

RESOLUTION NO. 19-201
MEETING DATE: 09-18-19

**RESOLUTION AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION, AT
WHICH THE PUBLIC SHALL BE EXCLUDED**

DM/Grbelja offered the following Resolution and moved its adoption, which was second by **C/Dorfman**.

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12(b); and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

1. The public shall be excluded for the discussion of any action upon the here in after specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 1. Contracts
 2. Potential Litigation

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

ROLL CALL:

AYES: C/Dorfman, DM/Grbelja, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: C/Ferro, C/Kuczinski

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on September 18, 2019.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 19-202

SCHEDULE 19-09-B S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR PAYMENT PRESENTED TO
THE TOWNSHIP COMMITTEE AT A MEETING
HELD ON September 18, 2019

SEE SCHEDULE 19-09-B ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 19-09-B attached.

Fiore Masci, Mayor

Nancy Grbelja, Deputy Mayor

Gary Dorfman, Committeeman

Albert Ferro, Committeeman

Michael Kuczinski, Committeeman

Attest: _____
Kathleen Hart
Municipal Clerk

TOWNSHIP OF MILLSTONE
RESOLUTION NO.19-202
September 18, 2019

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 19-09-B, September 18, 2019, Consolidated Bill List, and the vouchers listed below as Schedule 19-09-B S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

CURRENT FUND

TOTAL CURRENT FUND: \$ 1,316,495.82

SCHEDULE 19-09-B S

PAYROLL FUND

TOTAL PAYROLL TRUST FUND \$ 10,246.88

GENERAL CAPITAL FUND

TOTAL GENERAL CAPITAL FUND \$ 53,727.54

GRANT FUND

TOTAL GRANT FUND \$ 2,815.52

RESERVE TRUST FUND

TOTAL RESERVE TRUST FUND \$ 625.00

BASIN MAINTENANCE TRUST

TOTAL BASIN MAINTENANCE TRUST \$ 102.42

SHADE TREE TRUST

TOTAL SHADE TREE TRUST \$ 0.00

COAH TRUST FUND

TOTAL COAH TRUST FUND \$ 2,658.00

OPEN SPACE FARMLAND TRUST FUND

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 900.00

MUNICIPAL DRUG ALLIANCE FUND

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

VET MEMORIAL FUND

TOTAL VET MEMORIAL FUND \$ 0.00

RECREATION TRUST FUND (DEDICATION BY RIDER)

TOTAL RECREATION TRUST FUND \$ 5,802.62

ANIMAL TRUST FUND

TOTAL DOG TRUST FUND \$ 605.93

TOTAL FOR ALL FUNDS \$ 1,393,979.73

ESCROW

DEVELOPERS ESCROW ACCOUNT UNDER \$5,000

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 5,204.10

DEVELOPERS ESCROW ACCOUNT OVER \$5,000

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 1,577.00

TOTAL FOR ESCROW \$ 6,781.10

RESOLUTION WAS OFFERED BY DEPUTY MAYOR GRBLEJA
AND MOVED ITS ADOPTION;
MOTION WAS SECOND BY COMMITTEEPERSON DORFMAN
RESOLUTION WAS ADOPTED ON THE FOLLOWING ROLL CALL VOTES:

AYES: DM/GRBELJA, C/DORFMAN, M/MASCI

NAYS: NONE

ABSTAIN: NONE

ABSENT: C/KUCZINSKI, C/FERRO

**RESOLUTION NO. 19-203
MEETING DATE: 09-18-19**

**RESOLUTION APPOINTING COMMUNITY DEVELOPMENT
REPRESENTATIVE**

DM/Grbelja offered the following Resolution and moved its adoption, which was second by **C/Dorfman**.

BE IT RESOLVED by the Township Committee of the Township of Millstone that Kathleen Hart is hereby appointed the Community Development Representative from September 18, 2019 through December 31, 2019 for the Township of Millstone.

BE IT FURTHER RESOLVED that the Municipal Clerk forwards a certified true copy of this Resolution to Community Development Director, Hall of Records Annex, One East Main Street, Freehold, New Jersey 07728 and the appointee.

ROLL CALL:

AYES: DM/Grbelja, C/Dorfman, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: C/Kuczinski, C/Ferro

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of September 18, 2019.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 19-204
MEETING DATE: 09-18-19

**RESOLUTION AUTHORIZING THE PURCHASE OF A FORD ESCAPE SUV
AS PER ESCNJ CO-OP**

DM/Grbelja offered the following Resolution and moved its adoption, which was second by **C/Dorfman**.

WHEREAS, the Township Committee of the Township of Millstone wishes to purchase a Ford Escape, Model SE 4WD, from an authorized vendor under the ESCNJ Co-Op Program; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by Local Contracts Law, 40A: 11-12; and

WHEREAS, Beyer Ford is under the ESCNJ Co-Op Number 65MCESCCPS; and

WHEREAS, the Qualified Purchasing Agent recommends the utilization of this contract on the grounds that they can provide the quality of product at the most reasonable price; and

WHEREAS, the cost for the purchase is not to exceed \$23,500; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for this contract are available in the line item number 9-01-22-195-205.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the purchase of a Ford Escape using ESCNJ Co-Op 65MCESCCPS be and is ratified.

