

TOWNSHIP OF MILLSTONE
Meeting Room
215 Millstone Road
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE
RE-ORGANIZATION AGENDA
JANUARY 2, 2019 @ 7:00 pm**

C/Dorfman calls the meeting to order at 7:00 p.m. followed by Flag Salute and a moment of Silence.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 19, 2018.

Oath of Office administered to Committeemen Gary Dorfman and Nancy Grbelja, by Freeholder Lillian Burry. Freeholder Burry states it's a great honor for her to be here tonight and states that C/Grbelja sits on many County Boards, she is a great servant to the community and doesn't know how the town would survive without her.

ROLL CALL: Committeeman Dorfman – present, absent, Committeeman Masci – present, Committeewoman Grbelja -present. Committeeman Kuczinski - present, Also in attendance: Attorney, Robert Munoz, Municipal Clerk/Administrator, Maria Dellasala and Deputy Municipal Clerk Kathleen Hart.

Municipal Clerk Maria Dellasala asks for a motion for Mayor:

C/Dorfman nominates C/Masci as Mayor for the year 2019, and states that everyone is qualified to be the Mayor and it is his honor and privilege to nominate C/Masci as Mayor, Second by C/Grbelja.

VOTE:

AYES: C/Dorfman, C/Ferro, C/Grbelja, C/Kuczinski, C/Masci.
NAYS: None
ABSTAIN: None
ABSENT: None

M/Masci states that this is the 2nd. time he is filling this seat, the last time he covered for C/Kuczinski when he was Mayor and it is my privilege to sit here. Thank you all for coming out tonight and thank you Gary - if I can present half of how Gary Dorfman did - he was fantastic. My journey starts with my parents who came to this country with nothing and came the right way. I was born in Newark and raised in Carteret, in a loving home. All my siblings are here tonight as is my wife and kids. M/Masci goes on to describe how he became involved in the township and the RCEC. He then introduces all the RCEC members and states which district they represent. This is a beautiful township and honored to be a part of. As C/Dorfman has stated we have some challenges in front of us. As i drive through the township and pass the Equine Clinic I say it's like a glass of wine - beautiful scene. Thank you Lillian Burry for being here this evening - you are a wonderful public servant. Lillian Burry and Monmouth County has been so helpful to Millstone - our roads, parks, open space program and grants - thank you very much.

C/Ferro nominates C/Grbelja for Deputy Mayor, second by C/Dorfman.

C/Ferro states that C/Grbelja bring extensive experience and has headed up this dais as Mayor, she has a deep love for our town, have never seen her do anything that has not been beneficial to our town. When I cross the border into our town all the stress goes out the window.

VOTE:

AYES: C/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro, M/Masci.

NAYS: None

ABSTAIN: None

ABSENT: None

C/Grbelja states she looks forward to working with M/Masci - we have similar backgrounds, my parents were also immigrants. The first time she met M/Masci was though Pop Warner and there was no dollars for lines at the football field. I had to go get paint cans for the lines. Fiore has always been there and listened, respected ne and my craziness, I appreciate everything you have done for the town, you will do a fantastic job. I will support you and are available 24/7.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 19-01 Resolution Appointing Professionals for 2019: Township Attorney (Robert Munoz), Michael B. Steib, P.A. Special Counsel for Mt. Laurel Proceedings, Township Auditor (Robert W. Allison,), Township Planner (Fred Heyer), Township Prosecutor (Susan L. Solda De Simone, Esq.), Township Bond Counsel (John D. Draikiwicz), Township Public Defender (Ray Raya), Township Alt. Public Defender (Judith G. Amorski, Esq.), Township Bankruptcy Counsel (James Aaron), and Affordable Housing Administrator (Donna Blaze)
- 19-02 Resolution Appointing Deputy Municipal Clerk (Kathleen Hart)
- 19-03 Resolution Appointing Registrar (Kathleen Hart) and Deputy Registrar of Vital Statistics (Lorraine Maher) and Alternate Registrar (Maria Dellasala)
- 19-04 Resolution Appointing Purchasing Agent (Amanda Salerno)
- 19-05 Resolution Appointing Public Agency Compliance Officer (Amanda Salerno)
- 19-06 Resolution Appointing Treasurer (Amanda Salerno)
- 19-07 Resolution Appointing Construction Department Appointments: Fire Protection Inspector (Freehold Township), Plumbing Inspector, (Dennis Gibson), Building Inspector (Robert Scott D'Amico) and Electrical Inspector (Freehold Township)
- 19-08 Resolution Appointing Code Enforcement Officer (Dan Specht)
- 19-09 Resolution Appointing Purchasing Official (Maria Dellasala)
- 19-10 Resolution Appointing Recycling Coordinator (Dan Specht)
- 19-11 Resolution Appointing Community Development Representative (Maria Dellasala & Lorraine Maher)
- 19-12 Resolution appointing Township Qualified Purchasing Agent (Maria Dellasala)
- 19-13 Resolution Appointing Members to the Millstone Township Veteran’s Memorial Council
- 19-14 Resolution Appointing Fund Commissioner, Safety Director and Right to Know Coordinator to the Monmouth County Municipal Jif
- 19-15 Resolution Appointing 911Coordinator (Michael Kuczinski)
- 19-16 Resolution Appointing OEM Coordinator (Michael Kuczinski)
- 19-17 Resolution Appointing the Class III Member to the Millstone Township Planning Board

