

TOWNSHIP OF MILLSTONE
Meeting Room
215 Millstone Road
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE MINUTES
JUNE 5, 2019**

Mayor Masci calls the meeting to order at 6:31 p.m.

ROLL CALL: Mayor Masci - present, Committeeman Dorfman –present, Committeeman Ferro - present, Committeeman Kuczinski - present, Committeewoman Grbelja - present. Also in attendance – Attorney – Robert Munoz, Business Administrator Roger K. Staib and Deputy Municipal Clerk – Kathleen Hart.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 19, 2018.

Deputy Municipal Clerk read Resolution 19-130 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded which was moved by DM/Grbelja, Second C/Kuczinski.
Committee Discussion: None

ROLL CALL VOTE:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

Motion to adjourn Executive Session and carry to end of regular meeting, Moved DM/Grbelja, Second C/Kuczinski. All in Favor 8:14pm

Time In: 6:33 pm Time Out: 8:14pm

Mayor Masci calls the Regular Meeting to order at 8:21 P.M. followed by a flag salute and a moment of silence.

Mayor Masci read the following statement:

The Township of Millstone will be videotaping this meeting for replay on Millstone PEG Channel. By attending this evening, attendees acknowledge this recording and agree to allow their images to be recorded.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person's public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

Mayor Masci asks for a motion to amend the agenda to continue the Executive Session and add Resolution 19-138, Appointing Electrical Sub-Code Official/Electrical Inspector. Moved C/Ferro, Second C/Dorfman.

ROLL CALL VOTE:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

PRESENTATION: Mayor Masci is honored to introduce two volunteers who will give a brief summary of what the Planning Board and Board of Adjustment duties are: Mitch Newman, Planning Board Chairman and Michael Novelino, Board of Adjustment Chairman.

Mitch Newman, Chairman of the Planning Board - A resident of the township for 28 years with 15 years as a volunteer on the Planning Board as Chairman and 5 years prior with the Environmental Commission. Feels he is giving back to the community by serving on the Planning Board. His background is a Real Estate and Land Use Attorney. The Planning Board is a quasi judicial board. Primary tasks is to adopt and reexamine the Master Plan, review site plans and subdivision for permitted use, bulk variance to site plan and subdivision, and extension of time. The Planning Board is guided by the Professionals – Attorney, Engineer and Planner. In the past few years the Board has slowed down with applications; zoning favorable in town. He looks forward to whatever the future brings to the Planning Board.

M/Masci thanked Mitch Newman for his professionalism and represents the township very well.

DM/Grbelja states Mitch Newman has done a great job and works very well with the professionals. The Planning Board adheres to the changes and new zoning to the Master Plan. The Planning Board has standards and the board is respected and is fortunate to have the volunteers we have.

C/Dorfman thanked Mitch Newman and is fortunate to have you on the Planning Board.

Michael Novelino, Chairman Board of Adjustment – A resident since 1997 with being a volunteer member of the Board of Adjustment since 2003 and as Chairman since 2005. The Board of Adjustment is for applicants that have exceptions to an ordinance or Master Plan. The Board of Adjustment is a quasi judicial board. The Board Attorney is Greg Vella, who explains the law very well to the Board members and the applicant. The Board operates by getting the facts on the record and applies the law along with public comment from residents. The applicants are required to post a web notice on the township website. The Board of Adjustment have slowed down with applications. The application fees have changed and an applicant pays for the professionals that review the applicant which takes the burden off of the residents.

M/Masci states that our volunteers and professionals are all on the same page and share the same vision.

DM/Grbelja states Michael Novelino has done a phenomenal job. The Board of Adjustment is a reasonable group of people and knows what fits into our community. The Township Committee knows the right decisions are going to be made to keep Millstone moving in the right direction.

C/Ferro states that he has had the pleasure working on both boards over the years. Both boards are extremely strong and thanks both for their volunteerism provided to Millstone Township.

CORRESPONDENCE: None

ORDINANCES:

ORDINANCE 19-10

SECOND READING BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$250,000 FOR ACQUISITION OF PUBLIC WORKS VEHICLES AND EQUIPMENT IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$237,500 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.

