

**Millstone Township Committee Regular Meeting
Minutes for December 2, 2020**

Deputy Mayor Grbelja calls the meeting to order at 7:30 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Millstone Twp., NJ 08535

Statement Of Notice As Required By P.L. 1975, C231 Is Read.

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the annual notice of meetings which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 18, 2019.

Due to the Covid-19 Pandemic State of Emergency the Millstone Township Committee meeting was also held using the Zoom platform. Members of the public have the option to attend the meeting via Zoom or in person. The Township Committee along with the Township Attorney attended the meeting via Zoom; Business Administrator and Municipal Clerk were present at the meeting room.

ROLL CALL: Mayor Masci – absent, Committeeman Dorfman – present, Committeeman Ferro - present, Committeewoman Grbelja – present, Committeeman Kuczinski – present. Also, in attendance: Robert Munoz - Township Attorney, Business Administrator – Kevin Abernethy and Kathleen Hart - Municipal Clerk.

Municipal Clerk read Resolution 20-334 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded

Motion to adopt Resolution 20-334 was moved by C/Kuczinski; second by C/Ferro.
Committee Discussion: None

ROLL CALL VOTE:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

Motion to adjourn Executive Session was moved by C/Dorfman; second by C/Kuczinski. All in Favor

Time In: 7:32 p.m.; Time Out: 8:01 p.m.

Deputy Mayor Grbelja calls the Regular Meeting to order at 8:10 p.m. followed by a flag salute by and a moment of silence.

CORRESPONDENCE:

1. Letter from the State of New Jersey, Department of Transportation, dated November 16, 2020, that Millstone Township has been selected to receive funding for NJDOT Fiscal Year 2021 Municipal Aid Program for Improvements to Sections of Millstone Road in the amount of \$305,000.00.

ORDINANCES:

SECOND READING

ORDINANCE 20-35

AN ORDINANCE AMENDING CHAPTER V FEES, SECTION 5-14 (FEES FOR CHAPTER XIV: BUILDING AND HOUSING), SUBSECTION 5-14.3 (STATE UNIFORM CONSTRUCTION CODE

FEE), OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends the building subcode fee and electrical subcode fees as per state and provides the fees to be applied for permits obtained under Chapter XIV, Building and Housing.

Affidavit of Publication Presented

DM/Grbelja opens the public hearing at 8:13 p.m.

No public comment.

DM/Grbelja closes the public hearing at 8:14 p.m.

Motion to adopt Ordinance 20-35 on second reading was moved by C/Kuczinski; second by C/Dorfman.

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/Kuczinski, C/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: M/Masci

**FIRST READING
ORDINANCE 20-36**

AMENDING CHAPTER II (ADMINISTRATION) PAYROLL OF THE REVISED GENERAL ORDINANCE OF THE TOWNSHIP OF MILLSTONE BY FIXING SALARY RANGES OF THE TOWNSHIP OFFICIALS AND EMPLOYEES; IN THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance fixes salary ranges for Township Officials and Employees.

Motion to adopt Ordinance 20-36 on first reading was moved by C/Kuczinski; second by C/Dorfman.

ROLL CALL VOTE:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro

NAYS: None

ABSTAIN: None

ABSENT: M/Masci

Second reading and Public Hearing to be held on December 16, 2020 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

**FIRST READING
ORDINANCE 20-37**

AN ORDINANCE AMENDING CHAPTER II (ADMINISTRATION), ARTICLE V (BOARDS, COMMITTEES, COMMISSIONS), SECTION 2-27 (BOARD OF PARKS AND RECREATION

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COMMISSIONERS) OF THE REVISED ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance gives the Recreation Commission the authority to change or modify a recreation fee under certain emergent circumstances.

Motion to adopt Ordinance 20-37 on first reading was moved by C/Dorfman; second by C/Ferro.

ROLL CALL VOTE:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro
NAYS: None
ABSTAIN: None
ABSENT: M/Masci

Second reading and Public Hearing to be held on December 16, 2020 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 20-335 Resolution to Transfer Funds on Current Year Appropriations #2
- 20-336 Resolution in Support of Designating the Township of Millstone as a Stigma-Free Community
- 20-337 Resolution Directing Tax Collector to Cancel Real Estates Taxes / Interest on Block 24.03, Lot 11.16
- 20-338 Payment of Vouchers – December 2, 2020
- 20-339 Resolution Authorizing the Purchase of a John Deere Utility Tractor with Heavy Duty Side Flail as per ESCNJ Co-Op
- 20-340 Resolution Authorizing the Purchase of Mason Materials as per Monmouth County Contract F-53-2020

Motion to adopt Consent Agenda was moved by C/Ferro; second by C/Dorfman.