(Nancy Grbelja)

- 19-18 Resolution Appointing Members to the Open Space and Farmland Preservation Council
- 19-19 Resolution Appointing Members to the Agricultural Advisory Council
- 19-20 Resolution Appointing Monmouth County Agriculture Development Board Representative for 2019 (Tom Dancer)
- 19-21 Resolution Appointing Members to the Municipal Alliance Committee's Executive Board
- 19-22 Resolution Awarding Contract for the Salt Mixture and Special Rock Salt Mixture as per Monmouth County Contract F-23-2018
- 19-23 Resolution Appointing Violations Clerk (Phyllis Iozzi)
- 19-24 Resolution Authorizing the Appointment of Individuals to Perform Duties of a Municipal Court Administrator when the Municipal Court Administrator is Unavailable
- 19-25 Resolution Authorizing Inter-local Services Agreement Providing for Municipal Court Services for Roosevelt Borough
- 19-26 Resolution Appointing COAH Representative (Fred Heyer)
- 19-27 Resolution Appointing Coordinator Between the Township of Millstone and the Office of Aging (Margaret Patterson)
- 19-28 Resolution Appointing Local Historian (Doreen Polhemus)
- 19-29 Resolution Adopting the Temporary Budget
- 19-30 Resolution Adopting a Cash Management Plan
- 19-31 Resolution to Authorize the Continuation of Petty Cash Funds
- 19-32 Resolution to Establish Official Depositories for Township Funds
- 19-33 Resolution Authorizing the Acceptance of Credit Card Payments for the Collection of Fees for Specific Services
- 19-34 Resolution to Authorize Tax Collector to Hold Tax Sale
- 19-35 Resolution Authorizing the Cancellation of Minimal Balances and Overpayments by Tax Collector
- 19-36 Resolution Setting Interest Rates to be Charged on all Delinquent Taxes and Assessments
- 19-37 Resolution to Allow an Additional Penalty of 6% to be Collected Against a Delinquency in Excess of \$10,000.00
- 19-38 Resolution Authorizing Real Estate Tax Payments by Electronic Funds Transfer via Internet via CIT-e-Net, LLC
- 19-39 Resolution Authorizing the Tax Assessor to File Appeals Omitted and Added Assessment Appeals and Rollback Complaints with the Monmouth County Board of Taxation
- 19-40 Resolution Shared Services Agreement with Roosevelt Borough for Repair, Maintenance, Snow Removal and Ice Control on Nurko Road
- 19-41 Resolution Authorizing Contract with Edmunds & Associates, Inc.
- 19-42 Resolution Authorizing Contract with Eastern Armored Services Inc
- 19-43 Resolution Authorizing Recreation Registration Payments via Internet via Authorized.net LLC
- 19-44 Resolution Granting Permission to Pay Certain Bills Prior to Committee Meetings
- 19-45 Resolution Authorizing Deer Carcass Removal as per Monmouth County Contract F-110-2016
- 19-46 Resolution Awarding Contract for Municipal Court Security
- 19-47 Resolution Appointing Conflict Municipal Court Judge
- 19-48 Resolution Authorizing State Contract Purchase for Unleaded Gasoline and Diesel Fuel as per State Contact No. T0083/T1945
- 19-49 Resolution Authorizing the Tax Collector to Charge a fee for the Issuance of a Duplicate Tax Sale Certificate Pursuant to Chapter 99 Pubic Laws of 1997
- 19-50 Resolution Authorizing Execution Of An Interlocal Services Agreement For Regional Animal Control Services
- 19-51 Resolution Authorizing the Township of Millstone to Establish a Commodity Resale Agreement with the Millstone Township Board of Education

