

TOWNSHIP OF MILLSTONE  
Meeting Room  
215 Millstone Road  
Millstone Township, NJ 08535

**DRAFT**  
**TOWNSHIP COMMITTEE REGULAR MEETING AGENDA**  
**FEBRUARY 15, 2023 @ 8:00 pm**

**Mayor Ferro calls the meeting to order \_\_\_\_\_ p.m.**

**STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.**

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the annual meeting notice which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 21, 2022.

**ROLL CALL:** Committeeman Eric Davis \_\_\_\_, Committeeman Michael McLaughlin \_\_\_\_, Deputy Mayor Chris Morris \_\_\_\_, Committeewoman Tara Zabrosky \_\_\_\_, Mayor Al Ferro \_\_\_\_\_

**RESOLUTION TO GO INTO EXECUTIVE SESSION, (23-71) Moved C/ \_\_\_\_\_, Second C/ \_\_\_\_\_.**  
(Committee Discussion)

**VOTE:** C/Davis \_\_\_\_, C/McLaughlin \_\_\_\_, DM/Morris \_\_\_\_, C/Zabrosky \_\_\_\_, M/Ferro \_\_\_\_\_

Motion to adjourn executive session, Moved C/ \_\_\_\_\_, Second C/ \_\_\_\_\_. ©

Time In \_\_\_\_\_ p.m., Time Out \_\_\_\_\_ p.m.

**MAYOR FERRO CALLS THE REGULAR MEETING TO ORDER AT \_\_\_\_\_ P.M.**  
**FOLLOWED BY A FLAG SALUTE AND A MOMENT OF SILENCE.**

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

**CORRESPONDENCE:**

1. Letter from Monmouth County Historic Commission awarding grant in the amount of \$6,000.00 for the Thomas Baird House Siding Restoration and Painting Phase 1.
2. Resignation letter, dated January 31, 2023, from Brian Andrews, OEM Coordinator, effective immediately.
3. Resignation, dated February 7, 2023 from Chris Porcello, Shade Tree Commission member, effective immediately.
4. Letter from the Board of County Commissioners, dated February 3, 2023, regarding a resolution authorizing execution of an Agreement with the Township of Millstone for Brookside Road improvements and replacement of County Culvert MS-38 in the Township of Millstone

**ORDINANCES:**

**SECOND READING**

ORDINANCE 23-04

AN ORDINANCE REPEALING CHAPTER XIII (FIRE DISTRICT), SECTIONS 13-3.7 AND 13.3.8 (NEW JERSEY UNIFORM FIRE CODE ENFORCEMENT, NON-LIFE HAZARD USES AND PERMITS AND CERTIFICATE OF FIRE CODE STATUS) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE AND REPLACING IT WITH A NEW CHAPTER XIII (FIRE DISTRICT), SECTIONS 13-3.7 AND 13.3.8

**EXPLANATORY STATEMENT:** This Ordinance repeals and replaces Chapter XIII (Fire District), Sections 13-3.7 and 13.3.8 with respect to Non-Life Hazard Uses and Permits and Certificate of Fire Code Status under the State’s Uniform Fire Code Enforcement regulations, and brings Section 13-3 into conformity with regulations adopted by the New Jersey Department of Community Affairs

Affidavit of Publication Presented

Mayor Ferro opens the public hearing at \_\_\_\_ p.m.  
Mayor Ferro closes the public hearing at \_\_\_\_ p.m.

Motion to adopt/table, Moved C/\_\_\_\_, Second C/\_\_\_\_, (Committee Discussion)

**VOTE:** C/McLaughlin \_\_\_\_, DM/Morris \_\_\_\_, C/Zabrosky \_\_\_\_, C/Davis \_\_\_\_, M/Ferro \_\_\_\_\_

**FIRST READING**

ORDINANCE 23-05

AMENDING CHAPTER II (ADMINISTRATION) PAYROLL OF THE REVISED GENERAL ORDINANCE OF THE TOWNSHIP OF MILLSTONE BY FIXING SALARY RANGES OF THE TOWNSHIP OFFICIALS AND EMPLOYEES; IN THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

**EXPLANATORY STATEMENT:** This Ordinance fixes salary ranges for Township Officials and Employees for 2023

Motion to adopt/table, Moved C/\_\_\_\_, Second C/\_\_\_\_, (Committee Discussion)

**VOTE:** DM/Morris \_\_\_\_, C/Zabrosky \_\_\_\_, C/Davis \_\_\_\_, C/McLaughlin \_\_\_\_, M/Ferro \_\_\_\_\_

Second reading and Public Hearing to be held on March 1, 2023 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

**RESOLUTIONS:    CONSENT RESOLUTION POSTED ON BULLETIN BOARD.  
**ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.****

- 23-72            Payment of Vouchers – February 15, 2023
- 23-73            Resolution Extending Contract for 2023 Curbside Spring Cleanup
- 23-74            Resolution Amending Resolution 21-221 Authorizing Shared Services Agreement for Sign Making Services with Freehold Township

