

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR OCTOBER 18, 2023

Mayor Ferro calls the meeting to order 7:01 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the Annual Meeting Notice which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 21, 2022.

ROLL CALL: Committeeman Eric Davis – present, Deputy Mayor Chris Morris – present, Committeeman Michael McLaughlin – present, Committeeman Tara Zabrosky – present and Mayor Al Ferro - present. Also, in attendance: Brian Chabarek, Esq. - Township Attorney, Kevin Abernethy – Township Administrator and Kathleen Hart - Municipal Clerk.

Resolution 23-207 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded was moved by DM/Morris; second by C/Davis.

Municipal Clerk read Resolution 23-207 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded into the record.

ROLL CALL VOTE:

AYES: C/Davis; C/McLaughlin; DM/Morris, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

Motion to adjourn Executive Session was moved by C/McLaughlin; second by C/Davis. All in Favor.

Time In: 7:04 p.m.; Time Out: 8:19 p.m.

Mayor Ferro calls the regular meeting to order at 8:21 p.m. followed by a flag salute and a moment of silence.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

CORRESPONDENCE:

- 1. Resignation from Steven Koester from the Shade Tree Commission effective immediately.

ORDINANCE:

FIRST READING
ORDINANCE 23-16

AN ORDINANCE AMENDING CHAPTER 35 (LAND USE AND DEVELOPMENT REGULATIONS), ARTICLE 11 (DESIGN AND PERFORMANCE STANDARDS AND CONSTRUCTION SPECIFICATIONS), SECTION 35-11-25 (TREE PRESERVATION) AND SECTION 35-11-32 (TREE CLEARING) OF THE REVISED ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANTORY STATEMENT: This Ordinance deletes Chapter 35, Article 11, Section 35-11-25 (Tree Preservation) in its entirety and replaces it with new Section 35-11-25 (Tree Removal). The Ordinance further deletes Section 35-11-32 (Tree Clearing) in its entirety.

Township Attorney stated that Subsection V of the Ordinance was revised to read “This Ordinance shall take effect upon adoption and publication according to law”. The date of January 2, 2024 was removed.

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Motion to adopt the revised Ordinance 23-16 on first reading was moved by C/Davis; second by DM/Morris.

ROLL CALL VOTE:

AYES: C/Davis, DM/Morris, M/Ferro
NAYS: C/McLaughlin; C/Zabrosky ABSTAIN: None ABSENT: None

Second reading and Public Hearing to be held on December 6, 2023 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

C/McLaughlin and C/Zabrosky explain their reasons for voting no on this Ordinance. They both agree 100% with the preservation of trees, they just feel that some of the requirements that are contained in the Ordinance are burdensome to residents.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 23-208 Payment of Vouchers – October 18, 2023
- 23-209 Resolution Authorizing Execution of Corrective Partial Release of Developer’s Agreement for Meco, Inc., Subdivision No. PMSF 01-08
- 23-210 Resolution Requesting Approval of Items of Revenue and Appropriation NJSA 40A:4-87 (2023 DMHAS Youth Leadership Grant)
- 23-211 Resolution Requesting Approval of Items of Revenue and Appropriation NJSA 40A:4-87 (2023 Municipal Alliance Grant)
- 23-212 Resolution Authorizing Adoption of Amendments to the Township’s Employee Handbook Entitled “Personnel Policies and Procedures Manual”
- 23-213 Resolution: Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for “Safe Routes to School Program for Millstone Township Middle School to Wagner Farm Park”
- 23-214 Resolution Authorizing Shared Services Agreement with Roosevelt Borough for Certified Municipal Recycling Coordinator and Recycling Reporting Services
- 23-215 Resolution Authorizing the Township of Millstone to Participate in Intra-County Mutual Aid and Assistance Agreements with Participating Units in the County of Monmouth

Motion to adopt the Consent Agenda Resolution 23-208 through 23-215 was moved by C/McLaughlin; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/McLaughlin; DM/Morris, C/Zabrosky, C/Davis; M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

TOWNSHIP COMMITTEE MINUTES:

1. Special Meeting Minutes – September 18, 2023

Motion to adopt the Special Meeting Minutes of September 18, 2023 was moved by DM/Morris; second by C/McLaughlin.

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky, C/Davis; C/McLaughlin; M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

2. Regular Meeting Minutes – September 20, 2023

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Motion to adopt the Regular Meeting Minutes of September 20, 2023 was moved by C/McLaughlin; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis; C/McLaughlin; M/Ferro
NAYS: None ABSTAIN: DM/Morris ABSENT: None

3. Regular Meeting Minutes – October 4, 2023

Motion to adopt the Regular Meeting Minutes of October 4, 2023 was moved by DM/Morris; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/Davis, DM/Morris, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: C/McLaughlin ABSENT: None

REPORTS FROM VARIOUS DEPARTMENTS FOR SEPTEMBER 2023:

Tax Collector	\$352,618.39
Clerks Report	\$ 1,776.00
Dog License	\$ 250.60
Municipal Court	\$ 11,844.14
Recreation	\$ 18,310.49
Construction	\$ 36,069.00
COAH	\$ 6,745.00
2023 Interest Revenue	

Motion to file was moved by C/McLaughlin; second by C/Zabrosky. All in Favor.