- 19-52 Resolution Authorizing Shared Services Agreement with Roosevelt Borough for Certified Recycling Reporting Services
- 19-53 Resolution Authorizing Contract with Action Data Services
- 19-54 Resolution Appointing Plumbing Sub-code Official
- 19-55 Resolution Rejecting Bids Re: Collection and Removable of Residential Recyclable Materials and Exercising Option Under Existing Contract
- 19-56 Resolution Appointing Risk Management Consultant
- 19-57 Resolution to Adopt the Regulations of PL 2016 Vendor Certification as per NJAC 5:30-9A.6
- 19-58 Resolution Appointing Temporary Construction Official

Motion to adopt, Moved C/Grbelja, Second C/Kuczinski. Committee Discussion: None

VOTE:

AYES: C/Ferro, C/Grbelja, C//Kuczinski, C/Dorfman, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

MAYOR'S APPOINTMENTS TO THE MILLSTONE TOWNSHIP ENVIRONMENTAL COMMISSION

Mayor Masci appoints the following people to serve as members on the Millstone Township Environmental Commission.

BE IT RESOLVED that **Benny Quaglierini and Barry Frost** are hereby appointed as members to the Millstone Township Environmental Commission for three (3) year terms commencing January 1, 2019 and ending December 31, 2021.

BE IT FURTHER RESOLVED that Mayor Dorfman hereby appoints **Eric Davis** as Chairperson to the Millstone Township Environmental Commission, term expiring December 31, 2019.

BE IT FURTHER RESOLVED that **Deepti Sinha** is hereby appointed as Alternate II member to the Millstone Township Environmental Commission, for a two (2) year term commencing January 1, 2019 and ending December 31, 2020.

BE IT FURTHER RESOLVED that a copy of these appointments be forwarded to the Millstone Township Environmental Commission and to the appointees.

I HEREBY CERTIFY the foregoing to be a true copy of the appointments made by the Mayor of the Township of Millstone at its meeting of January 2, 2019.

MAYOR'S APPOINTMENTS TO THE MILLSTONE TOWNSHIP PLANNING BOARD

Mayor Masci appoints the following people to serve as members on the Millstone Township Planning Board.

BE IT RESOLVED that **Tom Pado and Jeff Ziner** shall serve as Class IV members to the Millstone Township Planning Board for four (4) year terms commencing January 1, 2019 and ending December 31, 2022.

BE IT RESOLVED that **Mayor Masci** shall serve as the Class I member to the Millstone Township Planning Board for a one (1) year term commencing January 1, 2019 and ending December 31, 2019.

BE IT RESOLVED that **Tony Arpaia** shall serve as the Alternate II member to the Millstone Township Planning Board for a (2) two year term commencing January 1, 2019 and ending December 31, 2020.

BE IT FURTHER RESOLVED that a copy of this appointment be forwarded to the Millstone Township Planning Board and to the appointees.

I HEREBY CERTIFY the foregoing to be a true copy of the appointment made by the Mayor of the Township of Millstone at its meeting of January 2, 2019.

**MAYOR'S APPOINTMENTS TO THE MILLSTONE TOWNSHIP
BOARD OF ADJUSTMENT**

BE IT RESOLVED, by the Mayor of the Township of Millstone that Anthony Conoscenti and Barry Frost are hereby appointed as Regular Members to the Millstone Township Board of Adjustment for four-year (4) term commencing January 1, 2019 and ending on December 31, 2022.

