

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR DECEMBER 7, 2022

Mayor Ferro calls the meeting to order 7:03 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the Annual Meeting Notice which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 20, 2021.

ROLL CALL: Committeeman Eric Davis – present, Deputy Mayor Chris Morris – absent, Committeeman Michael McLaughlin – present, Committeeman Tara Zabrosky – absent (arrived 8:03 p.m.) and Mayor Al Ferro - present. Also, in attendance: Brian Chabarek, Esq. - Township Attorney, Kevin Abernethy – Township Administrator and Kathleen Hart - Municipal Clerk.

Motion to adopt Resolution 22-210 was moved by C/McLaughlin; second by C/Davis.

Municipal Clerk read Resolution 22-210 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: DM/Morris, C/Zabrosky

Motion to adjourn Executive Session was moved by C/McLaughlin; second by C/Davis. All in Favor.

Time In: 7:05 p.m.; Time Out: 7:58 p.m.

Mayor Ferro calls the regular meeting to order at 8:03 p.m. followed by a flag salute and a moment of silence.

ROLL CALL: Committeeman Eric Davis – present, Deputy Mayor Chris Morris – absent, Committeeman Michael McLaughlin – present, Committeeman Tara Zabrosky - present and Mayor Al Ferro - present.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

CORRESPONDENCE:

1. Received the Statement of Determination from Monmouth County Board of Election for the General Election held on November 8, 2022.
2. Resignation from Maggi Romano from the Office of Emergency Management effective immediately.
3. Received notification from NJDOT regarding 2023 Grant for Improvements to Backbone Hill Road in the amount of \$219,420.00.

ORDINANCE:

FIRST READING

ORDINANCE 22-18 ORDINANCE ACCEPTING A CONSERVATION EASEMENT FOR BLOCK 49.01, LOT 12 WHICH IS LOCATED AT THE CORNER OF LAUREL COURT AND OAK HILL DRIVE

EXPLANATORY STATEMENT: This Ordinance accepts a Conservation Easement conveyed from The Sycamores, LLC to the Township of Millstone for Block 49.01, Lot 12.

Motion to adopt Ordinance 22-18 on first reading was moved by C/Davis; second by C/McLaughlin.

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, C/Zabrosky, M/Ferro

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NAYS: None ABSTAIN: None ABSENT: DM/Morris

Second reading and Public Hearing to be held on December 21, 2022 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTION:

22-211 Resolution to Transfer Funds on Current Year Appropriations #2

Motion to adopt Resolution 22-211 was moved by C/McLaughlin; second by C/Davis.

YES: C/McLaughlin, C/Zabrosky, C/Davis, M/Ferro
NAYS: None ABSTAIN: None ABSENT: DM/Morris

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 22-212 Resolution Extending Contract for Curbside Pickup of Recyclable Material for 2023
22-213 Resolution for Grant Agreement Between Township of Millstone and the State of New Jersey by and for the Department of Environmental Protection Grant Identifier: (UCF-2022-023)
22-214 Resolution Authorizing Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2020 - June 2025, Form 1B
22-215 Resolution Authorizing Governor's Council on Alcoholism and Drug Abuse Submission of Application for DMHAS Youth Leadership Grant, Form 1B
22-216 Payment of Vouchers - December 7, 2022
22-217 Resolution Authorizing Execution of an Interlocal Services Agreement for Regional Animal Control
22-218 Resolution Amending Resolution 22-46 Increasing Purchase Amount to the State Contract for Unleaded (T-0083) and Diesel (T-1845) Fuel (State Contract 19-Fleet-00975 and 19-Food-01102)
22-219 Resolution Increasing Contract Amount for the Township Attorney for the Calendar Year 2022
22-221 Resolution Approving Final Change Order and Supplemental Agreement No. 1 for ADA Playground Improvements at Millstone Park

C/McLaughlin made a motion to pull Resolution 22-220 from the consent agenda for further discussion; second by C/Davis.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro
NAYS: None ABSTAIN: None ABSENT: DM/Morris

Motion to adopt Consent Agenda Resolutions 22-212 through 22-219 and 22-221 was moved by C/McLaughlin; second by C/Davis.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro
NAYS: None ABSTAIN: None ABSENT: DM/Morris

RESOLUTION:

22-220 Resolution Authorizing Execution of License Agreement for 14 Chadwick Road in the Township of Millstone

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Motion to table Resolution 22-220 to the December 21, 2022 Township Committee meeting was moved by C/McLaughlin; second by C/Davis.

**ROLL CALL VOTE:**

AYES: C/Davis, C/McLaughlin, C/Zabrosky, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: DM/Morris

**REPORTS FROM VARIOUS DEPARTMENTS FOR OCTOBER 2022:**

Tax Collector	\$7,556,425.38
Clerks Report	\$ 415.00
Dog License	\$ 210.40
Municipal Court	\$ 8,042.38
Recreation	\$ 28,592.31
Construction	\$ 43,594.00
COAH	\$ 3,651.00
2022 Interest Revenue	

Motion to file was moved by C/McLaughlin, second by C/Davis. All in Favor.

