

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR OCTOBER 4, 2023

Mayor Ferro calls the meeting to order 7:08 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the Annual Meeting Notice which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 21, 2022.

ROLL CALL: Committeeman Eric Davis – present, Deputy Mayor Chris Morris – present, Committeeman Michael McLaughlin – absent, Committeeman Tara Zabrosky – present and Mayor Al Ferro - present. Also, in attendance: Brian Chabarek, Esq. - Township Attorney, Kevin Abernethy – Township Administrator and Kathleen Hart - Municipal Clerk.

Resolution 23-199 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded was moved by DM/Morris; second by C/Davis.

Municipal Clerk read Resolution 23-199 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded into the record.

ROLL CALL VOTE:

AYES: C/Davis; DM/Morris, C/Zabrosky, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: C/McLaughlin

Motion to adjourn Executive Session was moved by C/Davis; second by C/Zabrosky. All in Favor.

Time In: 7:10 p.m.; Time Out: 7:59 p.m.

Mayor Ferro calls the regular meeting to order at 8:04 p.m. followed by a flag salute and a moment of silence.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

ORDINANCE:

SECOND READING:

ORDINANCE 23-15 ORDINANCE ACCEPTING CONSERVATION EASEMENTS AND SIGHT TRIANGLE EASEMENTS FOR A PORTION OF BLOCK 57.01, LOT 19.03, LOCATED ON PINE DRIVE AND NOVAD COURT

EXPLANTORY STATEMENT: This Ordinance accepts Conservation Easements and Sight Triangle Easements for a portion of Block 57.01, Lot 19.03 upon completion of improvements and release of performance guarantees.

Affidavit of Publication Presented

Mayor Ferro opens the public hearing at 8:05 p.m.

No public comment.

Mayor Ferro closes the public hearing at 8:05 p.m.

Motion to adopt Ordinance 23-15 on second reading was moved by DM/Morris; second by C/Davis.

ROLL CALL VOTE:

AYES: C/Davis, DM/Morris, C/Zabrosky, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: C/McLaughlin

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR OCTOBER 4, 2023

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 23-200 Payment of Vouchers – October 4, 2023
- 23-201 Resolution Denying Request for Release of Performance Guarantees for Silverstone Realty, LLC (Formerly Key Investments) Located at 15 Burnt Tavern Road, Block 57, Lot 14.02, Application No. P17-11
- 23-202 Resolution of the Township of Millstone Authorizing a Place-To-Place Transfer of Plenary Retail Consumption Liquor License No. 1332-33-003-011 from Pocket License to Premises at 568 Monmouth Road
- 23-203 Resolution Directing Tax Collector to Refund Real Estates Taxes on Block 54.01, Lot 17
- 23-204 Resolution of the Township Committee of the Township of Millstone, County of Monmouth, State of New Jersey Supporting A-4729 Which Revises the Methods for Appraisals of Farmland to be Acquired for Farmland Conservation Purposes
- 23-205 Resolution to Adopt the 2023 Update of the Millstone Township Emergency Operations Plan (EOP)
- 23-206 Tabled Resolution Authorizing Execution of a Shared Services Agreement Between the Township of Millstone and the Millstone Township Fire District

A motion to remove Resolution 23-206 from the consent agenda was made by DM/Morris; second by C/Zabrosky.

AYES: DM/Morris, C/Zabrosky, C/Davis, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: C/McLaughlin

Motion to adopt Consent Agenda Resolutions 23-200 through 23-205 was moved by DM/Morris; second by C/Zabrosky.

AYES: DM/Morris, C/Zabrosky, C/Davis, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: C/McLaughlin

Motion to table Resolution 23-206 Authorizing Execution of a Shared Services Agreement Between the Township of Millstone and the Millstone Township Fire District was moved by DM/Morris; second by C/Davis.

AYES: C/Zabrosky, C/Davis, DM/Morris, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: C/McLaughlin

Resolution 23-206 is tabled.

TOWNSHIP COMMITTEE MINUTES: None

LIAISON REPORTS:

C/Zabrosky stated that the Township is offering a Free Mobile Health Clinic on November 14<sup>th</sup> from 11am – 2pm at the Millstone Community Center, 463 Stagecoach Road. The services being offered are COVID-19 vaccines, flu vaccines, A1c(diabetes) and Blood Pressure screening. There is no identification or proof of insurance required. The Board of Education meeting was held on September 26<sup>th</sup> and the school board voted to abolish Policy 5756 regarding child gender designation. The Board of Education also inducted about 20 students into the National Honor Society.

