



**MILLSTONE TOWNSHIP PLANNING BOARD  
SPECIAL MEETING MINUTES  
December 4, 2024**

Virtual Meeting conducted remotely using Zoom Conferencing Platform

The Millstone Township Planning Board Special Meeting was called to order by Chairman Newman on Wednesday, December 4, 2024 12:00 p.m. and held virtually using the “Zoom” Conferencing Platform. Notice of this meeting was provided in accordance with the Open Public Meetings Law.

Ms. Sims read the Open Public Meetings Act Statement.

There was a salute to the Flag.

Roll call for the below members was called:

Present: Chairman Newman, Vice-Chairman Pado, C/M Ziner, C/W Zabrosky, Mr. Lambros, Mr. Pepe and Mr. Parrino (Alt. I).

Absent: Mr. Beck, Mr. Kotby, Ms. Sinha, and 1 vacant seat (Alt. II).

Attending: Michael Steib, Esq., Board Attorney; Matt Shafai, PE, PP, Board Engineer; McKinley Mertz, AICP, PP, Board Planner; Danielle B. Sims, Board Secretary.

Mr. Parrino was seated for Mr. Beck. Secretary Sims confirmed the Board has a quorum.

**PUBLIC COMMENTS:**

Chairman Newman noted that this is a special with only the purpose of going into executive session, so there will not be any public comments.

**MINUTES:**

None.

**RESOLUTION(S):**

None.

**APPLICATION(S) BEFORE THE BOARD:**

None.

**CLOSED SESSION:**

Chairman Newman called for the Board to go into Executive Session in order to discuss pending litigation matters, making a motion to adopt a resolution under the Open Public Meetings Act to go into executive session; which was seconded by Mr. Pepe; with all Board members in favor; none opposed. Mr. Ryan Walker, member of the public, appeared and inquired if the public has a right to hear the discussion. Attorney Steib confirmed members of the public are excluded. The public meeting room was cleared and the Board went into executive session.

The Board went back onto record. On a motion from Chairman Newman, which was seconded by C/W Zabrosky, the Board voted to exit the Executive Session and proceed with the special meeting, with all in favor; none opposed.

**NEW/OLD BUSINESS:**

None.




**BOARD DISCUSSION/CORRESPONDENCE:**

None.

**ADJOURNMENT:**

With no further business and with all in favor, Chairman Newman closed the meeting.

Respectfully submitted,

  
Danielle B. Sims, Board Secretary