**TOWNSHIP COMMITTEE MINUTES:**

**1. Executive Meeting Minutes – November 2, 2022**

Motion to adopt executive meeting minutes of November 2, 2022 was moved by C/McLaughlin, second by C/Zabrosky.

**ROLL CALL VOTE:**

AYES: C/Zabrosky, C/McLaughlin, M/Ferro  
NAYS: None ABSTAIN: C/Davis ABSENT: DM/Morris

**2. Regular Meeting Minutes – November 2, 2022**

Motion to adopt regular meeting minutes of November 2, 2022 was moved by C/McLaughlin, second by C/Zabrosky.

**ROLL CALL VOTE:**

AYES: C/McLaughlin, C/Zabrosky, M/Ferro  
NAYS: None ABSTAIN: C/Davis ABSENT: DM/Morris

**APPOINTMENTS MADE BY THE MAYOR:**

**MAYOR’S APPOINTMENT TO THE MILLSTONE TOWNSHIP ENVIRONMENTAL COMMISSION**

BE IT RESOLVED that Liza Barbarello Andrews is hereby appointed as a regular member to the Millstone Township Environmental Commission to fulfill the unexpired term of Milton (Bud) Reuter, term ending December 31, 2023.

**APPLICATION FOR A SOCIAL AFFAIRS PERMIT:**

1. Millstone Township Elks BPOE #2613 filed for a Social Affairs Permit for an event to be held on December 9, 2022 from 3pm – 8pm at Millstone Park, 4 Red Valley Road.

Motion to approve Social Affairs Permit for Elks BPOE #2613 was moved by C/McLaughlin, second by C/Davis. All in Favor.

**APPLICATION FOR A TRAILER PERMIT:**

**MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR DECEMBER 7, 2022**

1. Application for a Sales/Construction Trailer, located at CRP-CHI Showplace Farms Owner, LLC, 511 State Highway 33, Trailer #1, Building 2, Block 23, Lot 8.02. Zoning Application approved by Zoning Officer.

Motion to approve trailer permit for CRP-CHI Showplace Farms Owner, LLC was moved by C/McLaughlin, second by C/Davis. All in Favor.

2. Application for a Trailer (Bathroom), located at CRP-CHI Showplace Farms Owner, LLC, 511 State Highway 33, Trailer #2, Building 2, Block 23, Lot 8.02. Zoning Application approved by Zoning Officer.

Motion to approve trailer (bathroom) permit for CRP-CHI Showplace Farms Owner, LLC was moved by C/McLaughlin, second by C/Davis. All in Favor.

C/Zabrosky left the meeting at 8:16 p.m.

**LIAISON REPORTS:**

C/Davis stated that the Open Space Preservation Council in conjunction with the Agricultural Council held a meet and greet with landowners of Millstone Township to discuss the options for open space preservation. It was very well attended and informative. Thank you to both Councils for a very well-organized event.

M/Ferro stated that the Fire/EMS responded to 144 calls for the month of November which included 114 medical calls, 8 motor vehicle accidents, 22 fire calls and 83 transports to various hospitals. The day shift handled 92 calls; night shift handled 52 calls.

**NEW BUSINESS:**

1. 2022 Best Practice Inventory Report: The Township Administrator stated that the State requires the Best Practice Inventory Report to be completed each year. In order to get 100% of your state funding, the Township needs to receive a minimum of 24 points with a maximum of 35 points. The Township scored very well at 33.5 points.
2. Winter Wonderland at Millstone Park on December 9<sup>th</sup> and December 10<sup>th</sup>: M/Ferro stated that this is a two-day event. On Friday, December 9<sup>th</sup> from 5pm – 8pm there will be live holiday music, dance performances, food trucks, tree lighting & gingerbread house kits. On Saturday, December 10<sup>th</sup> from 12pm – 3pm there will be holiday craft fair, pictures with Santa, inflatables, food vendors and pie contest. Please come out and join us.

**OLD BUSINESS:**

The Township Administrator stated that the NJ State Police will be patrolling in Millstone to enforce speeding and reckless driving. Please adhere to the speed limits and drive safely.

**COMMENTS FROM THE DIAZ:**

M/Ferro stated that the Township will be holding a free rabies clinic in conjunction with Monmouth County Board of Health on January 21, 2023 from 1pm – 2pm at Wagner Farm Park, 4 Baird Road.

M/Ferro stated that the Township is now online with SDL Portal. You can now sign up and go online to schedule construction inspections, complete permit application and search permit status. You can also pay online for the construction permits.

**PRIVILEGE OF THE FLOOR: (Limited to ½ Hour)**

Mayor Ferro opens the meeting to the public at 8:24 p.m.

No public comment.

Mayor Ferro closes the meeting to the public at 8:25 p.m.

**MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR DECEMBER 7, 2022**

**ADJOURNMENT:**

Motion to adjourn was moved by C/McLaughlin; second by C/Davis. All in Favor.

Time Out 8:25 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

December 7, 2022 Township Committee Regular Meeting Minutes approved at a Township Committee meeting held on December 21, 2022.

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Kathleen Hart, RMC  
Municipal Clerk