

**MILLSTONE TOWNSHIP COMMITTEE REGULAR MEETING MINUTES FOR DECEMBER 15, 2021
at 215 Millstone Road, Millstone Township, NJ 08510**

Mayor Dorfman calls the meeting to order at 7:02 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL MEETING NOTICE WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 21, 2020.

ROLL CALL: Committeeman Al Ferro - present, Deputy Mayor Nancy Grbelja – present, Committeeman Michael McLaughlin – present, Committeeman Chris Morris – present and Mayor Gary Dorfman - present. Also, in attendance: Brian Chabarek, Esq. - Township Attorney; Township Administrator – Kevin Abernethy and Kathleen Hart - Municipal Clerk.

Municipal Clerk read Resolution 21-218 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded

Motion to adopt Resolution 21-218 was moved by C/Ferro; second by C/McLaughlin.
Committee Discussion: None

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/McLaughlin, C/Morris, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

Motion to adjourn Executive Session was moved by DM/Grbelja; second by C/McLaughlin. All in Favor.

Time In: 7:04 p.m.; Time Out: 7:48 p.m.

Mayor Dorfman calls the regular meeting to order at 8:00 p.m. followed by a flag salute and a moment of silence.

Due to the COVID-19 pandemic the Township Committee Meeting of December 15, 2021 is also being held virtually, utilizing the Zoom platform.

Join Zoom Meeting

<https://us02web.zoom.us/j/82290993193?pwd=TVZsTkpOM29tejV6dWhCaHZrUDN3QT09>

Meeting ID: 822 9099 3193; Passcode: 068574

One tap mobile

+19292056099,,82290993193# US (New York); +13017158592,,82290993193# US (Washington DC)

Dial by your location

+1 929 205 6099 US (New York); +1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago); +1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma); +1 346 248 7799 US (Houston)

Meeting ID: 822 9099 3193

Find your local number: <https://us02web.zoom.us/u/kcTBiWK3DE>

For public comment section you can also email askmillstone@millstonenj.gov with your questions or public comments along with your name and address. Your comments will be read into the record. This meeting will also be recorded and be replayed on the Millstone PEG Channel.

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All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person's public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

PRESENTATION:

1. Proclamation Honoring 2021 Volunteers was read into the record by M/Dorfman.

WHEREAS, in 2021, the Township of Millstone volunteers provided countless hours of service to the community dedicating long hours of hard work; and

WHEREAS, volunteers assist the Township departments and the community by contributing their time and talents by serving on boards, commissions, councils, and advisory committees; providing emergency management and providing recreational opportunities for their neighbors; among other volunteer service; and

WHEREAS, through their many and varied efforts, volunteers enhance the quality of life in the Township of Millstone; and

WHEREAS, Mayor Dorfman and the Township Committee of the Township of Millstone honor the volunteers celebrating their service.

NOW, THEREFORE, I, Gary Dorfman, Mayor of the Township of Millstone hereby express thanks to the volunteers for their years of dedicated service to the Township of Millstone.

Proclaimed, this the 15th day of December 2021. Gary Dorfman, Mayor

ORDINANCES:

SECOND READING

ORDINANCE 21- 15 AMENDING CHAPTER II (ADMINISTRATION) PAYROLL OF THE REVISED GENERAL ORDINANCE OF THE TOWNSHIP OF MILLSTONE BY FIXING SALARY RANGES OF THE TOWNSHIP OFFICIALS AND EMPLOYEES; IN THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY.

EXPLANATORY STATEMENT: This Ordinance fixes salary ranges for Township Officials and Employees for 2022

Affidavit of Publication Presented

M/Dorfman opens the public hearing at 8:06 p.m.

No public comment

M/Dorfman closes the public hearing at 8:07 p.m.

Motion to adopt on second reading Ordinance 21-15 was moved by C/Morris; second by C/McLaughlin.

ROLL CALL VOTE:

AYES: DM/Grbelja, C/McLaughlin, C/Morris, C/Ferro, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: None

RESOLUTION:

21-219 Resolution to Transfer Funds on Current Year Appropriations #2

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Motion to adopt Resolution 21-219 was moved by C/Ferro; second by C/McLaughlin.

ROLL CALL VOTE:

AYES: C/McLaughlin, C/Morris, C/Ferro, DM/Grbelja, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

Municipal Clerk asks for a motion to amend the Consent Resolutions, Resolution 21-229 Salary Resolution for 2022 amending the salary amount for Buildings & Grounds Maintenance Custodian to \$16.00. The motion to amend Consent Resolutions was made by C/Ferro; second by C/Morris.

ROLL CALL VOTE:

AYES: C/McLaughlin, C/Morris, C/Ferro, DM/Grbelja, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.
ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 21-220 Resolution Awarding Contract for Sodium Chloride (Rock Salt) as per Monmouth County Contract F-19-2022
- 21-221 Resolution Authorizing Shared Services Agreement for Sign Making Services with Freehold Township
- 21-222 Resolution Establishing the 2022 Annual Schedule of Meetings for the Millstone Township Committee
- 21-223 Resolution Authorizing Schedule of Holidays for 2022
- 21-224 Resolution Listing Holidays to be Observed by the Mining Operators in Millstone Township for 2022
- 21-225 Resolution to Designate Official Newspapers Which will Receive Public Notices for 2022
- 21-226 Resolution Awarding Contract for Municipal Court Security
- 21-227 Resolution Authorizing Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2020 - June 2025 Form 1B
- 21-228 Payment of Vouchers – December 15, 2021
- 21-229 Salary Resolution for 2022
- 21-230 Resolution to Report Additions and Deletions to the Fixed Assets
- 21-231 Resolution Authorizing Voiding of Checks and Adding Funds Back to Millstone Township Accounts
- 21-232 Resolution Authorizing the Purchase of a Ford Bronco Sport 4x4 as per ESCNJ Co-Op
- 21-233 Resolution Supporting Millstone Township’s Participation in the State Agriculture Development Committee’s Municipal Planning Incentive Grant Program 2023 Planning Round

Motion to adopt Consent Resolutions 21-220 through 21-233 was moved by C/Ferro; second by C/McLaughlin.

