxley . Roll Call Vote: Grbelja, Oxley, Beck, Curtis, Ziner and Pepe voted yes to approve.

**APPROVAL OF MEETING MINUTES: September 9, 2020**

The Board has reviewed the Meeting Minutes. A Motion to approve was made by Ms. Curtis and Second offered by Mr. Ziner. Roll Call Vote: Curtis, Ziner, Grbelja, Oxley and Beck voted yes to approve.

**PUBLIC COMMENT PORTION:** 15-Minute Limit. Acting Chairman Newman opened the public comment portion at 7:36. Seeing no public comment, he closed the public comment portion at the same time.

**AMENDMENT TO THE MASTER PLAN:**

Pursuant to N.J.S.A. 40:55D-28, the Planning Board of the Township of Millstone has prepared an amendment to the Community Facilities Plan Element of the Millstone Township Master Plan. That amendment is intended to update the Master Plan element to recognize that in 2020 the Millstone Township Fire District assumed primary responsibility as the Emergency Medical Service (EMS) provider and for ambulance service for the Township.

Attorney Steib advised that proper service was made in order for the Board to hear the amendment to the Community Facilities portion of the Master Plan.

Attorney Steib swore in Board Planner McKinley Mertz. Planner Mertz provided that in November 2017, the Board had adopted the Full Master Plan. She explained that in 2020, the Township's Fire District took over the Township's Emergency Medical Services and they are now providing the Township's Ambulance Service. Planner advised that this is a fairly substantial change stating that it is therefore important to amend the Community Facilities portion of the Master Plan to recognize this change. It is a straight forward amendment and we have added a link to represent those changes. The former First Aid Building is being used for storage and the EMS services are operated out of the Fire Department building.

Chairman Newman made reference to the Ordinance 20-03 adopted by the Township that transfers the authority to the Fire division. Planner Mertz explained that the Board's charge is to adopt the Master Plan Amendment.

Attorney Steib advised that the Board could make a Motion to adopt the Amendment to the Master Plan and memorialize the Motion in one vote. Chairman Newman made the Motion to approve the Master Plan Amendment and simultaneously memorialize the Resolution that had been received by the Board. Vice-Chairman Pepe offered a Second. Newman, Pepe, Beck, Grbelja, Oxley, Curtis and Ziner voted yes.

At 7:44 p.m. Ms. Pinney joined the Meeting and was sworn in by Attorney Steib as an Alternate I member of the Board.

Seeing no further business, Chairman Newman called for a Motion and Second to adjourn. Ms. Pinney made the Motion and Chairman Newman offered a Second and at and by unanimous vote the meeting adjourned at 7:45 p.m.

Respectfully submitted,

Pamela D'Andrea