

TOWNSHIP OF MILLSTONE  
Meeting Room  
215 Millstone Road  
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE MINUTES  
OCTOBER 30, 2019**

**Mayor Masci calls the meeting to order at 7:00 p.m.**

**STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.**

**I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON SEPTEMBER 24, 2019.**

**ROLL CALL:** Mayor Masci - present, Committeeman Dorfman – absent, Committeeman Ferro - present, Deputy Mayor Grbelja – present, Committeeman Kuczinski – present. Also in attendance: Duane Davison, Township Attorney, Roger K. Staib, Business Administrator and Kathleen Hart, Municipal Clerk.

Municipal Clerk read Resolution 19-215 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded, which was moved by DM/Grbelja, Second C/Kuczinski.

Committee Discussion: None

**ROLL CALL VOTE:**

**AYES: C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci**

**NAYS: None**

**ABSTAIN: None**

**ABSENT: C/Dorfman**

Motion to adjourn Executive Session was moved by DM/Grbelja, Second C/Kuczinski. All in Favor

Time In: 7:01 pm; Time Out: 7:45 pm

Mayor Masci calls the Regular Meeting to order at 8:00 pm and asked Doreen Polhemus to lead the flag salute followed by a moment of silence.

Mayor Masci read the following statement:

The Township of Millstone will be videotaping this meeting for replay on Millstone PEG Channel. By attending this evening, attendees acknowledge this recording and agree to allow their images to be recorded.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person's public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

**CORRESPONDENCE:**

1. Resignation letter received from Nicholas Van Wagner, effective October 7, 2019.
2. Resignation letter received from Chris Hart, effective October 25, 2019.
3. Resignation letter received from Catherine Parrino, effective October 31, 2019.

**ORDINANCE:** NONE

**RESOLUTIONS:** **CONSENT RESOLUTION POSTED ON BULLETIN BOARD.**  
**ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.**

- 19-216 Payment of Vouchers for October 16, 2019
- 19-217 Resolution to Enter Agreement with Monmouth County Board of Chosen Freeholders to Provide Special Citizen Area Transportation Service
- 19-218 Resolution to Urge Voters to Support the Referendum on the Election Ballot in November, so that Veterans or Widowed Spouses of Veterans who Reside in Continuing Care Retirement Communities (CCRC) will be Eligible for Property Tax Deduction

**Motion to adopt:** Moved DM/Grbelja, Second C/Ferro. Committee Discussion: None

**ROLL CALL VOTE:**

- AYES:** DM/Grbelja, C/Kuczinski, C/Ferro, M/Masci
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** C/Dorfman

**REPORTS FROM VARIOUS DEPARTMENTS FOR SEPTEMBER 2019:**

Tax Collector	\$409,213.30
Clerk	\$ 676.45
Dog License	\$ 149.00
Recreation	\$ 12,525.00
Building	\$ 58,560.00
COAH	\$ 7,875.00
Court	\$ 18,117.04
2019 Interest Revenue	
Quarterly Budget Status Reports – 9/30/19	
Tax Sale - 2019	

**Motion to file:** Moved C/Kuczinski, Second DM/Grbelja. All in Favor.

**TOWNSHIP COMMITTEE MINUTES:**

1. Regular and Executive Session Minutes – September 18, 2019

**Motion to approve:** Moved C/Kuczinski, Second DM/Grbelja. All in Favor.

**ROLL CALL VOTE:**

- AYES:** DM/Grbelja, M/Masci

**NAYS:** None  
**ABSTAIN:** C/Kuczinski, C/Ferro  
**ABSENT:** C/Dorfman

2. Regular Session Minutes – October 3, 2019

**Motion to approve:** Moved DM/Grbelja, Second C/Kuczinski.

**ROLL CALL VOTE:**

**AYES:** DM/Grbelja, C/Kuczinski  
**NAYS:** None  
**ABSTAIN:** C/Ferro, M/Masci  
**ABSENT:** C/Dorfman

**APPLICATION FOR A RAFFLE LICENSE:**

1. Give Back Foundation Inc., Bingo to be held on November 15, 2019 and March 27, 2020 from 6:30 pm – 10:30 pm at the Millstone Elks Lodge, 22 Burnt Tavern Road

