

RESOLUTION NO. 22-82
MEETING DATE: 03-16-2022

RESOLUTION AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION, AT WHICH THE PUBLIC SHALL BE EXCLUDED

C/McLaughlin offered the following Resolution and moved its adoption, which was second by **C/Zabrosky**.

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12(b); and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

1. The public shall be excluded for the discussion of any action upon the here in after specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 1. Property Acquisitions
 2. Litigation
 3. Potential Litigation
 4. Contracts

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

ROLL CALL:

AYES: C/Davis, C/McLaughlin, C/Zabrosky, M/Ferro
NAYS: None
ABSTAIN: None
ABSENT: DM/Morris

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on March 16, 2022.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 22-83

SCHEDULE 22-03B S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR PAYMENT PRESENTED TO
THE TOWNSHIP COMMITTEE AT A MEETING
HELD ON March 16, 2022

SEE SCHEDULE 22-03B ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 22-03B attached.

Al Ferro, Mayor

Chris Morris, Deputy Mayor

Eric Davis, Committeeman

Michael McLaughlin, Committeeman

Tara Zabrosky, Committeewoman

Attest: _____
Kathleen Hart
Municipal Clerk

TOWNSHIP OF MILLSTONE
RESOLUTION NO. 22-83
March 16, 2022

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 22-03B, March 16, 2022, Consolidated Bill List, and the vouchers listed below as Schedule 22-03B S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

CURRENT FUND

TOTAL CURRENT FUND: \$ 731,652.52

SCHEDULE 22-03B S

PAYROLL FUND

TOTAL PAYROLL TRUST FUND \$ 7,157.58

GENERAL CAPITAL FUND

TOTAL GENERAL CAPITAL FUND \$ 31,545.98

GRANT FUND

TOTAL GRANT FUND \$ 1,061.66

RESERVE TRUST FUND

TOTAL RESERVE TRUST FUND \$ 580.40

BASIN MAINTENANCE TRUST

TOTAL BASIN MAINTENANCE TRUST \$ 0.00

SHADE TREE TRUST

TOTAL SHADE TREE TRUST \$ 0.00

COAH TRUST FUND

TOTAL COAH TRUST FUND \$ 951.25

OPEN SPACE FARMLAND TRUST FUND

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 4,222.00

MUNICIPAL DRUG ALLIANCE FUND

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

VETERAN'S MEMORIAL TRUST FUND

TOTAL VET MEMORIAL TRUST FUND \$ 0.00

RECREATION TRUST FUND (DEDICATION BY RIDER)

TOTAL RECREATION TRUST FUND \$ 1,169.98

ANIMAL CONTROL TRUST FUND

TOTAL DOG TRUST FUND \$ 238.04

TOTAL FOR ALL FUNDS \$ 778,579.41

ESCROW

DEVELOPERS ESCROW ACCOUNT UNDER \$5,000

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 6,470.75

DEVELOPERS ESCROW ACCOUNT OVER \$5,000

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 32,738.80

TOTAL FOR ESCROW \$ 39,209.55

RESOLUTION WAS OFFERED BY COMMITTEEPERSON MCLAUGHLIN
AND MOVED ITS ADOPTION;
MOTION WAS SECOND BY COMMITTEEPERSON DAVIS
RESOLUTION WAS ADOPTED ON THE FOLLOWING ROLL CALL VOTES:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro

NAYS: None

ABSTAIN: None

ABSENT: DM/Morris

RESOLUTION NO. 22-84
MEETING DATE: 03-16-2022

**RESOLUTION DIRECTING TAX COLLECTOR TO REFUND
REAL ESTATES TAXES LISTED ON SCHEDULE A**

C/McLaughlin offered the following Resolution and moved its adoption, which was second by **C/Davis**:

WHEREAS, a certain property owner has a credit balance on their account; and

WHEREAS, the following Taxpayer Schedule A includes an Overpayment of Taxes applicable to the block and lot and in the amount set forth; and

WHEREAS, the Tax Collector of the Township of Millstone has certified to the Township Committee of the Township of Millstone that the item designated with the word "REFUND" on Schedule A be refunded to the name appearing below.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that the refund be made to the taxpayer appearing on Schedule A and the check for the aforesaid refund be issued by the Treasurer.