C/Davis stated that Steven Koester has resigned from the Shade Tree Commission and thanked him for his service. The Shade Tree Commission is looking for a new member. Please complete a Talent Bank application.

## MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR OCTOBER 4, 2023

DM/Morris stated that a very unfortunate incident happened about two weeks ago. He reminds the residents that Recreation is about spirit and teamwork. It is not about winning and belittling your teammates. The situation was addressed.

M/Ferro stated that the Fire/EMS responded to 113 calls for the month of September which included 42 medical calls, 14 motor vehicle accidents, 17 fire calls and 69 transports to various hospitals. The day shift had 75 calls and the night shift had 38 calls. M/Ferro acknowledges Captain Maloney who is in attendance and thanked all that you do. Please also thank the other members of the Fire/EMS as it doesn't go unnoticed all that is being done.

The Township Administrator stated that alcohol will not be tolerated at any recreation program. The NJ State Police will be monitoring the parks. The Township Administrator asked C/Davis if he would check with the Environmental Commission about some guidelines and suggestions for additional lighting at Wagner Farm Park for the Cheerleading program as it is getting dark earlier. C/Zabrosky discussed parking issues at Millstone Park. Parents are parking along the entrance road and along the grass fields at the boat ramp during sporting events. DM/Morris stated that e-blasts have been sent out to remind parents, however, it is still happening and until the State Police issue tickets, this will continue to happen. M/Ferro would like one more email to go out to the parents that there is zero tolerance with regard to parking and anyone who is in violation will be issued a ticket.

### COMMENTS FROM THE DAIS:

C/Davis would like to comment on the adopted Resolution 23-204, Supporting A-4729 Which Revises the Methods for Appraisals of Farmland to be Acquired for Farmland Conservation Purposes. C/Davis stated that this will benefit farmland owners who are considering putting their land into farmland preservation as this will increase their value for appraisal purposes versus selling it for development purposes. M/Ferro stated that the sponsor of the bill is Assemblyman Alex Sauickie who is a proponent of preserving property and helping farmers.

M/Ferro introduced Captain Mike Maloney. Captain Maloney also serves as the OEM Coordinator and has completed the Emergency Operations Plan that is required to be filed every two years with the Monmouth County OEM. This is a very large document that was revised and brought up to date. M/Ferro expressed his appreciation and thanked Captain Maloney on revising the plan and for putting in many volunteer hours to get the job done.

Captain Maloney stated that the Emergency Operation Plan is a requirement with the County and State and needs to be done every two years. There were many changes required. This is a guide that dictates who is responsible for what during an emergency. Captain Maloney thanked all who contributed on making this successful. This plan will also be distributed to various agencies. During a recent search for an elderly person, many resources were used including, State Police, the Fire Department, Millstone Township OEM, Monmouth County OEM, the Department of Public Works, the Nixel System and social media. It was a great collaboration with a successful ending.

### NEW BUSINESS:

1. Brush Drop off Dates – 10/21, 10/28, 11/4, 11/11 (Saturdays only). Hours of operation are 8am – 1pm and the location is 15 Baird Road. The site will be supervised by the Department of Public Works.
2. The Mayor and Township Committee have put together a seminar and are inviting businesses in Millstone and business owners who live in Millstone to attend this seminar regarding “Grow Your Business with NJEDA Small Business Grant Programs”. Kathy Guzman, Senior Small Business Liaison for the NJ Economic Development Authority (NJEDA) will be hosting a NJEDA Small Business Grant Workshop on Thursday, November 9<sup>th</sup> from 8am – 9:30am at the Millstone Township Community Center. Registration is mandatory. Please RSVP to [askmillstone@millstonenj.gov](mailto:askmillstone@millstonenj.gov) by November 2<sup>nd</sup>. The flyer is posted on the Township website.

**MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR OCTOBER 4, 2023**

OLD BUSINESS: None

M/Ferro along with the Township Committee sends condolences to the family of Len Datello who passed away on September 28, 2023.

PRIVILEGE OF THE FLOOR: (Limited to ½ Hour)

Mayor Ferro opens the meeting to the public at 8:33 p.m.

No public comment.

Mayor Ferro closes the meeting to the public at 8:34 p.m.

ADJOURNMENT:

Motion to adjourn was moved by DM/Morris; second by C/Zabrosky. All in Favor.

Time Out 8:34 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

October 4, 2023 Township Committee Regular Meeting Minutes approved at a Township Committee meeting held on October 18, 2023.

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Kathleen Hart, RMC  
Municipal Clerk