**Motion to approve:** Moved C/Ferro, Second C/Kuczinski. All in Favor

2. Give Back Foundation Inc., On Premise 50/50 Raffle to be held on November 15, 2019 and March 27, 2020 from 6:30 pm – 10:30 pm at the Millstone Elks Lodge, 22 Burnt Tavern Road

**Motion to approve:** Moved C/Kuczinski, Second C/Ferro. All in Favor.

**NEW BUSINESS:**

1. Best Practice Inventory – M/Masci said that every year we are looked at with the State and the Township has passed with flying colors. Since 2010 the township has had an approval rating of 80% or more and we are very proud of this.
2. Damage at Wagner Farm Park - Business Administrator Roger Staib said that the new security cameras will be installed on November 1, 2019 and will be monitored. M/Masci said that having security cameras at the parks is a safety net for the residents and for township property as well.
3. Swipe Cards – Business Administrator Roger Staib said we have instituted swipe cards in place of keys. The Recreation Department is handling this new system and has given individuals authorization to the buildings. The Township Committee discusses the features.
4. 2020 Reorganization Meeting – M/Masci said that once the date is determined the public will be notified. The date must fall in between January 1, 2020 and January 7, 2020.

M/Masci announces the following:

Brush Drop Off Dates are as follows: 11/2, 11/9, 11/16, 11/23

Veterans Day Ceremony is on November 11<sup>th</sup> at 11a.m. sharp held at the Veterans Memorial

Recycling Dates are as follows: 11/6, 11/20, 12/4, 12/18

Municipal offices are closed on: 11/11, 11/28, 11/29

General Election is on November 5<sup>th</sup> with polls open from 6 a.m. to 8 p.m. As a reminder the new polling locations are as follows:

District 1 and District 4 votes at the Court Building, located at 215 Millstone Rd.

District 2, District 3 and District 6 votes at Wagner Farm Park, 4 Baird Rd.

District 5 votes at the Community Center, 463 Stage Coach Rd.

District 7 remains unchanged and will continue to vote at the Community Center, 463 Stage Coach Rd.

M/Masci reminds residents to go out and cast your vote.

**OLD BUSINESS:**

M/Masci said that he was regrettable absent from the Affordable Housing Presentation, due to a medical procedure. The October 3, 2019 was held at the beautiful Millstone Township Performing Arts Center and feels that it served the public extremely well. He received many messages from residents regarding the presentation and how it clarified a lot of miss information that was out there. M/Masci thanks Dr. Huss and his staff for all their assistance and the Township Professionals for their dedicated service on this project. M/Masci also thanks DM/Grbelja and said it was a fantastic presentation. DM/Grbelja took a lot of heat for this and it was not warranted.

LED Intersection Signage – Business Administrator Roger Staib discussed with the Township Committee the illuminating stop signs at the Brandywine and Stagecoach intersection. The cost for one sign is \$1,417 with installation done by the DPW. Township Engineer contacted Monmouth County and the County has no problem with the installation of the illuminating stop sign and just to let them know when they are installed. M/Masci said that the intersection in New Egypt has the illuminating stop sign at Hawkins Road intersection. C/Ferro would like to know if there are any state or federal grants for safety and would be able to have this at other intersections in town. The Township Committee discusses and would like the Business Administrator to look into if there are any grants.

DM/Grbelja said that the County is possibly looking at putting another “roundabout” at Clarksburg Rd, Rising Sun Tavern and Stage Coach Rd. Township Engineer has a call into the County to see what they are doing at that intersection. The Township Committee discusses the issues at this intersection. M/Masci would like the County to come and discuss this possible roundabout.

**COMMENTS FROM THE DAIS:**

C/Ferro said he had a personal tragedy and is back in full swing.

**PRIVILEGE OF THE FLOOR:**

Mayor Masci opens the meeting to the public at 8:37 p.m.  
No public comment.  
Mayor Masci closes the meeting to the public at 8:37 p.m.

**ADJOURNMENT:**

**Motion to adjourn:** Moved DM/Grbelja, Second C/Kuczinski. All in Favor.

Time Out: 8:37 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

October 30, 2019 minutes approved at a Township Committee meeting held on November 6, 2019.

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Kathleen Hart, RMC  
Municipal Clerk