

**Millstone Township
Recreation Commission
Meeting Minutes
October 4, 2021**

Vice-Chairperson Simels opened the Meeting at 7:32 p.m.

Statement of notice is read.

Roll Call: Present: C/Simels, C/Skowronski, C/Kilcomons, C/Lourenco, C/Strickland (7:35), C/Randazzo, C/Italiano
C/Curtis

Absent: C/Adornetti

Public Comment: Opened Public Comment at 7:36 p.m., closed at 7:36 p.m.

Adult Programs: C/Strickland noted that adult volleyball is delayed 1 week until more registrations come in.

Basketball: C/Kilcomons noted that basketball registration needs to be opened even though the Recreation Coordinator position has not been filled yet and there is no longer a basketball board.

Acting Secretary DeFelice commented that the Township has suggested that the Recreation Commission create a Junior Board Coordinator to handle the responsibilities on the weekend of monitoring the gyms during basketball games.

C/Kilcomons noted that it's a lot of work for an individual to set-up the gym, coordinate the refs, assign the Jr. Board and monitor the gyms from about 8:30am through 6:00pm depending on the number of teams. Even when there was an active Basketball Board, the responsibility usually fell on 1 or 2 people willing to commit to the time needed.

A motion to pay for a Junior Board Coordinator who will be responsible for gym set up, monitoring gyms and coordinating Junior Board coverage for recreation basketball games over the 10 week season at a rate of \$350 per week. C/Kilcomons moved the motion and C/Simels offered a second.

C/Simels, C/Skowronski, C/Kilcomons, C/Lourenco, C/Strickland, C/Randazzo, C/Italiano voted in favor.

Discussion ensued regarding the lack of a Recreation Coordinator. The position has been vacant since August and there are too many responsibilities associated with recreational programs to not have a full time employee dedicated to the Department. C/Italiano and C/Randazzo will draft a letter on behalf of the Commission to send to the Township Committee urging for quicker action on filling the position.

Pop Warner Football: C/Kilcomons noted that Hightstown cancelled their 12U program. Millstone was able to place 4 players onto their roster for Pop Warner. Due to concerns over COVID, the decision by Pop Warner to proceed with the tournament for Flag football at Rutgers Stadium was last minute. A&M Redbirds had to pay the fee directly instead of going through the Recreation Department.

A motion to reimburse A&M Redbirds for 2 flag teams to play in the Pop Warner Flag Tournament held at Rutgers Stadium at up to \$150 per team. C/Kilcomons moved the motion and C/Strickland offered a second.

C/Simels, C/Skowronski, C/Kilcomons, C/Lourenco, C/Strickland, C/Randazzo, C/Italiano voted in favor.

Pop Warner Cheer: Nothing to report

Flag Football:

C/Strickland – The Millstone flag program is going well but getting referees is difficult.

Soccer: C/Italiano – Millstone United Travel Soccer would like to take over the entire Recreational soccer program if the Recreation Commission is willing. MUTS would handle uniforms and supplies. MUTS currently runs the Pre-K to 2nd grade instructional program and coaches 3rd grade and up. Instead of Recreation reimbursing MUTS, just charge a reduced fee for use of the fields and lights. MUTS would take over responsibility for lining Brandywine and the soccer fields at

assigned at Millstone Park. C/Italiano would provide an email from MUTS detailing the responsibilities between MUTS and the Township.

C/Italiano noted that the access to the lights at Millstone Park is an issue. Rather than a few people with keys to turn on the lights and bypass the auto control program, it would be better if each liaison from the Commission had remote access through the Musco Control App. This would provide better flexibility in handling situations that arise when lights are needed to be turned on or off earlier or later than was originally scheduled. Each person would have a sign in for traceability. The lights now have a curfew of 10:30PM programmed in that can't be bypassed by other users.

A motion was made for each Recreation Commissioner who is a liaison to programs using Millstone Park to have access to the Musco Light Control Program. C/Italiano moved the motion and C/Strickland offered a second.

C/Simels, C/Skowronski, C/Kilcomons, C/Strickland, C/Randazzo, C/Italiano, C/Curtis voted in favor.

Lax: Nothing to report

Wrestling: Nothing to report

Millstone Day: C/Randazzo will send out a summary of the feedback received from vendors and participants for next month's meeting.

Buildings and Grounds: C/Skowronski noted that the front door at Wagner still has not been fixed.

Acting Secretary DeFelice commented that there is finally a contract to repair the septic system but DPW has not secured a contract for the door yet.

Code of Conduct: A certified letter was sent to the individual who violated the Code of Conduct but they have refused to accept it. The Township will work to help address the situation.

Tree Lighting: C/Kilcomons and C/Randazzo will review plans for a tree lighting ceremony at Millstone Park.

C/Kilcomons motioned to adjourn the meeting. C/Skowronski offered a second. Meeting adjourned at 9:03pm