

**MILLSTONE TOWNSHIP COMMITTEE REGULAR MEETING MINUTES FOR APRIL 21, 2021  
at 215 Millstone Road, Millstone Township, NJ 08510**

Mayor Dorfman calls the meeting to order at 7:00 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL MEETING NOTICE WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 21, 2020.

ROLL CALL: Committeeman Al Ferro - present, Deputy Mayor Nancy Grbelja – absent, Committeeman Michael McLaughlin – present, Committeeman Chris Morris – present and Mayor Gary Dorfman - present. Also, in attendance: Robert Munoz, Esq. - Township Attorney; Township Administrator – Kevin Abernethy and Kathleen Hart - Municipal Clerk.

Municipal Clerk read Resolution 21-93 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded

Motion to adopt Resolution 21-93 was moved by C/Ferro; second by C/McLaughlin.  
Committee Discussion: None

ROLL CALL VOTE:

AYES: C/Ferro, C/McLaughlin, C/Morris, M/Dorfman  
NAYS: None  
ABSTAIN: None  
ABSENT: DM/Grbelja

Motion to adjourn Executive Session and reconvene at the end of the regular session with no formal action to be taken was moved by C/Dorfman; second by C/Morris. All in Favor

Time In: 7:03 p.m.; Time Out: 7:48 p.m.

Mayor Dorfman calls the Regular Meeting to order at 8:01 p.m. followed by a flag salute and a moment of silence.

Due to the COVID-19 pandemic the Township Committee Meeting of April 21, 2021 is also being held virtually, utilizing the Zoom platform.

Join Zoom Meeting

<https://us02web.zoom.us/j/84985996121?pwd=RW9PUTJSZE9hTTFxYThTeDhyM0V0UT09>

Meeting ID: 849 8599 6121; Passcode: 371584

One tap mobile

+13126266799,,84985996121# US (Chicago) 19292056099,,84985996121# US +(New York)

Dial by your location

+1 312 626 6799 US (Chicago); +1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC); +1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose); +1 253 215 8782 US (Tacoma)

Meeting ID: 849 8599 6121

Find your local number: <https://us02web.zoom.us/u/kd52XTW9nz>

For public comment section you can also email [askmillstone@millstonenj.gov](mailto:askmillstone@millstonenj.gov) with your questions or public comments along with your name and address. Your comments will be read into the record. This meeting will also be recorded and be replayed on the Millstone PEG Channel.

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All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person's public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

**CORRESPONDENCE:**

1. Letter received from Arbor Day Foundation congratulating Millstone Township on earning recognition as a 2020 Tree City USA.

**RESOLUTION:**

21-94 Resolution Acknowledging Receipt and Review of Planning Board Consistency Report for Ordinances 21-04

Motion to adopt Resolutions 21-94 was moved by M/Dorfman; second by C/Ferro.

**ROLL CALL:**

AYES: C/McLaughlin, C/Morris, C/Ferro, M/Dorfman  
NAYS: None  
ABSTAIN: None  
ABSENT: DM/Grbelja

**ORDINANCES:**

**SECOND READING**

ORDINANCE 21-04 AN ORDINANCE AMENDING CHAPTER XXXV (LAND USE AND DEVELOPMENT), ARTICLE 9 (DEVELOPMENT APPLICATION REQUIREMENTS), SECTION 2-2 (SPECIFIC DEFINITIONS) OF THE REVISED GENERAL CODE OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

**EXPLANATORY STATEMENT:** This Ordinance revision provides for an amendment to the application completeness checklists to require digital submissions of all application material.

Affidavit of Publication Presented

Mayor Dorfman opens the public hearing at 8:06 p.m.  
No public comment.  
Mayor Dorfman closes the public hearing at 8:07 p.m.

Motion to adopt Ordinance 21-04 was moved by C/Ferro; second by C/McLaughlin.

**ROLL CALL:**

AYES: C/McLaughlin, C/Morris, C/Ferro, M/Dorfman  
NAYS: None  
ABSTAIN: None  
ABSENT: DM/Grbelja

**SECOND READING**

ORDINANCE 21-05 AN ORDINANCE AMENDING CHAPTER III, (POLICE REGULATIONS), SECTION 3-3 (PARKS) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

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EXPLANATORY STATEMENT: This Ordinance amends the prohibited uses in parks, trails, facilities and/or lands owned by the Township.

