

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR MAY 3, 2023

Mayor Ferro calls the meeting to order 7:04 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the Annual Meeting Notice which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 21, 2022.

ROLL CALL: Committeeman Eric Davis – present, Deputy Mayor Chris Morris – absent, Committeeman Michael McLaughlin – present, Committeeman Tara Zabrosky – present and Mayor Al Ferro - present. Also, in attendance: Brian Chabarek, Esq. - Township Attorney and Kathleen Hart - Municipal Clerk.

Motion to adopt Resolution 23-116 was moved by C/McLaughlin; second by C/Davis.

Municipal Clerk read Resolution 23-116 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, C/Zabrosky, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: DM/Morris

Motion to adjourn Executive Session was moved by C/McLaughlin; second by C/Zabrosky. All in Favor.

Time In: 7:06 p.m.; Time Out: 7:50 p.m.

Mayor Ferro calls the regular meeting to order at 8:01 p.m. followed by a flag salute and a moment of silence.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

CORRESPONDENCE:

- 1. Resignation, dated April 20, 2023 from Deborah Riley, Planning Board member, effective immediately.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 23-112 Resolution Endorsing Treatment Works Application for Duck River Textiles, Inc., 10 Farrington Boulevard, Block 18, Lot 2.03
- 23-117 Payment of Vouchers – May 3, 2023
- 23-118 Resolution Amending Resolution 22-111 Authorizing Governor's Council on Alcoholism and Drug Abuse Submission of Application for DMHAS Grant Funding Extending the Year One Grant Term to 7/1/22 – 6/30/23 Form 1B
- 23-119 Resolution Authorizing the Mayor and Municipal Clerk to Execute the FY2024-FY2026 Amendment Agreement with Monmouth County for Cooperative Participation in the Community Development Program Pursuant to the Interlocal Services Act

Motion to adopt Consent Agenda Resolutions was moved by C/McLaughlin; second by C/Zabrosky.

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ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: DM/Morris

M/Ferro asked for a motion to amend the agenda to add Resolution 23-120 Authorizing the Use of Competitive Contracting Pursuant to N.J.S.A. 40A:11-4.3 for the Procurement of Amusement Rides and Concessions at the Millstone Carnival

Motion to amend the agenda to add Resolution 23-120 was moved by C/McLaughlin; second by C/Davis.

Municipal Clerk read Resolution 23-120 into the record:

Resolution Authorizing the Use of Competitive Contracting Pursuant to N.J.S.A. 40A:11-4.3 for the Procurement of Amusement Rides and Concessions at the Millstone Carnival

WHEREAS, the Township wishes to secure proposals to allow for concessions and amusements at the Millstone Carnival; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.1, the Township, may use a competitive contracting process in lieu of public bidding for the procurement of specialized goods and services, the price of which will exceed the bid threshold; and

WHEREAS, N.J.S.A. 40A:11-4.1(j) authorizes the Township to use competitive contracting to award a contract for “Concessions”; and

WHEREAS, the Township desires to evaluate such services from vendors within the procedures set forth in the Local Public Contracts Law, N.J.S.A. 40A:11-4.1 et seq.; and

WHEREAS, N.J.S.A. 40A:11-4.3(a) requires the adoption of a resolution authorizing the use of competitive contracting when the Township desires to contract for the types of goods or services described under N.J.S.A. 40A:11-4.1 et. seq.; and

WHEREAS, in accordance with N.J.S.A. 40A:11-4.3(b) the competitive contracting process will be administered by the Township’s Qualified Purchasing Agent and/or Township Administrator; and

WHEREAS, the Township has determined that the procurement of such concession services through the use of competitive contracting is in the best interest of the Township.

NOW, THEREFORE, BE IT RESOLVED, that the governing body hereby authorizes the use of competitive contracting for the procurement of amusement rides and concessions at the Millstone Carnival.

BE IT FURTHER RESOLVED, that the Township’s Qualified Purchasing Agent and/or Township Administrator be and are hereby authorized to initiate competitive contracting for the solicitation of proposals for concessions and amusements at the Millstone Carnival, pursuant to N.J.S.A. 40A:11-4.1, et. seq.

Motion to adopt Resolution 23-120 was moved by C/Davis; second by C/Zabrosky.

