

TOWNSHIP OF MILLSTONE  
Meeting Room, 215 Millstone Road, Millstone Township, NJ 08535

**NOVEMBER 7, 2018 @ 8:00 PM**

**Mayor Dorfman calls the meeting to order at 7:05P.M.**

**ROLL CALL:** Mayor Dorfman - present, Committeeman Kuczinski - present, Committeeman Masci –absent, Committeewoman Grbelja - arrives at 7:07pm. Also in attendance – Attorney – Andrew Ball and Municipal Clerk – Maria Dellasala.

**STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.**

**I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 27, 2017.**

**RESOLUTION TO GO INTO EXECUTIVE SESSION, (18-195) Moved C/Kuczinski, Second C/Ferro.**

Committee Discussion: None

VOTE:

AYES: C/Ferro, C/Kuczinski, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: C/Grbelja arrived at 7:07pm, C/Masci

Time In 7:06 pm, Carried Moved, C/Kuczinski, Second C/Ferro © Time 8:04

Time In 8:48 pm Time Out 11:15pm.

**MAYOR DORFMAN CALLS THE REGULAR MEETING TO ORDER AT 8:15 P.M. FOLLOWED BY A FLAG SALUTE AND A MOMENT OF SILENCE.**

The Township of Millstone will be videotaping this meeting for replay on Millstone PEG Channel. By attending this evening, attendees acknowledge this recording and agree to allow their images to be recorded.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person's public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

**PROCLAMATION:**

***HONORING MILLSTONE TOWNSHIP VETERANS MEMORIAL COUNCIL  
HONORING OUR NATION'S VETERANS***

*Our veterans represent the very best of America. They have bravely answered the call to serve in the finest military force in the world, and they have earned the dignity that comes with wearing the uniform and defending our great Country. On Veterans Day, we honor all Americans who have served in the Army, Navy, Air Force, Marines, and Coast Guard, both in times of war and peace. For nearly 100 years, since the end of World War I, Veterans Day has given us a time to pay due respect to our veterans, who have passed the torch of liberty from one generation to the next.*

*Part of paying our respect means recommitting to our Nation's sacred obligation to care for those who have protected the freedom we often take for granted.*

*With respect for, and in recognition of, the contributions our service members have made to the cause of peace and freedom around the world, the Congress has provided (5 U.S.C. 6103(a)) that November 11 of each year shall be set aside as a legal public holiday to honor our Nation's Veterans. We humbly thank our Veterans and their families as we remember and honor their service and their sacrifice.*

*NOW, THEREFORE, I, Gary Dorfman, Mayor of the Township of Millstone, do hereby proclaim November 11, 2018, as Veterans Day, and declaring it to be so in Millstone Township and encourage all Americans to recognize the fortitude and sacrifice of our Millstone Township Veterans Memorial Council.*

<i>Raymond Dothard, Chairman</i>	<i>USAF 1964-1971, 1972, - 1992</i>
<i>Dave Williamson, Vice Chairman</i>	<i>USAF 1965 – 1968</i>
<i>Francis (Frank) Simacek, Sec/Treas</i>	<i>USN 1956 – 1960</i>
<i>William (Bill) Nurko</i>	<i>USN 1966 – 1969, 1969 – 1991</i>
<i>Richard Hileman</i>	<i>USMC 1958 – 1962</i>
<i>Michael Varady</i>	<i>USN 1963 – 1966</i>
<i>Michael Cunningham</i>	<i>USN 1981 – 1987, 2001 – 2002, 2009 – 2011, 2014 - 2015</i>
<i>Jerry Gotlieb, Alternate</i>	<i>USN 1942 – 1944, 1944 – 1954</i>
<i>Gary T. Armatrudo</i>	<i>USA 50 years</i>
<i>Barry Rosenzweig</i>	<i>USA 1966 - 1968</i>

*Proclaimed this 7th. day of November 2018  
Gary Dorfman, Mayor*

M/Dorfman honored a few Millstone Township veterans for their valiant service with the above proclamation and stated that many people went to the polls yesterday within our township and throughout the country to exercise their right to vote. Turnout was about 51%. We recognize and appreciate the sacrifices that have been made that allow us to have those abilities and rights. M/Dorfman reads the proclamation and each veteran in the audience received a copy of the proclamation honoring their service to our country. Below are some pictures of our veterans.



