

**MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR JUNE 7, 2023**

Mayor Ferro calls the meeting to order 7:02 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the Annual Meeting Notice which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 21, 2022.

ROLL CALL: Committeeman Eric Davis – present, Deputy Mayor Chris Morris – absent, Committeeman Michael McLaughlin – present, Committeeman Tara Zabrosky – present and Mayor Al Ferro - present. Also, in attendance: Brian Chabarek, Esq. - Township Attorney, Kevin Abernethy – Township Administrator and Kathleen Hart - Municipal Clerk.

Resolution 23-131 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded was moved by C/McLaughlin; second by C/Davis.

Municipal Clerk read Resolution 23-131 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded into the record.

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, C/Zabrosky, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: DM/Morris

Motion to adjourn Executive Session and reconvene at the end of the regular session meeting was moved by C/McLaughlin; second by Zabrosky. All in Favor.

Time In: 7:04 p.m.; Time Out: 8:03 p.m.

Mayor Ferro calls the regular meeting to order at 8:05 p.m. followed by a flag salute and a moment of silence.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

PRESENTATION: C/Zabrosky read her statements that were submitted to Monmouth County for Mary Beckish as a Senior Volunteer who makes unique and vast contributions to our community and Mary Costagliola as a Senior Business Owner who also makes unique and vast contributions to our community. M/Ferro read the Certificate of Appreciation to both Mary Beckish and Mary Costagliola. M/Ferro and the Township Committee congratulated and thanked both for their great contributions to Millstone Township.

ORDINANCE:

SECOND READING

23-10 AMENDMENT TO ORDINANCE NO. 23-05 AMENDING CHAPTER II (ADMINISTRATION) PAYROLL OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE BY FIXING SALARY RANGES OF THE TOWNSHIP OFFICIALS AND EMPLOYEES IN THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance adds the title and salary range for Working Forman.

Affidavit of Publication Presented

Mayor Ferro opens the public hearing at 8:15p.m.

No public comment.

Mayor Ferro closes the public hearing at 8:15 p.m.

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Motion to adopt Ordinance 23-10 on second reading was moved by C/McLaughlin; second by C/Davis.

ROLL CALL VOTE:

AYES: C/McLaughlin, C/Zabrosky, C/Davis, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: DM/Morris

RESOLUTION:

23-132 Resolution to Adopt Temporary Emergency Appropriations #4

Motion to adopt Resolution 23-132 was moved by C/McLaughlin; second by C/Davis.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: DM/Morris

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 23-133 Resolution Conditionally Approving a One Year Extension of the Mining Permit for Buck Mining and Materials, Inc., Block 28, Lots 11 & 13.01
- 23-134 Resolution Authorizing the Renewal of Alcohol Beverage 2023-2024 License for Domal Restaurant Corp. License No. 1332-33-003-010
- 23-135 Resolution Appointing Department of Public Works Assistant Crew Chief
- 23-136 Resolution to Affirm the Township of Millstone Civil Rights Policy with Respect to all Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors and Members of the Public that Come into Contact with Municipal Employees, Officials and Volunteers
- 23-137 Payment of Vouchers – June 7, 2023
- 23-138 Resolution Authorizing the Renewal of Alcohol Beverage 2023-2024 License for the Millstone Township Elks No. 2613 License No. 1332-31-005-002
- 23-139 Resolution Reappointing Temporary Electrical Subcode Official and Electrical Inspector

Motion to adopt Consent Agenda Resolution 23-133 through 23-139 was moved by C/McLaughlin; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: DM/Morris

TOWNSHIP COMMITTEE MINUTES:

1. Budget Workshop Meeting Minutes – May 16, 2023

Motion to adopt Budget Workshop Meeting Minutes of May 16, 2023 was moved by C/Zabrosky; second by M/Ferro.

