

TOWNSHIP OF MILLSTONE
Meeting Room
215 Millstone Road
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE MINUTES
DECEMBER 18, 2019**

Mayor Masci calls the meeting to order at 7:02 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED TO THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 19, 2018.

ROLL CALL: Mayor Masci - present, Committeeman Dorfman – absent, Committeeman Ferro - present, Deputy Mayor Grbelja – present, Committeeman Kuczinski – present. Also, in attendance: Robert Munoz - Township Attorney, Roger K. Staib - Business Administrator and Kathleen Hart - Municipal Clerk.

Municipal Clerk read Resolution 19-237 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded, which was moved by DM/Grbelja, Second C/Ferro.

Committee Discussion: None

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: C/Dorfman

Motion to adjourn Executive Session was moved by C/Kuczinski, Second DM/Grbelja. All in Favor

Time In: 7:04 pm; Time Out: 8:03 pm

Mayor Masci calls the Regular Meeting to order at 8:08 pm and asked Ms. Louise San Nicola to lead the flag salute followed by a moment of silence.

Mayor Masci read the following statement:

The Township of Millstone will be videotaping this meeting for replay on Millstone PEG Channel. By attending this evening, attendees acknowledge this recording and agree to allow their images to be recorded.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person's public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

CORRESPONDENCE:

1. Letter received from the State of New Jersey, Department of Transportation, dated December 10, 2019, that the NJDOT is unable to provide a Municipal Aid grant for the Improvements to Sections of Millstone Road Project.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.
ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 19-238 2020 Salary Resolution
- 19-239 Resolution to Report Additions and Deletions to the Fixed Assets
- 19-240 Resolution to Transfer Funds on Current Year Appropriations #3
- 19-241 Payment of Vouchers for December 18, 2019
- 19-242 Resolution Authorizing Voiding of Checks and Adding Funds Back to Millstone Township Accounts
- 19-243 Resolution Authorizing Shared Services Agreement for Sign Making Services with Freehold Township
- 19-244 Resolution Establishing the 2020 Annual Schedule of Meetings for the Millstone Township Committee
- 19-245 Resolution Denying Request for Release of Performance Guarantees for Gaelic Communications, LLC, Application No. Z16-03 (Block 43, Lot 4)
- 19-246 Resolution Approving Change Order No. 2 (Final) for 2018 Roadway Improvement Project
- 19-247 Resolution Authorizing Schedule of Holidays for 2020
- 19-248 Resolution Listing Holidays to be Observed by the Mining Operators in Millstone Township for 2020
- 19-249 Resolution to Designate Official Newspapers Which Will Receive Public Notices for 2020
- 19-250 Resolution Appointing Additional Clean Communities Coordinator
- 19-251 Resolution Increasing Violations Clerk Hours

Motion to adopt: Moved C/Kuczinski, Second C/Ferro. Committee Discussion: None

ROLL CALL VOTE:

- AYES:** C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** C/Dorfman

REPORTS FROM VARIOUS DEPARTMENTS FOR OCTOBER 2019:

Tax Collector	\$7,387,328.67
Clerks Report	\$ 2,000.55
Dog License	\$ 115.60
Recreation	\$ 6,128.00
Building Department	\$ 42,341.00

COAH	\$ 35,082.00
Municipal Court	\$ 17,328.94
2019 Interest Revenue	

Motion to file, Moved C/Kuczinski, Second C/Ferro. All in Favor.

TOWNSHIP COMMITTEE MINUTES:

1. Regular Session – December 4, 2019

Motion to adopt: Moved DM/Grbelja, Second C/Kuczinski. Committee Discussion: None

ROLL CALL VOTE:

AYES: DM/Grbelja, C/Kuczinski, C/Ferro
NAYS: None
ABSTAIN: M/Masci
ABSENT: C/Dorfman

2. Executive Session – November 6, 2019

Motion to adopt: Moved DM/Grbelja, Second C/Ferro. Committee Discussion: None

ROLL CALL VOTE:

AYES: C/Kuczinski, C/Ferro, DM/Grbelja, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: C/Dorfman

APPLICATIONS FOR A RAFFLE LICENSE:

1. St. Joseph’s Catholic Church, RA #263, Armchair Race Raffle to be held on April 18, 2020 at 91 Stillhouse Road, Millstone Township, NJ

Motion to approve, Moved C/Kuczinski, Second M/Masci. All in Favor.

NEW BUSINESS:

Discuss Workshop Session – Department Head Participation: Mayor Masci discussed developing a workshop session where Township Committee members meet with personnel from town hall, to improve efficiency with operations within the Township. The Business Administrator explained that this would allow the Township Committee to have direct conversations in an informal environment and the public may be invited as well. The Township Attorney advised that the topics discussed during executive sessions are not eligible to be discussed during the workshop session due to the confidentiality of the subject matter.

Proposed Rezoning of Black Bear Lake Day Camp: Mayor Masci gave an update regarding the discussion with Black Bear Day Camp with the new areas they acquired. Deputy Mayor Grbelja stated that Black Bear Lake Day purchased the Clarksburg Inn after it had burned down. The camp is requesting a zoning change in the area on Route 571 and Route 524 for recreational purposes. The proposed rezoning was referred to the Planning Board for consideration and review. The Planning Board sent a letter to the Township Committee regarding their recommendations. The Mayor asks for

a motion to authorize the Township Planner to review and advise recommendations to the Township Committee: **Moved DM/Grbelja, Second C/Ferro. All in Favor.**

Junior Board – Increase of Wage: Mayor Masci stated that they will table this discussion in Committeeman Dorfman’s absence.

The Township Administrator respectfully requested the early dismissal of Township employees on December 23, 2019 and December 31, 2019. Mayor Masci asked if anyone from the Township Committee had any objections, there were none.

OLD BUSINESS:

Mayor Masci requested to extend the Township Administrator’s contract. **Moved M/Masci, Second DM/Grbelja. All in Favor.** A resolution will be placed on the 1/2/20 reorganization meeting.

Committeeman Ferro discussed the possibility of creating an ordinance for submission of construction plans and designs to be submitted in electronic format. The Township Attorney will research how to proceed but stated most towns require electronic submissions.

Mayor Masci stated that he had an opportunity to take a look at a led stop sign. Safety needs to be a priority and if the sign prevents one accident, it was worth it.

COMMENTS FROM THE DAIS:

Mayor Masci stated that it is the time of year families and friends celebrate and the season of hope for the upcoming year. Residents need to show compassion and care for one another. Millstone Township will continue to strive to make improvements in our town and the quality of life to our residents.

Mayor Masci also reminds residents to please be mindful on the roads and wishes everyone a wonderful and happy holiday.

PRIVILEGE OF THE FLOOR:

Mayor Masci opens the meeting to the public at 8:48 pm.

Mayor Masci closes the meeting to the public at 8:49 pm.

The Township Clerk noted the Township Reorganizational meeting will be January 2, 2020, at 215 Millstone Road, 7:00 pm.

Motion to adjourn: Moved DM/Grbelja, Second C/Ferro. All in Favor.

Time Out: 8:49 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

Kathleen Hart, RMC
Municipal Clerk