EXPLANATORY STATEMENT: This Bond Ordinance provides an appropriation of \$250,000 for acquisition of Public Works Vehicles and Equipment, including, but not limited to a snow removal truck, pick-up truck and zero turn mower, and authorizing the issuance of \$237,500 Bonds or Notes.

Affidavit of Publication Presented

Mayor Masci opens the public hearing at 9:12 p.m.

No Public Comment.

Mayor Masci closes the public hearing at 9:12 p.m.

Moved M/Masci, Second C/Kuczinski. Committee Discussion: None

ROLL CALL VOTE:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

ORDINANCE 19-11

FIRST READING AN ORDINANCE AMENDING CHAPTER V (FEES), SECTION 5-9 FEES FOR CHAPTER IX: ANIMAL CONTROL, SUB-SECTION 9-1.4 ADMINISTRATIVE OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends the Administrative fee for dogs or other animals.

Motion to adopt on first reading and authorize publication of same.

Moved C/Dorfman, Second C/Kuczinski. Committee Discussion: None

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/Kuczinski, C/Dorfman, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

Second reading and Public Hearing to be held on June 19, 2019 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

ORDINANCE 19-12

FIRST READING AN ORDINANCE AMENDING CHAPTER V (FEES), SECTION 5-14 (FEES FOR CHAPTER XIV: BUILDING AND HOUSING), SUBSECTION 14-1.3 (BUILDING SUB-CODE FEE), OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends temporary certificates.

Motion to adopt on first reading and authorize publication of same.

Moved C/Kuczinski, Second M/Masci. Committee Discussion: None

ROLL CALL VOTE:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

Second reading and Public Hearing to be held on June 19, 2019 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

ORDINANCE 19-13

FIRST READING AN ORDINANCE AMENDING CHAPTER V (FEES), SECTION 5-2 (FEES FOR CHAPTER II: ADMINISTRATION), PARAGRAPH C (RECREATION REGISTRATION) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance adds registration fees for Flag Football program.

Motion to adopt on first reading and authorize publication of same.

Moved C/Ferro, Second C/Dorfman. Committee Discussion: None

ROLL CALL VOTE:

AYES: C/Kuczinski, C/Dorfman, C/Ferro, DM/Grbelja, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

Second reading and Public Hearing to be held on June 19, 2019 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTIONS: **CONSENT RESOLUTION POSTED ON BULLETIN BOARD.**
ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

19-131 Payment of Vouchers, June 5, 2019

- 19-132 Resolution Authorizing the Renewal of Alcohol Beverage 2019-2020 License for the Millstone Township Elks No. 2613, License No. 1332-31-005-002
- 19-133 Resolution Authorizing the Renewal of Alcohol Beverage 2019-2020 License for Vesuvio's Family Restaurant, LLC, License No. 1332-33-001-010
- 19-134 Resolution Authorizing the Renewal of Alcohol Beverage 2019-2020 License for KMK Realty Associates, LLC, License No. 1332-33-006-001
- 19-135 Resolution Requesting Approval of Items of Revenue and Appropriation NJS 40A:4-87
- 19-136 Resolution of the Township of Millstone to Approve and Endorse the Acquisition of a Development Easement by the Monmouth County Agriculture Development Board Block 35 Lot 11
- 19-137 Authorizing Filing of Litigation to Compel Removal of Encroachments in a Conservation Easement

Motion to adopt, Moved C/Dorfman, Second C/Kuczinski. Committee Discussion: None

ROLL CALL VOTE:

AYES: C/Dorfman , C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

Resolution 19-138 Appointing Electrical Sub-Code Official/Electrical Inspector was read in full by Kathleen Hart, Deputy Municipal Clerk:

WHEREAS, there is an opening within the Construction Department for an Electrical Sub-Code Official/Electrical Inspector; and

WHEREAS, the Township Committee has reviewed the position for which appointment is necessary; and

WHEREAS, the Business Administrator held interviews; and

WHEREAS, the Business Administrator recommends that Matthew Pressey should be offered the position of Electrical Sub-Code Official/Electrical Inspector.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that Matthew Pressey is hereby appointed as the Electrical Sub-Code Official/Electrical Inspector not to exceed 12 hours per week at an hourly rate of \$40.00 per hour.