ROLL CALL VOTE:

YES: C/Zabrosky, M/Ferro  
NAYS: None ABSTAIN: C/Davis, C/McLaughlin ABSENT: DM/Morris

2. Regular Meeting Minutes – May 17, 2023

**MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR JUNE 7, 2023**

Motion to adopt Regular Meeting Minutes of May 17, 2023 was moved by C/McLaughlin; second by C/Davis.

**ROLL CALL VOTE:**

YES: C/McLaughlin, C/Zabrosky, C/Davis, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: DM/Morris

**3. Executive Meeting Minutes – May 17, 2023**

Motion to adopt Executive Meeting Minutes of May 17, 2023 was moved by C/Zabrosky; second by C/McLaughlin.

**ROLL CALL VOTE:**

YES: C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: DM/Morris

**APPLICATION FOR A RAFFLE LICENSE:**

1. St. Joseph Catholic Church of Perrineville, Off-Premise 50/50 Raffle, to be held on December 17, 2023 at St. Joseph Church, 91 Stillhouse Road.

Motion to approve was moved by C/Zabrosky; second by M/Ferro with an All in Favor.

**LIAISON REPORTS:**

C/Zabrosky stated that she attended the Millstone Seniors summer outing today on the River Lady Cruise out of Toms River. The trip was a lot of fun and was well attended. The 6<sup>th</sup> graders had their trip to the Baird House on June 2<sup>nd</sup>. It was very educational with many exhibits along with a house tour. The Baird House will be hosting an event on June 25<sup>th</sup> hosted by the Stars & Stripes and the Friends of the Baird House 4H Club. Atlantic Health Mobile Clinic will be attending Millstone Day and will complete the required form. They will also come back in the Fall to host a clinic for the Seniors.

M/Ferro stated that the Fire/EMS responded to 121 calls for the month of May which included 94 medical calls, 13 motor vehicle accidents, 14 fire calls and 78 transports to various hospitals. The day shift had 76 calls and the night shift had 45 calls. M/Ferro stated that there was an incident on May 25<sup>th</sup> where an elderly woman was reported missing. The Fire Department and EMS, Township Officials, Township Administrator, DPW, OEM, Hamilton State Police, Monmouth County OEM and Monmouth County Sheriff's office all assisted. Within 2 hours, the elder woman was found and brought to the hospital. Thank you to all and a special thank you to Kevin Abernethy, Township Administrator, who located the missing woman. The Fire Department also assisted Jackson Township with the numerous fires they had within their Township. The Memorial Day Parade was held and thanked all who helped out, including Vesuvio's and the Elks for the food.

C/Davis stated that the Open Space Clambake was held this past Sunday. Thank you to all who put in a lot of hard work making this event successful.

**NEW BUSINESS:**

M/Ferro announced that the Municipal Building and Court Building are on summer hours starting June 5, 2023 through September 1, 2023. The Municipal Building and Court Building hours are as follows: Monday – Thursday 8:00am – 4:15pm and Friday 8am – 12pm.

The Township Administrator stated that the Township will be going out to bid for the road program soon for a portion of Millstone Road and Backbone Hill Rd. The Township is in the process of putting a grant together for Paint Island Spring Road.

OLD BUSINESS: None

**MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR JUNE 7, 2023**

**COMMENTS FROM THE DAIS:**

The Municipal Clerk stated that the Primary Election was June 6, 2023 and all went smooth.

**PRIVILEGE OF THE FLOOR:** (Limited to ½ Hour)

M/Ferro opens the meeting to the public at 8:32 p.m.

No public comment.

M/Ferro closes the meeting to the public at 8:32 p.m.

M/Ferro asks for a motion to reconvene executive session with no formal action to be taken. Moved by C/McLaughlin; second by C/Davis. All in Favor.

Time In: 8:34 p.m.; Time Out: 9:16 p.m.

**ADJOURNMENT:**

Motion to adjourn was moved by C/McLaughlin; second by C/Zabrosky. All in Favor.

Time Out 9:17 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

June 7, 2023 Township Committee Regular Meeting Minutes approved at a Township Committee meeting held on June 21, 2023.

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Kathleen Hart, RMC  
Municipal Clerk