AYES: C/McLaughlin, C/Zabrosky, C/Davis, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: DM/Morris

TOWNSHIP COMMITTEE MINUTES:

1. Regular Meeting Minutes – April 19, 2023

Motion to adopt the Regular Meeting Minutes of April 19, 2023 was moved by C/McLaughlin; second by C/Zabrosky.

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR MAY 3, 2023

AYES: C/McLaughlin, C/Zabrosky, M/Ferro  
NAYS: None ABSTAIN: C/Davis ABSENT: DM/Morris

2. Executive Meeting Minutes – April 19, 2023

Motion to adopt the Executive Meeting Minutes of April 19, 2023 was moved by C/Zabrosky; second by C/McLaughlin.

AYES: C/McLaughlin, C/Zabrosky, M/Ferro  
NAYS: None ABSTAIN: C/Davis ABSENT: DM/Morris

LIAISON REPORTS:

C/Zabrosky stated that the Board of Education held their budget public hearing on May 1, 2023. The school budget was adopted with the tax increase on an average home value of \$534,400 being \$269. The grand total for the budget was \$43,292,702.00 or an \$839,944.00 increase which equates to a 1.98% tax increase from last year's budget. The Board of Education is hoping that Senate bill 3732 will pass and restore 2/3 of the state aid, which equates to \$81,617 back into the school budget. Also, two residents will be prosecuted for passing a school bus with a red-light illuminated. M/Ferro stated that when you see flashing red lights on a school bus you must STOP! We will have zero tolerance. C/Zabrosky stated that this month is Older American Month and the County is going to recognize Seniors from each municipality. C/Zabrosky will be submitting the names of two Seniors who meet the criteria and will be recognizing these two Seniors at a Township Committee meeting.

C/Davis stated that the Environmental Commission had a very successful stream clean up on April 22<sup>nd</sup>. There were 52 volunteers and 900 lbs. of trash was picked up. Thank you to all who helped make this a successful event. The Shade Tree Commission along with volunteers planted two trees on Arbor Day. A Kousa Dogwood was planted at the Middle School and 6 student volunteers came out to help. A Sugar Maple tree was planted at Millstone Park. The Open Space Preservation Council will be holding its Annual Clam Bake on June 4<sup>th</sup>. Please purchase tickets and support this event.

M/Ferro stated that the Memorial Day Parade, Freedom is Not Free, is scheduled for May 29<sup>th</sup>. The registration form is posted on the Township website for organizations to participate in the parade. We have a lot of festivities scheduled. The Elks will be providing food after the ceremony. Please never forget the sacrifices they have done for this country.

M/Ferro stated that the last Spring Brush Drop Off is scheduled for Saturday, May 6<sup>th</sup> at 15 Baird Road from 8am – 1pm.

NEW BUSINESS: None

OLD BUSINESS: None

COMMENTS FROM THE DAIS:

C/Zabrosky stated that the Thomas Baird House will be hosting the 6<sup>th</sup> grade students from the Middle School. They will learn the history of the town and see some demonstrations. This is a half day event and the State Police will be escorting the students across Baird Road. This program was on hold due to Covid and the Township is happy to have it start up again. M/Ferro asked about the status of the Memorial Day essays from the Middle School students. C/Zabrosky stated that is in process.

C/Davis stated that the Township received a grant to complete a Street Tree Inventory on hazardous trees in the rights of way. Please be aware that a contractor, Kevin Scibilia, will be conducting this Street Tree Inventory. He will be wearing an orange vest and carrying a Biltmore Stick which is a device to measure the diameter of trees. Also, please limit the mulch height when you plant trees as it can suffocate the tree.

**MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR MAY 3, 2023**

PRIVILEGE OF THE FLOOR: (Limited to ½ Hour)

M/Ferro opens the meeting to the public at 8:21 p.m.

Charles Boris, 60 Red Valley Road, expressed his concerns regarding Jonathan Pinhas' property and to be fair with him. He is a good neighbor and has been in town a long time. M/Ferro stated that this administration welcomes farmers and does not shun farmers in this town. There are other issues involved.

M/Ferro closes the meeting to the public at 8:24 p.m.

ADJOURNMENT:

Motion to adjourn was moved by C/McLaughlin; second by C/Zabrosky. All in Favor.

Time Out 8:25 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

May 3, 2023 Township Committee Regular Meeting Minutes approved at a Township Committee meeting held on May 17, 2023.

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Kathleen Hart, RMC  
Municipal Clerk