BE IT FURTHER RESOLVED, by the Mayor of the Township of Millstone that Andrew Ferrara is hereby appointed as an Alternate I member to the Millstone Township Board of Adjustment to fulfill the unexpired term of Al Ferro, term expires December 31, 2019.

BE IT FURTHER RESOLVED, that a copy of these appointments be forwarded to the Millstone Township Zoning Board of Adjustment and to the appointees.

I HEREBY CERTIFY, the foregoing to be a true copy of the appointments made by the Mayor of the Township of Millstone at its meeting of January 2, 2019.

**MAYOR'S APPOINTMENTS TO THE MILLSTONE TOWNSHIP
PARKS AND RECREATION COMMISSION**

BE IT RESOLVED that Ryan Russell is hereby appointed to the Millstone Township Recreation Commission as regular member for five (5) year term commencing January 1, 2019 and ending December 31, 2023.

BE IT FURTHER RESOLVED that a copy of this appointment be forwarded to the Millstone Township Parks and Recreation Commission and to the appointee.

I HEREBY CERTIFY the foregoing to be a true copy of the appointments made by the Mayor of the Township of Millstone at its meeting of January 2, 2019.

**MAYOR'S APPOINTMENT TO THE MILLSTONE TOWNSHIP
HISTORIC PRESERVATION COMMISSION**

BE IT RESOLVED by the Mayor of the Township of Millstone that Joann Kelty and Eric Sinha are hereby appointed Class C members of the Millstone Township Historic Preservation Commission for four (4) year terms, term commencing January 1, 2019 and ending December 31, 2022.

BE IT RESOLVED by the Mayor of the Township of Millstone that Mary Costagliola is hereby appointed Alt I member of the Millstone Township Historic Preservation Commission for a two (2) year term, commencing January 1, 2019 and ending December 31, 2020.

BE IT FURTHER RESOLVED that a copy of this appointment is forwarded to the Millstone Township Historic Preservation Commission and to the appointees.

I HEREBY CERTIFY the foregoing to be a true copy of the appointment made by the Mayor of the Township of Millstone at its meeting of January 2, 2019.

**MAYOR'S APPOINTMENT TO THE OFFICE OF
EMERGENCY MANAGEMENT – MEMBERS**

Al Bodnar, Evelyn Bodnar, Mike Maloney, Sean Kilcomons, Chris Weltner and Nick Miele are hereby appointed as Members to the Office of Emergency Management for three (3) year terms beginning January 1, 2019 and expiring December 31, 2021.

BE IT FURTHER RESOLVED, that a copy of the appointment be forwarded to Millstone Township Office Of Emergency Management and to the appointee's.

I HEREBY CERTIFY, the foregoing to be a true copy of the approval made by the Mayor of the Township of Millstone at its meeting of January 2, 2019.

MAYOR’S APPOINTMENT TO THE MILLSTONE TOWNSHIP PLANNING BOARD

BE IT FURTHER RESOLVED that **Committeeman Al Ferro** shall serve as the Class I member to the Millstone Township Planning Board at the pleasure of the Mayor, term expires December 31, 2019.

BE IT FURTHER RESOLVED that a copy of this appointment be forwarded to the Millstone Township Planning Board and to the appointee.

I HEREBY CERTIFY the foregoing to be a true copy of the appointment made by the Mayor of the Township of Millstone at its meeting of January 2, 2019.

MAYOR’S APPOINTMENT TO STEWARD TO THE CLARKSBURG CULTURAL CENTER

BE IT FURTHER RESOLVED that **Doreen Polhemus** shall serve as the Steward to the Clarksburg Cultural Center, for one (1) year term, term commencing January 1, 2019 and ending December 31, 2019.

BE IT FURTHER RESOLVED that a copy of this appointment be forwarded to the Millstone Township Land Use Administrator, The Millstone Township Historic Preservation Commission and to the appointee.

I HEREBY CERTIFY the foregoing to be a true copy of the appointment made by the Mayor of the Township of Millstone at its meeting of January 2, 2019.

MAYOR’S APPOINTMENTS TO THE MILLSTONE TOWNSHIP SHADE TREE COMMISSION

BE IT FURTHER RESOLVED that **Victoria Talyansky** is hereby appointed as a member of the Millstone Township Shade Tree Commission, commencing January 1, 2019 and ending December 31, 2023.