BE IT FURTHER RESOLVED that the Tax Collector is hereby authorized to make corrections and notations upon the Municipal records as may be necessary to affect this Resolution.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Millstone that the Township Clerk is hereby authorized to forward a certified copy of the within Resolution to the Tax Collector, Treasurer and CFO.

ROLL CALL:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro
NAYS: None
ABSTAIN: None
ABSENT: DM/Morris

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of March 16, 2022.

Kathleen Hart, RMC
Township Clerk

SCHEDULE A
2022 OVERPAYMENT OF TAXES – REFUND

Block 36 Lot 49.06	ECKHOFF, JOHN E & MARJORIE M 6 BOWMAN COURT MILLSTONE TWP, NJ 08510	\$2,776.10
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TOTAL		<u>\$2,776.10</u>
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TOTAL REFUND \$2,776.10

RESOLUTION NO. 22-85
MEETING DATE: 03-16-2022

**RESOLUTION APPOINTING ANTHONY MANNINO TO SERVE AS CHIEF
FINANCIAL OFFICER FOR THE TOWNSHIP OF MILLSTONE**

C/McLaughlin offered the following Resolution and moved its adoption, which was second by **C/Davis**.

WHEREAS, N.J.S.A. 40A:9-140.10 requires that “in every municipality there shall be a Chief Financial Officer appointed by the governing body of the municipality”; and

WHEREAS, N.J.S.A. 40A:9-140.10, further provides that the term of office of the Chief Financial Officer “shall be four years, which shall run from January 1 in the year in which the Chief Financial Officer is appointed”; and

WHEREAS, the Township of Millstone is in need of a Chief Financial Officer and the Township Committee, pursuant to N.J.S.A. 40A:9-140-10, wishes to appoint Anthony Mannino to serve as Chief Financial Officer for the four-year term, at an annual salary of \$5,000.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone, in the County of Monmouth and State of New Jersey, as follows:

1. Anthony Mannino is hereby appointed to serve as Chief Financial Officer for a term of four (4) years commencing January 1, 2022, with an annual salary of \$5,000.
2. The Municipal Clerk is hereby directed to forward a certified copy of this Resolution to the Township’s Administrator, Finance Department and appointee.

ROLL CALL:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro
NAYS: None
ABSTAIN: None
ABSENT: DM/Morris

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone at its meeting of March 16, 2022.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 22-86
MEETING DATE: 03-16-2022

**RESOLUTION OF THE TOWNSHIP OF MILLSTONE TO SUPPORT THE
APPLICATION FOR FUNDS FROM THE MONMOUTH COUNTY OFFICE OF
COMMUNITY DEVELOPMENT HOME HOUSING PRODUCTION PROGRAM**

C/McLaughlin offered the following Resolution and moved its adoption which was second by **C/Davis**.

WHEREAS, the Township of Millstone desires to support the application for funds from the Monmouth County Office of Community Development, HOME Housing Production Program, in the amount of \$441,500 or an amount not to exceed the maximum amount allowed in accordance with this program, for the construction of three family rental units, targeting a population of homeless/formerly homeless individuals or families; and

WHEREAS, the Township has determined that the housing project referenced above, will meet part of the Township's low and moderate housing obligation in its 1987-2014 Housing Element and Fair Share Plan; and

WHEREAS, the Township has projected that Block 57.01, Lot 20.01, located at 6 Novad Court, Millstone, NJ, will provide 3 units of affordable housing; and

WHEREAS, the Township currently owns the lot, and is under a lease agreement with the Affordable Housing Alliance through 2053; and

WHEREAS, the Township has previously provided an exemption from property taxes for this property so that the income generated from the property can be used to provide appropriate management and maintenance services on this site; and

WHEREAS, the Township has taken these actions in support of fulfilling its affordable housing obligation and leveraging the support of the Monmouth County HOME funds production program for the development of these affordable housing units; and

WHEREAS, the Affordable Housing Alliance has been designated as the Township's Affordable Housing Administrator and the direct recipient of these resources; and

WHEREAS, The Township of Millstone supports this project in reliance on the Township receiving credit for no less than 3 Units.