ROLL CALL VOTE:

AYES: C/Morris, C/Ferro, DM/Grbelja, C/McLaughlin, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

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REPORTS FROM VARIOUS DEPARTMENTS FOR OCTOBER 2021:

Tax Collector	\$2,881,373.86
Clerks Report	\$ 505.00
Dog License	\$ 62.40
Building Department	\$ 195,115.00
COAH	\$ 76,858.00
Municipal Court	\$ 14,692.71
Recreation – June	\$ 34,903.61
Recreation - July	\$ 29,084.68
Recreation – August	\$ 19,359.78
Recreation - September	\$ 7,215.69
Recreation – October	\$ 30,508.59
2021 Interest Revenue	

Motion to file was made by C/Morris; second by C/McLaughlin. All in Favor.

REPORTS FROM VARIOUS DEPARTMENTS FOR NOVEMBER 2021:

Tax Collector	\$8,922,767.09
Clerks Report	\$ 534.00
Dog License	\$ 41.60
Building Department	\$ 63,383.00
COAH	\$ 5,301.00
Municipal Court	\$ 11,266.63
Recreation	\$ 8,484.95
2021 Interest Revenue	

Motion to file was made by C/Morris; second by DM/Grbelja. All in Favor.

TOWNSHIP COMMITTEE MINUTES:

1. Executive Meeting Minutes – December 1, 2021

Motion to adopt executive meeting minutes of December 1, 2021 was moved by C/McLaughlin; second by C/Morris.

ROLL CALL VOTE:

AYES: C/McLaughlin, C/Morris, C/Ferro, DM/Grbelja, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

2. Regular Meeting Minutes – December 1, 2021

Motion to adopt regular meeting minutes of December 1, 2021 was moved by C/Ferro; second by C/McLaughlin.

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/McLaughlin, C/Morris, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

APPLICATION FOR PRIVATE PARTY

1. Jeyakumar Aiyathurai, 41 Robbins Road South has submitted an application for a private party on June 3, 2022 to be held at 41 Robbins Road South.

Motion to approve application for private party was made by M/Dorfman; second by C/McLaughlin.

ROLL CALL VOTE:

AYES: C/McLaughlin, C/Morris, C/Ferro, DM/Grbelja, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: None

LIAISON REPORTS:

C/Morris discussed the very successful Tree Lighting Ceremony at Millstone Park this past Saturday. Thank you to Mike Fenlon, Recreation Coordinator, Renee Randazzo, Department of Public Works Staff, Millstone Fire Company and all the volunteers including Santa, played by Blain Berrien.

NEW BUSINESS:

1. Reorganization Meeting is scheduled for January 5, 2022 at 8 p.m.

OLD BUSINESS: None

COMMENTS FROM THE DAIS:

C/Morris said a few words about DM/Grbelja and M/Dorfman as this is their last meeting as Township Committee members: DM/Grbelja has served for over 18 years on the Township Committee and was the first woman to be Mayor for the Township. DM/Grbelja has severed in multiple liaison positions for the Township and Monmouth County. She will leave a legacy of dedication to open space and farmland preservation and environmental stewardship. M/Dorfman has served for 12 years on the Township Committee with two years as Mayor along with multiple liaison positions specifically Recreation Commission. Thoroughly enjoyed working together on the Millstone Park project. Thank you both for your many years of devotion and service.

DM/Grbelja spoke regarding her tenure on the Millstone Township Committee since 2004 and that maintaining the rural character of the township and preservation has been very difficult but is very proud of what has been brought forward to this Township which includes the Master Plan and the Farmland Preservation Plan.

DM/Grbelja thanked the following: Bob Kinsey; Duane Davison, Esq.; many dedicated volunteers; Township Professionals; Pat Butch; Rich Coppola, former Township Planner; former Mayor Fiore Masci; Mayor Gary Dorfman and Commissioner Lillian Burry.

M/Dorfman spoke regarding his tenure on the Millstone Township Committee for the past 12 years.

M/Dorfman thanked his family; former committee members (Bob Kinsey, Fiore Masci, Mike Kuczinski); current township committee members (Nancy Grbelja, Al Ferro, Chris Morris and Michael McLaughlin); former township employees (Maria Dellasala and Roger Steib); current Township Administrator Kevin Abernethy and Municipal Clerk Kathleen Hart; Township Attorney Brian Chabarek, Esq. and Township Engineer Matt Shafai; township employees and all the volunteers. Welcomes the two new committee members Tara Zabrosky and Eric Davis and wish them the best.

Kevin Abernethy, Township Administrator thanked both M/Dorfman and DM/Grbelja for all they have done during their tenure on the Township Committee.

PRIVILEGE OF THE FLOOR (Limited to ½ Hour) Members of the public participating by remote internet access or telephonic access shall be allotted up to three (3) minutes.

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Mayor Dorfman open the meeting to the public at 8:38 p.m.

No public comment.

Mayor Dorfman closes the meeting to the public at 8:39 p.m.

ADJOURNMENT:

Motion to adjourn was made by DM/Grbelja; second by M/Dorfman. All in Favor.

Time Out: 8:39 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

December 15, 2021 Township Committee Meeting Minutes approved at a Township Committee meeting held on January 19, 2022.

Kathleen Hart, RMC
Municipal Clerk