

**RESOLUTION NO. 21-209**  
**MEETING DATE: 12-01-2021**

**RESOLUTION AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION, AT WHICH THE PUBLIC SHALL BE EXCLUDED**

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**DM/Grbelja** offered the following Resolution and moved its adoption, which was second by **C/Ferro**.

**WHEREAS**, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12(b); and

**WHEREAS**, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millstone as follows:

1. The public shall be excluded for the discussion of any action upon the here in after specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
  1. Potential Land Acquisition
  2. Contract

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

**ROLL CALL:**

**AYES:** C/Ferro, DM/Grbelja, C/McLaughlin, C/Morris, M/Dorfman  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** None

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on December 1, 2021.

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Kathleen Hart, RMC  
Municipal Clerk

**RESOLUTION NO. 21-210**  
**ADOPTION DATE: 12-01-2021**

**RESOLUTION AUTHORIZING THE EXECUTION OF A DEVELOPER'S  
AGREEMENT FOR SCANNELL PROPERTIES #434, LLC, BLOCK 18.02, LOTS 3, 4  
AND 5, SITE PLAN NO. PB 20-06**

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**C/Ferro** offered the following Resolution and moved its adoption which was seconded by **C/McLaughlin**.

**WHEREAS**, on December 9, 2020 Scannell Properties #434, LLC received site plan approval from the Millstone Township Planning Board for Block 18.02, Lots 3, 4 and 5, located on Highway 33, DeBaun Road and Farrington Boulevard, bearing application No. PB 20-06; and

**WHEREAS**, in accordance with its Planning Board approval, the Developer is required to enter into a Developer's Agreement with the Township of Millstone; and

**WHEREAS**, the Township Attorney has prepared a Developer's Agreement for this subdivision.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Millstone that the Mayor is hereby authorized to execute and the Township Clerk to attest the Developer's Agreement between the Township of Millstone and the Developer in accordance with the approval granted by the Millstone Township Planning Board.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be provided by the Township Clerk to each of the following: Township Engineer, Township Attorney, Township Planning Board, Township Construction Official and the Developer.

**ROLL CALL:**

AYES: C/McLaughlin, C/Morris, C/Ferro, DM/Grbelja, M/Dorfman  
NAYS: None  
ABSTAIN: None  
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its regular meeting of December 1, 2021.

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KATHLEEN HART, RMC  
Township Clerk

**RESOLUTION NO. 21-211**  
**MEETING DATE: 12-01-2021**

**RESOLUTION DIRECTING TAX COLLECTOR TO CANCEL  
REAL ESTATES TAXES ON BLOCK 35, LOT 37.02**

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**C/Ferro** offered the following Resolution and moved its adoption, which was seconded by **C/McLaughlin**:

**WHEREAS**, pursuant to N.J.S.A. 54:4-3.30 et seq.: L.1948, c.259 as amended, Property Tax Exemption on Dwelling House of Disabled Veteran or Surviving Spouse, Michael S. Ackerman is 100% totally and permanently disabled, as declared by the Department of Veterans Affairs; and

**WHEREAS**, Michael S. Ackerman owns 54 Chambers Road, Millstone Township;

**WHEREAS**, the property taxes for the 4<sup>th</sup> quarter of 2021 should be cancelled as of October 27, 2021 and refunded in the amount of \$1,560.04, pursuant to the above provision;

**WHEREAS**, the 2022 preliminary taxes should also be cancelled in the amount that has been entered in the 2021 Extended Tax Duplicate; and

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Millstone that the Tax Collector is hereby authorized to cancel real estate taxes on Block 35 Lot 37.02, 54 Chambers Road, Millstone, NJ; and

**BE IT FURTHER RESOLVED** a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to the Tax Collector, the Tax Assessor, Chief Financial Officer, and the Monmouth County Board of Taxation.

**ROLL CALL:**

AYES: C/McLaughlin, C/Morris, C/Ferro, DM/Grbelja, M/Dorfman  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 1, 2021.

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Kathleen Hart, RMC  
Township Clerk

**RESOLUTION NO. 21-212**  
**MEETING DATE: 12-01-2021**

**RESOLUTION APPROVING CHANGE ORDER NO. 2**  
**FOR 2020 ROADWAY IMPROVEMENT PROJECT**

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**C/Ferro** offered the following Resolution and moved its adoption, which was seconded by **C/McLaughlin**.

**WHEREAS**, the Township entered into a contract with Meco, Inc. in the original amount of \$1,406,480.50 for a project known as “2020 Roadway Improvement Program” and

**WHEREAS**, the Township approved a Change Order No. 1 on March 3, 2021 increasing the contract amount to \$1,466,880.50; and

**WHEREAS**, the Contractor has completed the project and the Township Engineer has completed final as built quantities of the project; and

**WHEREAS**, the changes due to as built quantities and additional work at the Township’s request including drainage repairs at Disbrow Hill and Agress Road and curb and drainage improvements at Alpine Drive have resulted in an increase in the amount of \$39,161.56 as detailed on the attached Final Change Order No. 2; and

**WHEREAS**, the new contract amount is now \$1,506,042.06.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millstone that the Final Change Order No. 2, resulting in an increase in the contract in the amount of \$39,161.56 is hereby approved and the Mayor, Township Administrator or Clerk are hereby authorized to execute this Change Order.