***Raymond Dothard, Chairman Millstone Township Veterans Coalition (US Air Force 1964-1971, 1972-1992)***



***Dave Williamson, Vice Chairman (US Air Force 1965–1968)*** absent from meeting

**Francis (Frank) Simacek, Sec/Treas (US Navy 1956–1960)**



**William (Bill) Nurko (US Navy 1966–1969, 1969–1991) absent from meeting**



**Richard Hileman (USMC 1957–1961)**



***Michael Varady (USN 1963–1966)***



***Michael Cunningham (US Navy 1981–1987, 2001–2002, 2009–2011, 2014-2015)***



***Jerry Gottlieb (US Navy 1942–1944, 1944–1954)***



## **Barry Rosenzweig (US Army 1966-68)**



## **Gary Amatrudo (US Army 1968-2018)**



**Mr. Amatrudo** thanked the Township Committee for recognizing him with a proclamation this past summer when he retired from the service after 50 years of service to our country.

**Mr. Gottlieb** said he is a Millstoner from 1947 and my wife and her family are here since 1944. He grew up here, it is a beautiful town and he loves it here.

**Barry Rosenzweig** is a resident of Jackson and has been an active member in Millstone participating in both Veterans Day and Memorial Day ceremonies as well as education programs in the Millstone Township Schools. Mr. Rosenzweig stated that when he received the email from Maria Dellasala and she stated that the Mayor asked her to reach out to him, I felt like a part of you and to be recognized was absolutely a stunner for him. Thank you for honoring me specifically as an outside person.

**Mr. Dothard** states on behalf of the group here, thank you for honoring us in this fashion. We look at our military service as an honor, duty and privilege. Thank you for respecting our service and giving this honor but it is not necessary because it is our duty.

On Monday, November 12, 2018 at 11:00am, the annual Veterans Day Ceremony will be held at the Veterans Memorial, 470 Stage Coach Road, all residents are encouraged to attend the ceremony.

**NATIONAL PANCREATIC CANCER AWARENESS MONTH**

**WHEREAS**, in 2018, an estimated 55,440 people will be diagnosed with Pancreatic Cancer in the United States, 29,200 men and 26,240 women and it is estimated that 44,330 people, 23,020 men and 21,310 women will die from the disease in 2018; and

**WHEREAS**, Pancreatic Cancer is one of the deadliest cancers, and accounts for about 3% of all cancers in the United States and about 7% of all cancer deaths; and

**WHEREAS**, the average lifetime risk of Pancreatic Cancer for men is about 1 in 63 and women 1 in 65.

**WHEREAS**, Pancreatic Cancer is the only major cancer with a five-year relative survival rate in the single digits at just 7%; and

**WHEREAS**, when symptoms of Pancreatic Cancer present themselves, it is generally late stage, and 70% of Pancreatic Cancer patients die within the first year of their diagnosis while 93% of Pancreatic Cancer patients die within the first five years; and

**WHEREAS**, with research, there is hope and The Lustgarten Foundation supports research to find a cure for Pancreatic Cancer, facilitates dialogue within the medical and scientific community, and educates the public about the disease.

**NOW, THEREFORE**, I, Gary Dorfman, Mayor of the Township of Millstone, join leaders around the country in recognizing the Month of November 2018 as **NATIONAL PANCREATIC CANCER AWARENESS MONTH**, and declaring it to be so in Millstone Township.

**Proclaimed, this the 7th. day of November 2018.**

**Gary Dorfman, Mayor**

**ORDINANCE**

**ORDINANCE 18-12**

**FIRST READING      ORDINANCE AUTHORIZING CONVEYANCE OF A DEED OF EASEMENT HELD BY THE TOWNSHIP ON BLOCK 14, LOT 13 TO THE COUNTY OF MONMOUTH.**

**EXPLANATORY STATEMENT:** This Ordinance authorizes the conveyance of a Deed of Easement held by the Township of Millstone on Block 14, Lot 13 to the County of Monmouth.

Motion to adopt on first reading and authorize publication of same.

Moved C/Kuczinski, Second C/Grbelja. Committee Discussion: None

VOTE:

AYES: C/Ferro, C/Grbelja, C/Kuczinski, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: C/Maschi

Second reading and Public Hearing to be held on December 5, 2018 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

**RESOLUTIONS:    CONSENT RESOLUTION POSTED ON BULLETIN BOARD.  
**ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.****

- 18-196 Resolution Authorizing the Appointment of Individual to Perform Duties of a Municipal Court Administrator When the Municipal Court Administrator or Violations Clerk are Unavailable
- 18-197 Transfer Funds on Current Year Appropriations #1
- 18-198 Resolution Appointing Temporary UCC Plan Official
- 18-199 Resolution Authorizing Interlocal Shared Services Agreement with Monroe Township for Disbrow Hill Road Improvements
- 18-200 Payment of Vouchers for 11-07-18

Motion to adopt, Moved C/Kuczinski, Second M/Dorfman. Committee Discussion: None

VOTE:

AYES: C/Grbelja, C/Kuczinski, C/Ferro, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