BE IT FURTHER RESOLVED that the appointments made hereby are effective as of June 5, 2019.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy shall be forwarded to each of the following:

- (1) Dennis Gibson – Temporary Construction Code Official
- (2) Annette Murphy - Chief Financial Officer
- (3) Roger K. Staib – Business Administrator
- (3) Department of Community Affairs
- (4) Matthew Pressey

Motion to adopt, Moved C/Ferro, Second C/Kuczinski. Committee Discussion: None

ROLL CALL VOTE:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

TOWNSHIP COMMITTEE MINUTES:

1. Regular and Executive Session - May 15, 2019

Motion to adopt, Moved C/Kuczinski, Second C/Dorfman. Committee Discussion: None

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/Kuczinski, C/Dorfman, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

NEW BUSINESS:

1. DM/Grbelja stated the Agricultural Council and the Open Space Farmland Preservation Council reviewed the ordinances and separated the duties. Agricultural Council is responsible for identify farmland and signing off on farmland, not the responsibility of the Open Space Farmland Preservation Council. Both Councils will still continue to work together. The Township Committee will review the revised ordinances.
2. M/Masci read the following:
 - a. Free Rabies Clinic, sponsored by the Monmouth County Board of Health, is scheduled for Thursday, June 13, 2019 from 6-7pm at 899 Perrineville Road.
 - b. 18th Annual Hooked on Fishing Not on Drugs Fishing Derby, sponsored by the Millstone Alliance to Prevent Substance Abuse and the Governor's Council on Alcoholism and Drug Abuse, scheduled for Saturday, June 8, 2019 at 8:45am at Black Bear Lake Day Camp, 465 Stagecoach Road.
 - c. 13th Annual Clambake, scheduled for Sunday, June 9, 2019 at Wagner Farm Park. 1st Seating is between 1-3pm and 2nd seating is sold out. Take out is available. Call Melissa Peerboom at 732-446-4249, Extension 1103.
3. C/Ferro thanked everyone who participated in the Memorial Day Parade. It was a great success.
4. M/Masci addressed some accidents that occurred in town with certain intersections being worse. He asks the residents to put down their phones and look up when driving. The Township Committee has reached out to the County to see if they have some solutions. The Township Committee discussed possible solutions: rumble strips, signs, reflective lighting, bright yellow lines. M/Masci asked the Business Administrator, Roger K. Staib, to check into any new technology.
5. M/Masci introduced Olivia Stauder, a student from the Communications High School in Wall, NJ. Ms. Stauder is working on a semester project and needs to write a 1,000 word article about the Township Committee meeting and asks what the Master Plan is. M/Masci and DM/Grbelja explains what the Master Plan is which can be viewed on the Township website. C/Dorfman congratulated Ms. Stauder on getting into the Communication High School.

6. C/Dorfman – Would like to recognize and thank some community volunteers:
 - a. Helen Varvi, Millstone Township Drug and Alcohol Alliance Coordinator.
 - b. Chris Morris, Recreation Commission Chairman.

PRIVILEGE OF THE FLOOR:

Mayor Masci opens the meeting to the public at 9:53 pm.

No Public Comment.

Mayor Masci closes the meeting to the public at 9:54 pm.

Motion to adjourn back into Executive Session: Moved DM/Grbelja, Second C/Kuczinski. All in Favor.

Time In: 9:59 pm. Time Out: 10:47 pm

Motion to adjourn: Moved M/Masci, Second DM/Grbelja. All in Favor.

Time Out 10:47 pm.

Tapes of the meeting are available in the Municipal Clerks Office.

June 5, 2019 minutes approved at a Township Committee meeting held on June 19, 2019.

Kathleen Hart, RMC
Deputy Municipal Clerk
Millstone Township