**BE IT FURTHER RESOLVED** that a copy of this Resolution, certified by the Township Clerk to be a true copy be forwarded to each of the following:

- a. Township Engineer
- b. Meco, Inc.
- c. Township Attorney
- d. Township Administrator
- e. Township CFO/Treasurer

**ROLL CALL:**

AYES: C/McLaughlin, C/Morris, C/Ferro, DM/Grbelja, M/Dorfman  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 1, 2021.

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Kathleen Hart, RMC  
Township Clerk

**RESOLUTION NO. 21-213**  
**ADOPTION DATE: 12-01-2021**

**RESOLUTION APPROVING COMPENSATION FOR MEMBERS OF THE  
BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 1**

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C/Ferro offered the following Resolution and moved its adoption which was seconded by C/McLaughlin.

**WHEREAS**, N.J.S.A. 40A:14-88 provides that each member of the Board of Fire Commissioners shall receive as compensation such amounts as the Board shall fix; and

**WHEREAS**, N.J.S.A. 40A:14-88 further provides that the compensation so fixed shall be subject to review by the Governing Body wherein the Fire District is located; and

**WHEREAS**, the Township Committee has reviewed the proposed compensation schedule provided to it by the Commissioners of Fire District No. 1.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Millstone hereby approves of the compensation for the members of the Board of Fire Commissioners as proposed by Resolution of the Commissioners of Fire District No. 1.

**BE IT FURTHER RESOLVED** that a copy of this Resolution, certified by the Township Clerk to be a true copy be forwarded to the Commissions of Fire District No. 1.

**ROLL CALL:**

**AYES:** C/McLaughlin, C/Morris, C/Ferro, DM/Grbelja, M/Dorfman  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** None

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 1, 2021.

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KATHLEEN HART, RMC  
Township Clerk

RESOLUTION NO. 21-214

SCHEDULE 21-12 S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR PAYMENT PRESENTED TO  
THE TOWNSHIP COMMITTEE AT A MEETING  
HELD ON December 1, 2021

SEE SCHEDULE 21-12 ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 21-12 attached.

\_\_\_\_\_  
Gary Dorfman, Mayor

\_\_\_\_\_  
Nancy Grbelja, Deputy Mayor

\_\_\_\_\_  
Albert Ferro, Committeeman

\_\_\_\_\_  
Michael McLaughlin, Committeeman

\_\_\_\_\_  
Chris Morris, Committeeman

Attest: \_\_\_\_\_  
Kathleen Hart  
Municipal Clerk

**TOWNSHIP OF MILLSTONE**  
**RESOLUTION NO. 21-214**  
December 1, 2021

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 21-12, December 1, 2021, Consolidated Bill List, and the vouchers listed below as Schedule 21-12 S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

**CURRENT FUND**

TOTAL CURRENT FUND: \$ 270,250.55

**SCHEDULE 21-12 S**

**PAYROLL FUND**

TOTAL PAYROLL TRUST FUND \$ 9,037.41

**GENERAL CAPITAL FUND**

TOTAL GENERAL CAPITAL FUND \$ 125,564.54

**GRANT FUND**

TOTAL GRANT FUND \$ 5,618.50

**RESERVE TRUST FUND**

TOTAL RESERVE TRUST FUND \$ 3,944.59

**BASIN MAINTENANCE TRUST**

TOTAL BASIN MAINTENANCE TRUST \$ 174.00

**SHADE TREE TRUST**

TOTAL SHADE TREE TRUST \$ 0.00

**COAH TRUST FUND**

TOTAL COAH TRUST FUND \$ 1,823.00

**OPEN SPACE FARMLAND TRUST FUND**

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 9,497.78

**MUNICIPAL DRUG ALLIANCE FUND**

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

**VETERAN'S MEMORIAL TRUST FUND**

TOTAL VET MEMORIAL TRUST FUND \$ 0.00

**RECREATION TRUST FUND (DEDICATION BY RIDER)**

TOTAL RECREATION TRUST FUND \$ 4,286.66

**ANIMAL CONTROL TRUST FUND**

TOTAL DOG TRUST FUND \$ 445.64

**TOTAL FOR ALL FUNDS \$ 430,642.67**

**ESCROW**

**DEVELOPERS ESCROW ACCOUNT UNDER \$5,000**

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 7,042.50

**DEVELOPERS ESCROW ACCOUNT OVER \$5,000**

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 47,146.81

**TOTAL FOR ESCROW \$ 54,189.31**

RESOLUTION WAS OFFERED BY COMMITTEEPERSON FERRO  
AND MOVED ITS ADOPTION;  
MOTION WAS SECOND BY COMMITTEEPERSON MCLAUGHLIN  
RESOLUTION WAS ADOPTED ON THE FOLLOWING ROLL CALL VOTES:

AYES: C/McLaughlin, C/Morris, C/Ferro, DM/Grbelja, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: None

**RESOLUTION NO. 21-215**  
**MEETING DATE: 12-01-2021**

**RESOLUTION DIRECTING TAX COLLECTOR TO REFUND  
REAL ESTATES TAXES LISTED ON SCHEDULE A**

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**C/Ferro** offered the following Resolution and moved its adoption, which was second by **C/McLaughlin**:

**WHEREAS**, a certain property owner has a credit balance on their account; and,

**WHEREAS**, the following Taxpayer Schedule includes an Overpayment of Taxes; applicable to the block and lot and in the amount set forth; and

**WHEREAS**, the Tax Collector of the Township of Millstone has certified to the Township Committee of the Township of Millstone that the item designated with the word "REFUND" on Schedule A be refunded to the name appearing below;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millstone that the refund be made to the taxpayer appearing on Schedule A and the check for the aforesaid refund be issued by the Treasurer;

**BE IT FURTHER RESOLVED** that the Tax Collector is hereby authorized to make corrections and notations upon the Municipal records as may be necessary to effect this Resolution;

**BE IT FURTHER RESOLVED** by the Township Committee of the Township of Millstone that the Township Clerk is hereby authorized to forward a certified copy of the within Resolution to the Tax Collector and Treasurer and Township Administrator/CFO.

**ROLL CALL:**

AYES: C/McLaughlin, C/Morris, C/Ferro, DM/Grbelja, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: None

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 1, 2021.

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Kathleen Hart, RMC  
Township Clerk

**SCHEDULE A**  
**2021 OVERPAYMENT OF TAXES – REFUND**

Block 38 Lot 6.20	SHARP, DONZELLE 22 HANNAH MOUNT DRIVE MILLSTONE TWP, NJ 08510	\$4,115.01
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TOTAL		<u>\$4,115.01</u>
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TOTAL REFUND \$4,115.01

**RESOLUTION NO. 21-216**  
**MEETING DATE: 12-01-2021**

**RESOLUTION APPROVING CHANGE ORDER NO. 1**  
**FOR FIRE AND BURGLAR SYSTEMS AT VARIOUS TOWNSHIP OWNED**  
**PROPERTIES – PHASE II**

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**C/Ferro** offered the following Resolution and moved it adoption, which was seconded by **C/McLaughlin**.

**WHEREAS**, the Township entered into a contract with Complete Security Systems, Inc., in the amount of \$27,360.23 for Fire and Burglar Systems at Various Township Owned Properties;

**WHEREAS**, the Township has required an addition of Fire Protection at the newly constructed Millstone Park Storage Facility; and

**WHEREAS**, the new charges have resulted in an increase in the amount of \$3,549.10.

**WHEREAS**, the new contract amount is now \$30,909.33.

**WHEREAS**, notification was provided to the Township Committee by the Township Administrator explaining the importance of the change needed; the Township Committee agrees that the change order is reasonable and necessary; and the CFO has certified the availability of funds in account C-04-55-968-901.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millstone that the Change Order No. 1, resulting in an increase in the contract in the amount of \$3,549.10 is hereby approved and the Mayor, Township Administrator or Clerk are hereby authorized to execute this Change Order.

**BE IT FURTHER RESOLVED** that a copy of this Resolution, certified by the Township Clerk to be a true copy be forwarded to each of the following:

- a. Complete Security Systems, Inc.
- b. Township Administrator/CFO
- c. Township Treasurer/QPA

**ROLL CALL:**

AYES: C/McLaughlin, C/Morris, C/Ferro, DM/Grbelja, M/Dorfman  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 1, 2021.

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Kathleen Hart, RMC  
Township Clerk

**RESOLUTION NO. 21-217**  
**MEETING DATE: 12-01-2021**

**RESOLUTION APPOINTING TEMPORARY FLOATER**

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**C/Ferro** offered the following Resolution and moved its adoption, which was seconded by **C/McLaughlin**.

**WHEREAS**, Millstone Township has a need for a part-time Temporary Floater Position; and

**WHEREAS**, Donna Arbia best meets the needs for this position and will fulfill the position, effective December 1, 2021 through January 29, 2022 at an hourly rate of \$23.50.

**BE IT FURTHER RESOLVED** that a copy of this Resolution, certified by the Township Clerk to be a true copy be forwarded to each of the following:

- a. Donna Arbia
- b. Kevin Abernethy, Township Administrator/CFO
- c. Melissa Peerboom, Deputy CFO
- d. Amanda Salerno, Township Treasurer

**ROLL CALL:**

AYES: C/McLaughlin, C/Morris, C/Ferro, DM/Grbelja, M/Dorfman  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 1, 2021.

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Kathleen Hart, RMC  
Township Clerk