ROLL CALL VOTE:

AYES: C/Kuczinski, C/Dorfman, C/Ferro, DM/Grbelja
NAYS: None
ABSTAIN: None
ABSENT: M/Masci

APPOINTMENTS TO BE MADE BY THE MAYOR

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MAYOR’S APPOINTMENTS TO THE MILLSTONE TOWNSHIP PARKS AND RECREATION COMMISSION

BE IT RESOLVED that **Joseph Strickland** is hereby appointed to the Millstone Township Recreation Commission as a regular member to fulfill the unexpired term of Ryan Russell, term ending December 31, 2023.

BE IT FURTHER RESOLVED that **Renee Randazzo** is hereby appointed to the Millstone Township Recreation Commission as Alternate I to fulfill the unexpired term of Joseph Strickland, term ending December 31, 2021.

BE IT FURTHER RESOLVED that **Anthony Italiano** is hereby appointed to the Millstone Township Recreation Commission as Alternate II to fulfill the unexpired term of Renee Randazzo, term ending December 31, 2022.

BE IT FURTHER RESOLVED that a copy of this appointment be forwarded to the Millstone Township Parks and Recreation Commission and to the appointees.

I HEREBY CERTIFY the foregoing to be a true copy of the appointments made by the Mayor of the Township of Millstone at its meeting of December 2, 2020.

REPORTS FROM VARIOUS DEPARTMENTS FOR OCTOBER 2020:

Tax Collector	\$2,452,830.21
Clerks Report	\$ 530.20
Dog License	\$ 53.20
Recreation	\$ 15,124.56
Building Department	\$ 50,763.00
COAH	\$ 136,098.50
Municipal Court	\$ 10,758.48
2020 Interest Revenue	

Motion to file was Moved by C/Ferro; Second by C/Kuczinski. All in Favor.

TOWNSHIP COMMITTEE MINUTES:

1. Executive Meeting Minutes – November 4, 2020

Motion to adopt Executive Meeting Minutes of November 4, 2020 was moved by C/Ferro; Second by DM/Grbelja.

ROLL CALL VOTE:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: M/Masci

2. Regular Meeting Minutes – November 4, 2020

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Motion to adopt Regular Meeting Minutes of November 4, 2020 was moved by C/Kuczinski; Second by C/Ferro.

ROLL CALL VOTE:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro
NAYS: None
ABSTAIN: None
ABSENT: M/Masci

NEW BUSINESS:

DM/Grbelja along with the Township Committee congratulates Mary Januska on her Girl Scout Silver Award for the Zen Zone. DM/Grbelja read the following:

This Certificate Of Achievement Is Presented To Mary Januszka

in Recognition of her Silver Award for The Zen Zone. The Mayor and the Township Committee congratulates you on earning the Girl Scout Silver Award. You demonstrate your commitment to help others, improving your community and becoming the best you can be.

DM/Grbelja along with the Township Committee thanks Dr. Petranto for his services at the first drive thru Rabies Clinic held at Millstone Park on November 21, 2020. DM/Grbelja read the following:

This Certificate Of Appreciation Is Presented To Dr. Michael Petranto

in Recognition of his Veterinarian Services and his Commitment to Community Service at the Millstone Township Rabies Clinic held on Saturday, November 21, 2020. The Mayor and the Township Committee appreciates your dedication, along with your staff, in assisting Millstone Township residents and surrounding towns at the Rabies Clinic.

DM/Grbelja read Resolution 20-336 in Support of Designating the Township of Millstone as a Stigma-Free Community that was adopted tonight:

RESOLUTION IN SUPPORT OF DESIGNATING THE TOWNSHIP OF MILLSTONE AS A STIGMA-FREE COMMUNITY

WHEREAS, the Monmouth County Board of Chosen Freeholders, along with the Monmouth County Department of Human Services, supports the designation of **Stigma-Free Communities** in every municipality; and

WHEREAS, at their June 26, 2018 meeting the Monmouth County Board of Chosen Freeholders unanimously passed a resolution supporting the designation of Monmouth County as a Stigma-Free Community; and

WHEREAS, Monmouth County recognizes that one in four Americans has experienced mental illness, including substance use disorders, in a given year according to the National Institute of Mental Health; and

WHEREAS, mental health problems are more common than cancer and heart disease combined, affecting children and adults, including more than half of our Iraq and Afghanistan Veterans treated at Veteran's Administration hospitals; and