**TOWNSHIP COMMITTEE MINUTES:**

- 1. Regular and Executive Session October 17, 2018

Motion to adopt, Moved C/Grbelja, Second C/Ferro. Committee Discussion: None

VOTE:

AYES: C/Kuczinski, C/Ferro, C/Grbelja, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

**NEW BUSINESS:**

Best Practices Check List

Chief Financial Officer Annette Murphy discusses with the township committee the 2018 Best Practice Inventory and the scores the township has received since 2010. Each year there has been a different format, new questions and a passing rate of 75%. Ms. Murphy has meet with Ms. Dellasala and Department Heads to ensure accuracy of our answers. If the town does not meet the percentage it will not receive its final 5% of State Aid. Ms. Murphy and Ms. Dellasala will certify and return. The final score was 89% with 7 no responses which are listed below.

**No. 23** Have sufficient reserves been allocated towards any potential judgment or settlement in a legal matter that or presently ongoing, including toward any deductible requirement imposed by JIF

**No. 32** Has your municipality designated at least one staff member or consultant for community and economic development?

**No. 39** For each grant accepted within the past year, have each grant's benefits exceeded or are they expected to exceed the actual and/or potential costs of the grant?

**No. 49** Does your municipality own any electric vehicles?

**No. 52** Does your municipality only provide health care benefits for full time employees and officials (ie: >30 hours per week)? Only answer "yes" if no part-time elected or appointed officials receive health benefits. If your municipality has part-time elected or appointed officials who elect to take State Health Benefits Program (SHBP) health benefits (or receive a waiver for not doing so) by virtue of serving in their position continuously since May 21, 2010, you must answer "No".



**No. 59** Does your municipality have an established, documented process requiring department heads to submit notice of outside employment to the municipality prior to undertaking that employment?

**No. 60** Upon receiving a notice of outside employment from a department head, does your municipality's human resources office or equivalent assess whether a conflict of interest exists?

**COMMENTS FROM THE DAIS:**

M/Dorfman mentions the brush drop off dates - November 10 and 17. The Recycling Dates - November 7 and 21; December 5 and 19. Veterans Day Ceremony - November 12, 2018 at 11:00am, all are welcome. Holiday Lighting - December 7, 2018 from 6:00pm - 8:00pm at the Millstone Township Fire House. The Millstone Township Recreation's Annual Toy Drive of New unwrapped toys will be held from November 7 - December 8, 2018 Drop off location Municipal Building - 470 Stage Coach Road, Monday - Friday, 8:30am-4:00pm. Also in Recreation Department is ongoing registration for Adult Volleyball, Adult Soccer, Men's Basketball; Boys and Girls Lacrosse - Girls 1st - 8th grade and Boys 2nd - 8th grade. All our program serve fellow citizens and if there is a program that you would like to add please bring to our Recreation Coordinator - Andrew DeFelice. Volunteers are always needed and it's a good way to get to know your neighbors.

Rummage Sale - Sponsored by the Millstone Township Fire Company Ladies' Auxiliary - Saturday, November 17, 2018 from 8am-2pm at the Fire House - 461 Stage Coach Road.

**PRIVILEGE OF THE FLOOR:**

Mayor Dorfman opens the meeting to the public at 8:42 p.m.

1. Barry Frost - Deer Trail Drive - Congratulates new C/Ferro, C/Grbelja and M/Dorfman on their wins. You all deserve a lot of credit for your campaign, you are wonderful leaders. Thank you very much. Some concerns are repair/re-stripping border lines on Millstone Road from Bittner Road to Route 537. Center lines are missing. Also on Carrs Tavern Road there are some traffic control devices, speed bumps, they are quite high - the road is designated at 25 mph can an alternative been found. Mr. Frost has spoken with many residents on Carrs Tavern Road and the speed bumps were put in when there were many children in the area, most no longer have children and hope something can be done about these speed bumps. Those of us who live here love this town and everybody likes to maintain the rural character of the town. Good Luck, and thank you for the privilege of being a committees.

Mayor Dorfman closes the meeting to the public at 8:48 p.m.

Motion to end regular meeting and go back into executive session, Moved C/Kuczinski, Second C/Ferro. © Time Out 8:48 p.m.

Motion to adjourn, Executive Session, Moved C/Grbelja, Second C/Kuczinski. © Time Out 11:15 p.m.

Motion to adjourn, Moved M/Dorfman, Second C/Kuczinski. © Time Out 11:15 p.m.

Tapes of the meeting are available in the Municipal Clerks Office.

November 7, 2018 minutes approved at a Township Committee meeting held on December 5, 2018.

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Maria Dellasala, RMC  
Municipal Clerk