- 23-75 Resolution Authorizing Entry into a Shared Services Agreement with the County of Monmouth for Emergency Telecommunications Services (Enhanced 9-1-1 Service) for the Calendar Years 2023 Through 2025
- 23-76 Resolution Awarding Contract for Sodium Chloride (Rock Salt) as per Monmouth County Contract F-37-2023
- 23-77 A Resolution of the Township of Millstone, County of Monmouth, New Jersey Supporting RevolutionNJ
- 23-78 Resolution Authorizing an Application to New Jersey Heritage Tourism Grant Program
- 23-79 Resolution Authorizing the Assurances and Acknowledges the Certification for the Application for the Millstone Township Heritage Tourism Planning Project
- 23-80 Resolution Directing Tax Collector to Refund Real Estates Taxes Listed on Schedule A
- 23-81 Resolution of Intent to Issue a Club License to the Jackson Moose Lodge #1459 Upon Completion of the Purchase of Tommy’s Inn at Millstone, 560 Monmouth Road, Millstone Township, Nj, Block 56, Lot 9, Continent Upon Compliance with all Administrative, Regulatory and Statutory Requirements, as Well as Approval from the New Jersey Division of Alcoholic Beverage Control
- 23-82 State of New Jersey Department of Environmental Protection Green Acres Program Enabling Resolution for Supplemental Funding Request
- 23-83 Resolution Providing for Commitment of Funds to Affordable Housing Alliance, Inc., in Connection with 471 Stagecoach Road, Block 35, Lot 15
- 22-84 Resolution Authorizing Execution of Agreement Between Township of Millstone and Affordable Housing Alliance, Inc. Amending and Modifying the Contract, Developer’s Agreement and Other Documents in Connection with The Development of the Allen House II Project to be Located at Block 35, Lot 15, Known as 471 Stagecoach Road

Motion to adopt/table, Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_, (Committee Discussion)

**VOTE:** C/Zabrosky\_\_\_\_\_, C/Davis\_\_\_\_\_, C/McLaughlin\_\_\_\_\_, DM/Morris\_\_\_\_\_, M/Ferro\_\_\_\_\_

**RESOLUTIONS:**

- 23-85 Resolution to Adopt Temporary Emergency Appropriations #1

Motion to adopt/table, Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_, (Committee Discussion)

**VOTE:** C/McLaughlin\_\_\_\_\_, DM/Morris\_\_\_\_\_, C/Zabrosky\_\_\_\_\_, C/Davis\_\_\_\_\_, M/Ferro\_\_\_\_\_

- 23-86 Resolution to Transfer Funds on Appropriation Reserves #1

Motion to adopt/table, Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_, (Committee Discussion)

**VOTE:** C/Davis\_\_\_\_\_, C/McLaughlin\_\_\_\_\_, DM/Morris\_\_\_\_\_, C/Zabrosky\_\_\_\_\_, M/Ferro\_\_\_\_\_

**REPORTS FROM VARIOUS DEPARTMENTS FOR JANUARY 2023:**

Tax Collector	\$7,354,228.69
Clerks Report	\$ 4,235.00
Dog License	\$ 3,412.80
Municipal Court	\$ 11,597.34
Recreation	\$ 10,268.80
Construction	\$ 42,956.00
COAH	\$ 17,026.00
2023 Interest Revenue	
Tax Collector’s Annual Report for 2022	

Motion to file, Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_. ©

**TOWNSHIP COMMITTEE MINUTES:**

1. Regular Meeting Minutes – January 18, 2023

Motion to adopt/table, Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_. (Committee Discussion)

**VOTE:** DM/Morris \_\_\_, C/Zabrosky \_\_\_, C/Davis \_\_\_, C/McLaughlin \_\_\_, M/Ferro \_\_\_\_\_

2. Executive Meeting Minutes – January 18, 2023

Motion to adopt/table, Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_. (Committee Discussion)

**VOTE:** C/Zabrosky \_\_\_, C/Davis \_\_\_, C/McLaughlin \_\_\_, DM/Morris \_\_\_, M/Ferro \_\_\_\_\_

3. Regular Meeting Minutes – February 1, 2023

Motion to adopt/table, Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_. (Committee Discussion)

**VOTE:** C/Davis \_\_\_, C/McLaughlin \_\_\_, DM/Morris \_\_\_, C/Zabrosky \_\_\_, M/Ferro \_\_\_\_\_

4. Executive Meeting Minutes – February 1, 2023

Motion to adopt/table, Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_. (Committee Discussion)

**VOTE:** C/McLaughlin \_\_\_, DM/Morris \_\_\_, C/Zabrosky \_\_\_, C/Davis \_\_\_, M/Ferro \_\_\_\_\_

**APPLICATION FOR A CHARITABLE BIN (RENEWAL)**

1. World of Hope Recycling, LLC.: Bin located at Clarksburg General Store, (has received permission from owner).

Motion to approve/table, Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_. ©

2. World of Hope Recycling, LLC.: Bin located at 899 Perrineville Rd. (Parking Lot over by DPW)

Motion to approve/table, Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_. ©

**APPLICATION FOR A PARADE/DEMONSTRATION/PUBLIC ASSEMBLY:**

1. Cars & Coffee of NJ - Car Show: Sunday car shows to take place on 4/30, 5/21, 6/11, 6/25, 7/16, 7/30, 8/13, 8/27, 9/24, 10/15 from 8:00am – 11:00am on Rike Drive in the Moto Industrial Park, (has received permission from Association).

Motion to approve/table, Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_. ©

**LIAISON REPORTS:**

**NEW BUSINESS:**

**OLD BUSINESS:**

**COMMENTS FROM THE DAIS:**

**PRIVILEGE OF THE FLOOR:** (Limited to ½ Hour)

Mayor Ferro opens the meeting to the public at \_\_\_\_\_.

Mayor Ferro closes the meeting to the public at \_\_\_\_\_.

**ADJOURNMENT:**

**Motion to adjourn:** Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_. © Time Out \_\_\_\_\_.

DRAFT