BE IT THEREFORE RESOLVED, that the Township of Millstone does hereby support the application for funds from the Monmouth County Office of Community Development HOME housing production program, in the amount of \$441,500 or an amount not to exceed the maximum amount allowed in accordance with this program, for the construction of three family rental units and acknowledges that the Project is located in an eligible municipality.

ROLL CALL:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro

NAYS: None

ABSTAIN: None

ABSENT: DM/Morris

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of March 16, 2022.

Kathleen Hart, RMC
Municipal Clerk

**RESOLUTION NO. 22-87
MEETING DATE: 03-16-2022**

**RESOLUTION AMENDING RESOLUTION 21-128 WHICH AUTHORIZED THE
EXECUTION OF AN AMENDED AGREEMENT BETWEEN THE TOWNSHIP OF
MILLSTONE AND THE MONMOUTH CONSERVATION FOUNDATION FOR OPEN
SPACE AND FARMLAND PRESERVATION**

C/McLaughlin offered the following Resolution and moved its adoption which was second by C/Davis.

BE IT RESOLVED by the Township Committee of the Township of Millstone that Resolution 21-128 duly adopted on June 2, 2021, which authorized the execution of an Amended Agreement between the Township of Millstone and the Monmouth Conservation Foundation for Open Space and Farmland Preservation, be and is hereby amended to reflect a not to exceed amount of \$20,000.00 for the two (2) year period commencing June 2, 2021 and ending June 2, 2023.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy be forwarded to each of the following:

- a. Township Engineer
- b. Monmouth Conservation Foundation
- c. Township Attorney
- d. Township Administrator

ROLL CALL:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro

NAYS: None

ABSTAIN: None

ABSENT: DM/Morris

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of March 16, 2022.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 22-88
ADOPTION DATE: 03-16-2022

**RESOLUTION AUTHORIZING EXECUTION OF AFFORDABLE HOUSING
AGREEMENT WITH THE AFFORDABLE HOUSING ALLIANCE**

C/McLaughlin offered the following Resolution and moved its adoption which was seconded by C/Davis.

WHEREAS, by way of Resolution 22-01, duly adopted on January 5, 2022, the Affordable Housing Alliance was appointed to serve as the Affordable Housing Administrator for the Township; and

WHEREAS, the Affordable Housing Alliance has provided the Township with an Affordable Housing Agreement, the express purpose of which is to facilitate the construction, ownership, operation and management of an income-restricted rental housing project containing three (3) units to assist Millstone Township in satisfying its affordable housing mandates on a suitable parcel of property that the Township owns and will make available to the Affordable Housing Alliance for this purpose; and

WHEREAS, the Township has acquired title to the property located at 6 Novad Court, which is identified as Block 57.01, Lot 20.01 and has entered into a lease agreement with the Affordable Housing Alliance for this property; and

WHEREAS, in accordance with the terms of the aforesaid Agreement, the Affordable Housing Alliance agrees to work with the Township to develop the above-noted property as a three (3) unit affordable rental housing project; and

WHEREAS, in accordance with the terms of the aforesaid Agreement, the Affordable Housing Alliance will be applying for funding from various sources, including but not limited to, the New Jersey Department of Community Affairs and Monmouth County, wherein the Township will support these efforts.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Township Clerk be and are hereby authorized to execute the aforesaid Affordable Housing Agreement with the Affordable Housing Alliance, as it pertains to the development of the property located at 6 Novad Court, Block 57.01, Lot 20.01, as a three (3) unit affordable rental housing project.

BE IT FURTHER RESOLVED, that the Township Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

BE IT FURTHER RESOLVED, that a copy of this Resolution certified as a true copy be sent to the Affordable Housing Administrator.

ROLL CALL:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro
NAYS: None
ABSTAIN: None
ABSENT: DM/Morris

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of March 16, 2022.

KATHLEEN HART, RMC
Township Clerk