WHEREAS, given the serious nature of this public health problem, we must continue to reach the millions who need help; and

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WHEREAS, the stigma associated with the disease of mental illness is identified as the primary reason individuals fail to seek the help they need to recover from the disease; and

WHEREAS, Stigma-Free Communities aim to inspire public interest and open dialogues about stigma, raise awareness of the disease of mental illness and substance use disorder and create a culture wherein residents who have the disease of mental illness and/or substance use feel supported by their community and neighbors and feel free to seek treatment for the disease without fear of stigma; and

WHEREAS, promoting awareness that there can be no “health” without mental health will break down barriers and encourage residents of all ages to be mindful of their mental health and ask for help when needed; and

WHEREAS, local resources are available to treat the diseases of mental illness and substance use disorder so no one resident needs to suffer alone or feel hopeless; and

WHEREAS, establishing **Stigma-Free Communities** will raise awareness of resources, inclusive language, and encourage residents to engage in care as soon as the need is identified so recovery can begin, hope is inspired and tragedies are avoided.

NOW THEREFORE BE IT RESOLVED that the Township of Millstone recognizes the community needs and supports the efforts of the County of Monmouth in designating the Township of Millstone as a **Stigma-Free Community**.

C/Dorfman would like to thank Helen Varvi who has been a volunteer in our community for over 15 years leading the Municipal Alliance. The Municipal Alliance creates awareness within our community about issues on alcoholism, drug abuse and mental illness. It is very important that we are aware and supportive of others during this difficult time. Our lives are different and disrupted of the things that we have done in the past and this is having an impact on many individuals. The rates of depression, drug abuse, alcohol abuse and suicide are off the charts and it is a result on how we are dealing with the COVID events and also how the government is handling it. People are put out of work and losing their businesses which is having a significant impact on them. Please be more supportive.

DM/Grbelja said that especially now since COVID started in March, people are not living freely anymore and this has taken a toll on their mental health. The stress level has increased and the elderly can't socialize which makes it very difficult for them. Please make sure to reach out by visiting, make phone calls and keeping in touch. This is also effecting children and young adults as well. Please watch and look out for each other.

C/Dorfman said that earlier tonight a new member was appointed to the Recreation Commission (Anthony Italiano) and moved two up to more senior positions (Joseph Strickland and Renee Randazzo). They are very valuable to the Recreation Commission. Joe helped to found the Flag Football program which we were able to hold, with over 200 participants, outdoors and under the lights at Millstone Park. Renee has been involved in Cheerleading and Girls Field Hockey. Anthony has coached many recreation programs and is also one of the leaders with the soccer program. We are looking forward to them serving for many years. We also introduced Ordinance 20-37 which allows the Recreation Commission to be flexible to modify the fee schedule much easier.

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OLD BUSINESS: C/Kuczinski informs the residents that Millstone Township Fire District has officially taken over the EMS services as of December 1, 2020 and thanks Lt. Mike Maloney for all his work and his knowledge on getting this done along with the Fire Commissioners and Kevin Abernathy. The residents now have the most professional, efficient, reliable 24 hour service at the best possible price. Would also thank the past EMS volunteers for their many years of service, which ended three years ago due to lack of volunteers and became more difficult to operate efficiently. Business Administrator also thanks Lt. Mike Maloney and the Fire Commissioners, along with the financial support of the Township Committee with buying the new ambulance and getting the EMS services going for the first year. DM/Grbelja and C/Dorfman would like to thank C/Kuczinski with all his effort for the past 4 years in getting this done. C/Kuczinski said this could not have happened without the support of the Township Committee and all involved. We can all be proud of the EMS service we have.

C/Ferro states that the Veterans Day ceremony was held and would like to thank Ray Dothard and the Veterans Memorial Council along with Kevin Abernathy, Andrew DeFelice and DPW on making this a success event. Also, would like to thank Chris Morris and Brian Laurencio on making the virtual ceremony happen so the residents could be part of the ceremony virtually.

COMMENTS FROM THE DAIS: None

PRIVILEGE OF THE FLOOR:

DM/Grbelja opens the meeting to the public at 8:51 p.m.

No public comment and no comments were sent in advance of the meeting.

M/Masci closes the meeting to the public at 8:53 p.m.

Members of the public participating by remote internet access or telephonic access shall be allotted up to three (3) minutes.

Motion to adjourn was Moved by C/Kuczinski; Second by C/Dorfman. All in Favor.

Time Out: 8:53 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

December 2, 2020 Township Committee meeting minutes approved at a Township Committee meeting held on December 16, 2020.

Kathleen Hart, RMC
Municipal Clerk