APPLICATION FOR A RAFFLE LICENSE:

1. Heart of New Jersey Chorus, Inc., RA #311, Off-Premise 50/50 Raffle to be held on December 9, 2023 at 18 Schoolhouse Road, Millstone Primary School.

Motion to adopt raffle license RA# 311 was moved by C/McLaughlin; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/McLaughlin, DM/Morris, C/Zabrosky, C/Davis, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

2. Heart of New Jersey Chorus, Inc., RA #312, On-Premise Merchandise Raffle to be held on December 9, 2023 at 18 Schoolhouse Road, Millstone Primary School.

Motion to adopt raffle license RA# 312 was moved by C/McLaughlin; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

LIAISON REPORTS:

C/Zabrosky reminds residents of the Free Mobile Health Clinic on November 14th from 11am – 2pm at the Millstone Community Center, 463 Stagecoach Road. The services being offered are COVID-19 vaccines, flu vaccines, A1c(diabetes) and Blood Pressure screening. There is no identification or proof of insurance required. The Seniors celebrated 42 years at their luncheon today. They are looking for new members and according to their bylaws, you do not have to be a Millstone Township resident. They meet the 2nd Tuesday of each month

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and on every Wednesday, they hold crafts. The Seniors would like a separate section on the Recreation website for them to sign up for activities.

DM/Morris stated that the Recreation Commission is looking for volunteers for the two Alternate positions. Please complete a Talent Bank Application and submit to the Municipal Clerk.

C/Zabrosky stated that Dr. Huss, Superintendent of Millstone Township Schools resigned today after 10 years in Millstone. Dr. Huss has taken a position as the Assistant Superintendent of Operations in the Edison Township School District. The Mayor and Township Committee wish him well. The Board of Education will be selecting a new Superintendent.

COMMENTS FROM THE DAIS: None

NEW BUSINESS:

M/Ferro stated that the General Election is scheduled for November 7, 2023 from 6AM – 8PM. There are three ways to vote: Voting by Mail, Early In-Person Voting and Election Day Voting. The Municipal Building has a drop box for Mail in Ballots. Please visit the Township website for additional information.

M/Ferro stated that he received an email from the Recreation Coordinator with regard to a request from Erika LaRocca, a resident, who is the Treasurer of the Millstone Township Foundation for Education Excellence. They have hosted annual fundraisers for many years and would like to host their next annual event at Millstone Park. They are interested in doing a Derby Race event on Saturday, May 4, 2024 utilizing the parking lot and some fields with a TV projecting the Kentucky Derby Races. DM/Morris will reach out and invite Ms. LaRocca to a Recreation Commission meeting to discuss this further to see if this would be a viable event. DM/Morris will keep the Township Committee informed and possibly a subcommittee would need to be setup.

OLD BUSINESS:

M/Ferro reminds residents of the seminar “Grow Your Business with NJEDA Small Business Grant Programs”. This is a seminar for Millstone businesses and business owners who live in Millstone regarding available grant money for small business. Kathy Guzman, Senior Small Business Liaison for the NJ Economic Development Authority (NJEDA) will be hosting a NJEDA Small Business Grant Workshop on Thursday, November 9th from 8am – 9:30am at the Millstone Township Community Center. Registration is mandatory. Please RSVP to askmillstone@millstonenj.gov by November 2nd.

The Township Administrator stated that the Township applied for a State Grant to renovate the Municipal Building and a Monmouth County Grant for the Pavilion at Millstone Park and both were not selected. The 2022/2023 road program preconstruction meeting will take place next week.

On a sad note, Eveyln Bodnar passed away recently. She was a volunteer for many years with Millstone Township OEM and recently moved to Manchester to be closer to her son. The Township will fly the flag at half-staff for 10 days. The Mayor and Township Committee sends their condolences to the family.

PRIVILEGE OF THE FLOOR: (Limited to ½ Hour)

Mayor Ferro opens the meeting to the public at 8:45 p.m.

No public comment.

Mayor Ferro closes the meeting to the public at 8:45 p.m.

ADJOURNMENT:

Motion to adjourn was moved by C/McLaughlin; second by C/Zabrosky. All in Favor.

Time Out 8:46 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

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October 18, 2023 Township Committee Regular Meeting Minutes approved at a Township Committee meeting held on November 1, 2023.

Kathleen Hart, RMC
Municipal Clerk