

TOWNSHIP OF MILLSTONE  
Meeting Room  
215 Millstone Road  
Millstone Township, NJ 08535

**DRAFT**  
**TOWNSHIP COMMITTEE REGULAR MEETING AGENDA**  
**SEPTEMBER 21, 2022 @ 8:00 pm**

**Mayor Ferro calls the meeting to order \_\_\_\_ p.m.**

**STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.**

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the annual meeting notice which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 20, 2021.

**ROLL CALL:** Committeeman Eric Davis \_\_\_\_, Committeeman Michael McLaughlin \_\_\_\_, Deputy Mayor Chris Morris \_\_\_\_, Committeewoman Tara Zabrosky \_\_\_\_, Mayor Al Ferro \_\_\_\_\_

**RESOLUTION TO GO INTO EXECUTIVE SESSION, (22-188) Moved C/\_\_\_\_, Second C/\_\_\_\_.**  
(Committee Discussion)

**VOTE:** C/Davis \_\_\_\_, C/McLaughlin \_\_\_\_, DM/Morris \_\_\_\_, C/Zabrosky\_\_\_\_, M/Ferro \_\_\_\_\_

Motion to adjourn executive session, Moved C/\_\_\_\_, Second C/\_\_\_\_. ©

Time In \_\_\_\_ p.m., Time Out \_\_\_\_ p.m.

**MAYOR FERRO CALLS THE REGULAR MEETING TO ORDER AT \_\_\_\_ P.M.**  
**FOLLOWED BY A FLAG SALUTE AND A MOMENT OF SILENCE.**

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

**CORRESPONDENCE:**

1. Resignation received from Diana Balint, Planning Board Regular Member, effective September 11, 2022.

**ORDINANCES:**

FIRST READING  
ORDINANCE 22-16

AN ORDINANCE AMENDING CHAPTER 4 (GENERAL LICENSING), SECTION 4-1 (BUSINESS LICENSE) AND CHAPTER 5 (FEES), SECTION 5-4 (FEES FOR CHAPTER 4: GENERAL LICENSING) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends the provisions of annual business license requirements. It implements the requirements of P.L. 2021, c. 92 that the owners of businesses, maintain adequate liability insurance and annually register the certificates of insurance with the Township.

Motion to adopt/table, Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_, (Committee Discussion)

**VOTE:** C/Davis \_\_\_, C/McLaughlin \_\_\_, DM/Morris \_\_\_, C/Zabrosky\_\_\_\_\_, M/Ferro\_\_\_\_\_

Second reading and Public Hearing to be held on October 5, 2022 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

FIRST READING

ORDINANCE 22-17

AN ORDINANCE ADDING CHAPTER 14 (BUILDING AND HOUSING), SECTION 10 (CERTIFICATE OF INSURANCE REGISTRATION) AND AMENDING CHAPTER 5 (FEES), SECTION 5-14 (FEES FOR CHAPTER 14: BUILDING AND HOUSING) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance adds provisions for annual registration of certificates of insurance for owners of rental units. It implements the requirements of P.L. 2021, c. 92 that the owners of rental units maintain adequate liability insurance and annually register the certificates of insurance with the Township.

**RESOLUTIONS:    CONSENT RESOLUTION POSTED ON BULLETIN BOARD.**  
**ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.**

22-189            Payment of Vouchers – September 21, 2022

Motion to adopt/table, Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_, (Committee Discussion)

**VOTE:** C/McLaughlin \_\_\_, DM/Morris \_\_\_, C/Zabrosky\_\_\_\_\_, C/Davis \_\_\_, M/Ferro\_\_\_\_\_

**REPORTS FROM VARIOUS DEPARTMENTS FOR AUGUST 2022:**

Tax Collector	\$9,176,802.74
Clerks Report	\$     965.00
Dog License	\$     187.20
Municipal Court	\$   9,058.47
Recreation	\$ 16,897.68
Construction	\$ 41,182.00
COAH	\$   5,501.00
2022 Interest Revenue	

Motion to file, Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_. ©

**APPOINTMENTS MADE BY THE MAYOR:**

1. Planning Board

**TOWNSHIP COMMITTEE MINUTES:**

1. Regular Meeting Minutes – September 7, 2022

Motion to adopt/table, Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_. (Committee Discussion)

**VOTE:** DM/Morris \_\_\_, C/Zabrosky\_\_\_\_\_, C/Davis \_\_\_, C/McLaughlin \_\_\_, M/Ferro \_\_\_\_\_

2. Executive Meeting Minutes – June 15, 2022

Motion to adopt/table, Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_. (Committee Discussion)

**VOTE:** C/Davis \_\_\_, C/McLaughlin \_\_\_, DM/Morris \_\_\_, C/Zabrosky\_\_\_\_\_, M/Ferro \_\_\_\_\_

3. Executive Meeting Minutes – July 6, 2022

Motion to adopt/table, Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_. (Committee Discussion)

**VOTE:** C/McLaughlin \_\_\_, DM/Morris \_\_\_, C/Zabrosky\_\_\_\_\_, C/Davis \_\_\_, M/Ferro \_\_\_\_\_

**APPLICATION FOR A RAFFLE LICENSE:**

1. Millstone Township PTO, RA #300, On-Premise 50/50 Raffle to be held on October 14,2022 at 18 Schoolhouse Road, Millstone Primary School.

Motion to adopt/table, Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_. (Committee Discussion)

**VOTE:** DM/Morris \_\_\_, C/Zabrosky\_\_\_\_\_, C/Davis \_\_\_, C/McLaughlin \_\_\_, M/Ferro \_\_\_\_\_

2. Millstone Township PTO, RA #301, On-Premise 50/50 Raffle to be held on October 24,2022 at 5 Dawson Court, Millstone Middle School.

Motion to adopt/table, Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_. (Committee Discussion)

**VOTE:** C/Zabrosky\_\_\_\_\_, C/Davis \_\_\_, C/McLaughlin \_\_\_, DM/Morris \_\_\_, M/Ferro \_\_\_\_\_

**APPLICATION FOR A SOCIAL AFFAIRS PERMIT:**

1. Millstone Township Elks BPOE #2613 filed for a Social Affairs Permit for an event to be held on October 16, 2022 from 12pm – 3pm at 17 Olde Noah Hunt Rd.

Motion to approve/table, Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_. ©

**LIAISON REPORTS:**

**NEW BUSINESS:**

1. Bids-Clarksburg Cultural Center – Phase III

**OLD BUSINESS:**

**COMMENTS FROM THE DAIS:**

**PRIVILEGE OF THE FLOOR:** (Limited to ½ Hour)

Mayor Ferro opens the meeting to the public at \_\_\_\_\_.

Mayor Ferro closes the meeting to the public at \_\_\_\_\_.

**ADJOURNMENT:**

**Motion to adjourn:** Moved C/ \_\_\_\_\_, Second C/ \_\_\_\_\_. © Time Out \_\_\_\_\_.