BE IT FURTHER RESOLVED that a copy of this appointment be forwarded to the Millstone Township Shade Tree Commission and to the appointee.

I HEREBY CERTIFY the foregoing to be a true copy of the appointment made by the Mayor of the Township of Millstone at its meeting of January 2, 2019.

COMMITTEE VOLUNTEER LIASIONS TO ADMINISTER VARIOUS TOWNSHIP DEPARTMENTS FOR 2019:

<u>Liaison of Dept. of Public Works/Building and Grounds/Recycling</u>	<u>M/Masci</u>
<u>Liaison of Finance</u>	<u>C/Kuczinski</u>
<u>Liaison of Health, Safety and Welfare</u>	<u>C/Ferro</u>
<u>Liaison of Community Newsletter/Web Site/Cable TV</u>	<u>M/Masci</u>
<u>Liaison of Office of Emergency Management</u>	<u>C/Kuczinski</u>
<u>Liaison of Personnel</u>	<u>C/Ferro</u>
<u>Liaison to Board of Parks and Recreation Commission</u>	<u>C/Dorfman</u>
<u>Liaison to County & State Agencies</u>	<u>C/Grbelja</u>
<u>Liaison to Drug Alliance</u>	<u>C/Dorfman</u>
<u>Liaison to Senior Citizens</u>	<u>C/Grbelja</u>
<u>Liaison to Environmental Commission</u>	<u>C/Dorfman</u>
<u>Liaison to Historic Preservation Commission</u>	<u>C/Dorfman</u>

Liaison to Board of Education	M/Masci
Liaison to Economic Development Council	C/Dorfman
Liaison to Municipal Court	M/Masci
Liaison to Fire & First Aid	C/Kuczinski
Liaison to AG Board	C/Grbelja

TOWNSHIP COMMITTEE MINUTES:

1. Regular and Executive Session December 19, 2018

Motion to adopt, Moved C/Grbelja, Second C/Kuczinski. Committee Discussion: None

VOTE:

AYES: C/Ferro, C/Grbelja, C//Kuczinski, C/Dorfman, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

OTHER BUSINESS:

Rabies Clinics will be held on Saturday January 19, 2019, from 1:00 – 2:00pm at the Millstone Township Public Works Garage, 899 Perrineville Road, Perrineville, NJ.

PRIVILEGE OF THE FLOOR:

Mayor Masci opens the meeting to the public at 7:47 p.m.

1. Lillian Burry - Congratulates the Township Committee for an exceptional job, this is my second hold, again congratulations to M/Masci - also my parents came here legally. C/Grbelja you know how I feel about you - C/Kuczinski, C/Dorfman and C/Ferro - best to all of you.

Mayor Masci closes the meeting to the public at 7:49 p.m.

C/Grbelja - thanks Freehold Burry for coming out tonight and for being a great friend to Millstone Township. C/Grbelja speaks about the challenges of Trophy Park on 537 (Jackson Twp.)and the Warehouses on Route 33 (Manalapan Twp.) with the help of C/Dorfman and C/Ferro there will be some revisions. We also closed on two (2) properties with the help of our partners at Green Acres, The Monmouth County Board of Chosen Freeholders and The Monmouth Conservation Foundation. One property is on County Route 537 and Burnt Tavern Road and is the headwaters of the Barnegat Bay and a critical habitat. The other is the house next to the Cultural Center on County Route 524, we were awarded a grant from The Monmouth County Board of Chosen Freeholders in the amount of \$113,000 - again they are a great partner. We couldn't have done it without the great grant writing of Pat Butch. **ayor Masci and the Township Committee would like to wish everyone a Healthy and Happy New Year!**

Please join us for some light refreshments.

Motion to adjourn: Moved C/Grbelja, Second C/Kuczinski. © Time Out 7:53 p.m.

Tapes of the meeting are available in the Municipal Clerks Office.

January 2, 2019 minutes approved at a Township Committee meeting held on January 16, 2019.

Maria Dellasala, RMC
Municipal Clerk
Millstone Township