Affidavit of Publication Presented

Mayor Dorfman opens the public hearing at 8:09 p.m.

No public comment.

Mayor Dorfman closes the public hearing at 8:09 p.m.

Motion to adopt Ordinance 21-05 was moved by C/Morris; second by C/McLaughlin.

ROLL CALL:

AYES: C/Morris, C/Ferro, C/McLaughlin, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: DM/Grbelja

SECOND READING

ORDINANCE 21-06 AN ORDINANCE AMENDING CHAPTER II, ADMINISTRATION, SECTION 2-45 (PAYMENT TO TOWNSHIP) OF THE REVISED ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance provides that all payments made to the Township shall be made by check or credit card and that no cash will be accepted as payment of any obligation owed to the Township.

Affidavit of Publication Presented

Mayor Dorfman opens the public hearing at 8:10 p.m.

No public comment.

Mayor Dorfman closes the public hearing at 8:10 p.m.

Motion to adopt Ordinance 21-06 was moved by C/McLaughlin; second by C/Ferro.

ROLL CALL:

AYES: C/Ferro, C/McLaughlin, C/Morris, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: DM/Grbelja

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

21-95 Payment of Vouchers – April 21, 2021

21-96 Resolution Authorizing Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2020 – June 2025 Form 1B

21-97 Resolution Authorizing the Execution of a Developer's Agreement for Key Investments, LLC, Block 57, Lot 14.02, Site Plan No. PB 17-11

21-98 Resolution Appointing a Secretary to the Planning Board and Zoning Board of

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Adjustment  
21-99 Resolution Appointing Temporary Building Inspector

Motion to adopt Resolutions 21-95 through 21-99 was moved by C/McLaughlin; second by C/Morris.

**ROLL CALL:**

AYES: C/McLaughlin, C/Morris, C/Ferro, M/Dorfman  
NAYS: None  
ABSTAIN: None  
ABSENT: DM/Grbelja

**REPORTS FROM VARIOUS DEPARTMENTS FOR MARCH 2021:**

Tax Collector	\$588,136.17
Clerks Report	\$ 1,383.49
Dog License	\$ 1,058.40
Building Department	\$ 47,358.00
COAH	\$ 0.00
Municipal Court	\$ 16,031.89
2021 Interest Revenue	

Motion to file was moved by C/Ferro; second by C/McLaughlin. All in Favor.

**TOWNSHIP COMMITTEE MINUTES:** None presented.

**LIAISON REPORTS:**

C/McLaughlin state that the Township is in the process of updating the website and is asking the residents for their feedback. Please respond by April 26<sup>th</sup> to C/Morris or myself.

C/McLaughlin announces that Arbor Day is April 30<sup>th</sup>. Members of the Shade Tree Commission will be planting several trees around town and ask residents to join us. The planting will take place at 12:00pm at the Municipal Building and at 2:00pm at Millstone Park.

C/Morris reminds the residents that there is ongoing construction at Millstone Park through June.

C/Ferro states that the Environmental Commission is doing some research on becoming a Green Team designation and will get back to the Township Committee with more information. Issues with EV charging stations have come up with the Environmental Commission and if this is an item that the Township Committee or residents would like to discuss to let him know.

M/Dorfman states that him and C/Ferro met with JCP&L. It is important for individual households to report when their power is out to JCP&L. When JCP&L does their restoration, they are aware of individual circuits, not aware of individual houses. If you report your individual outage, then JCP&L will get notification when the circuit goes live.

C/Ferro would like to thank the Environment Commission, volunteers and the Watershed Institute who participated at the Stream Cleanup on Saturday.

**NEW BUSINESS:** None

**OLD BUSINESS:** None

**COMMENTS FROM THE DAIS:** None

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PRIVILEGE OF THE FLOOR (Limited to ½ Hour) Members of the public participating by remote internet access or telephonic access shall be allotted up to three (3) minutes.

Mayor Dorfman open the meeting to the public at 8:23 p.m.

No public comment.

Mayor Dorfman closes the meeting to the public at 8:23 p.m.

ADJOURNMENT:

Motion to adjourn was moved by C/Morris; Second by C/Ferro. All in Favor.

Time Out: 8:23 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

April 21, 2021 Township Committee Meeting Minutes approved at a Township Committee meeting held on May 19, 2021.

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Kathleen Hart, RMC  
Municipal Clerk