ROLL CALL:

AYES: DM/Grbelja, C/Dorfman, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: C/Kuczinski, C/Ferro

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone at its regular meeting held on September 18, 2019.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 19-205
MEETING DATE: 09-18-19

**RESOLUTION AUTHORIZING THE PURCHASE OF AN INTERNATIONAL TRUCK,
AND HOOK LIFT EQUIPMENT AS PER ESCNJ CO-OP**

DM/Grbelja offered the following Resolution and moved its adoption, which was second by **C/Dorfman**.

WHEREAS, the Township Committee of the Township of Millstone wishes to purchase an International Truck, Model Profile 2020 HV507 SFA (HV507) and Hook Lift Equipment, from authorized vendors under the ESCNJ Co-Op Program; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by Local Contracts Law, 40A: 11-12; and

WHEREAS, Mid-Atlantic Truck Centre is under the ESCNJ Co-Op Number 65MCESCCPS, Approval Code CH-156 and Tony Sanchez, LTD is under the ESCNJ Co-Op Number 65MCESCCPS, Approval Code ED-313; and

WHEREAS, the Qualified Purchasing Agent recommends the utilization of this contract on the grounds that they can provide the quality of product at the most reasonable price; and

WHEREAS, the cost for the purchase of the International Truck is \$103,651.50 and the cost of purchase of the Hook Lift Equipment is \$99,462.00; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for this contract are available in the line item number C-04-55-970-901.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the purchase of an International Truck and Hook Lift Equipment using ESCNJ Co-Op 65MCESCCPS be and is ratified.

ROLL CALL:

AYES: **DM/Grbelja, C/Dorfman, M/Masci**
NAYS: **None**
ABSTAIN: **None**
ABSENT: **C/Kuczinski, C/Ferro**

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone at its regular meeting held on September 18, 2019.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO: 19-206
MEETING DATE: 09-18-19

RESOLUTION APPOINTING VIDEOGRAPHERS

DM/Grbelja offered the following resolution and moved its adoption, which was seconded by **C/Dorfman**.

WHEREAS, Millstone Township's PEG Channel is in need of operators to videotape Township Committee Meetings, Planning Board Meetings and Board of Adjustment Meetings; and

WHEREAS, the Administrator has interviewed candidates for the position and has selected and offered the positions to Donna Arbia, as the primary videographer, and Jason Borsuk, as the secondary videographer, effective September 9, 2019, at an hourly rate of \$25.00 per hour, with a minimum of 2 hours, except when the employee is required to work in excess of 40 hours per week for performing the duties of videographer, wherein the rate of pay will then be 1 ½ times the employee's regular hourly rate for each hour of working time in excess of 40 hours in any week or the hourly rate of \$25.00 per hour whichever is greater.

BE IT FURTHER RESOLVED that a copy of this resolution, certified by the Township Clerk to be a true copy be forwarded to the Administrator, Chief Financial Officer, Donna Arbia and Jason Borsuk.

ROLL CALL:

AYES: DM/Grbelja, C/Dorfman, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: C/Kuczinski, C/Ferro

I HEREBY CERTIFY the foregoing to be a true copy of the resolution adopted by the Millstone Township Committee at its regular meeting of September 18, 2019.

Kathleen Hart, RMC
Municipal Clerk

**RESOLUTION NO. 19-207
MEETING DATE: 09-18-19**

**RESOLUTION CHANGING VIOLATIONS CLERK PHYLLIS IOZZI
TO PART-TIME STATUS**

DM/Grbelja offered the following Resolution and moved its adoption, which was second by **C/Dorfman**.

WHEREAS, on June 3, 2019 Phyllis Iozzi requested a change to her status to part-time, working 16 hours a week at a rate of \$15.00 an hour; and

WHEREAS, effective September 23, 2019 Phyllis Iozzi requested to reduce her hours to 14 hours per month at a rate of \$15.00 an hour.

BE IT RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy be forwarded to the Municipal Court Judge, Monmouth County AOC, Court Administrator and to the appointee.

ROLL CALL:

AYES: DM/Grbelja, C/Dorfman, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: C/Kuczinski, C/Ferro

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of September 18, 2019.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 19-208
MEETING DATE: 09-18-19

RESOLUTION APPOINTING BUILDING INSPECTOR

DM/Grbelja offered the following Resolution and moved its adoption, which was second by **C/Dorfman**:

WHEREAS, there is an opening within the Construction Department for an Building Inspector of the Township; and

WHEREAS, the Township Committee has reviewed the position for which appointment is necessary.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that Nicholas Van Wagner is hereby appointed Building Inspector at a salary of \$11,649.00, term expires December 31, 2019.

BE IT FURTHER RESOLVED that the appointment made hereby is effective September 23, 2019.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy shall be forwarded to each of the following:

- (1) Nicholas Van Wagner – Building Inspector
- (2) Construction Code Official
- (3) Annette Murphy - Township's Chief Financial Officer
- (4) Roger K. Staib – Business Administrator

ROLL CALL:

AYES: DM/Grbelja, C/Dorfman, M/Masci
NAYS: None
ABSENT: None
ABSTAIN: C/Kuczinski, C/Ferro

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of September 18, 2019.

Kathleen Hart, RMC
Municipal Clerk