

**MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR NOVEMBER 1, 2023**

Mayor Ferro calls the meeting to order 7:10 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the Annual Meeting Notice which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 21, 2022.

ROLL CALL: Committeeman Eric Davis – present, Deputy Mayor Chris Morris – present, Committeeman Michael McLaughlin – present, Committeeman Tara Zabrosky – absent and Mayor Al Ferro - present. Also, in attendance: Brian Chabarek, Esq. - Township Attorney, Kevin Abernethy – Township Administrator and Kathleen Hart - Municipal Clerk.

Resolution 23-216 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded was moved by C/McLaughlin; second by C/Davis.

Municipal Clerk read Resolution 23-216 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded into the record.

ROLL CALL VOTE:

AYES: C/Davis; C/McLaughlin; DM/Morris, M/Ferro

NAYS: None ABSTAIN: None ABSENT: C/Zabrosky

Motion to adjourn Executive Session was moved by C/McLaughlin; second by C/Davis. All in Favor.

Time In: 7:14 p.m.; Time Out: 7:58 p.m.

Mayor Ferro calls the regular meeting to order at 8:06 p.m. followed by a flag salute and a moment of silence.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

CORRESPONDENCE:

1. Letter received from Monmouth County Park System, dated October 20, 2023 awarding the Monmouth County Municipal Open Space Grant Program for the Clarksburg Cultural Center Grant III, Phase II project. The project has been selected to receive \$200,000 in funding by the Monmouth County Board of County Commissioners.
2. Email received from the Office of Assemblyman Sauickie thanking Millstone Township for their support on A-4729.

ORDINANCES:

FIRST READING

ORDINANCE 23-17

ORDINANCE AMENDING CHAPTER 35 (LAND USE AND DEVELOPMENT REGULATIONS), SECTION 35-3-9.4 (FEE SCHEDULE), SECTION 35-3-3.8 (PUBLICATION OF DECISIONS) AND SECTION 35-6-3.8 (APPLICATION FOR MODIFICATIONS THAT DO NOT SUBSTANTIALLY CHANGE FIRST PRIORITY LOCATIONS) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE

EXPLANATION STATEMENT: This Ordinance amends the fees for development applications and related development activities, as well as the time of submission and responsibility for publication of the notice of

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decision, as set forth in Chapter 35 (Land Use and Development Regulations), Section 35-3-9.4 (Fee Schedule), Section 35-3-3.8 (Publication of Decisions) and Section 35-6-3.8 (Applications For Modifications That Do Not Substantially Change First Priority Locations).

Motion to adopt Ordinance 23-17 on first reading was moved by C/McLaughlin; second by C/Davis.

**ROLL CALL VOTE:**

AYES: C/McLaughlin, DM/Morris, C/Davis, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: C/Zabrosky

Second reading and Public Hearing to be held on December 6, 2023 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

**FIRST READING**

ORDINANCE 23-18 AN ORDINANCE AMENDING CHAPTER 35 (LAND USE AND DEVELOPMENT REGULATIONS), ARTICLE 4 (REGULATIONS APPLICABLE TO ALL ZONING DISTRICTS) BY ADDING NEW SECTION 35-4-14A (PRIVATELY OWNED SALT STORAGE) AND AMENDING SECTION 35-4-6 (OUTDOOR STORAGE) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATION STATEMENT: This Ordinance amends Chapter 35 (Land Use and Development Regulations) Article 4 (Regulations Applicable to all Zoning Districts) by adding a new section known as Section 35-4-14A setting forth regulations for Privately Owned Salt Storage. The New Jersey Department of Environmental Protection Stormwater Discharge Master General Permit Renewal requires the adoption of a salt storage ordinance for all Tier A municipalities.

Motion to adopt Ordinance 23-18 on first reading was moved by C/McLaughlin; second by C/Davis.

**ROLL CALL VOTE:**

AYES: DM/Morris, C/Davis, C/McLaughlin, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: C/Zabrosky

Second reading and Public Hearing to be held on December 6, 2023 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

**RESOLUTION:**

23-217 Resolution to Transfer Funds on Current Year Appropriations #1

Motion to adopt Resolution 23-217 was moved by C/McLaughlin; second by C/Davis.

**ROLL CALL VOTE:**

AYES: C/McLaughlin, DM/Morris, C/Davis, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: C/Zabrosky

**RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.**

ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

23-218 Resolution Supporting Millstone Township Participation in the State Agriculture Development Committee's Municipal Planning Incentive Grant Program 2025 Planning Round

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23-219 Resolution Directing Tax Collector To Cancel Real Estates Taxes On Block 50, Lot 35.06  
23-220 Payment of Vouchers – November 1, 2023

Motion to adopt Consent Agenda Resolutions 23-218 through 23-220 was moved by C/McLaughlin; second by C/Davis.

**ROLL CALL VOTE:**

AYES: C/McLaughlin, DM/Morris, C/Davis, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: C/Zabrosky

**TOWNSHIP COMMITTEE MINUTES:**

1. Regular Meeting Minutes – October 18, 2023

Motion to adopt the Regular Meeting Minutes of October 18, 2023 was moved by C/McLaughlin; second by C/Davis.

**ROLL CALL VOTE:**

AYES: C/Davis, C/McLaughlin, DM/Morris, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: C/Zabrosky

**LIAISON REPORTS:**

DM/Morris stated that the Red Cross had a successful Blood Drive that was held at Wagner Farm Park on October 23, 2023. This is the last week of Flag Football. The Walking Trail is complete at Millstone Park. The Recreation Commission is working on the final details for the Winter Wonderland. A flyer will be sent out. The Historic Preservation Commission submitted the 3<sup>rd</sup> quarter report for the 2021 NJ Historic Trust Tourism Grant. The Millstone Township Interpretive Plan is complete and will be brought in front of the Township Committee to review and approve; the Interpretive Wayside Sign will be completed with the graphic designer for this grant. The Clarksburg Cultural Center building is about 85% complete. The parking, including ADA Parking and sidewalks are being priced out. The Agricultural Advisory Board is pursuing two farmland preservation applications and will be sending comments to the State Agriculture Development Committee opposing a rule change about deed of easements.

The Township Administrator reminds residents of the Free Mobile Health Clinic on November 14<sup>th</sup> from 11am – 2pm at the Millstone Community Center, 463 Stagecoach Road. The services being offered are COVID-19 vaccines, flu vaccines, A1c(diabetes) and Blood Pressure screening.

M/Ferro stated that the Veterans Council will hold a Veterans Day Ceremony on November 11, 2023 at 11AM at the Veterans Memorial, located at 470 Stagecoach Road. Please come out and show your support.

M/Ferro read a statement as follows:

Please note that it has come to the attention of the Township that an election mailing was sent to the residents of the Township about the Millstone Township Board of Education Candidates running for office, indicating that it was sent by an entity known as “Friends of the Truth” which utilized the Township Municipal mailing address located at 470 Stagecoach Road. The Township did NOT distribute, endorse, support nor pay for this mailing, and in no way takes a position with respect to the Candidates running for office with the Millstone Board of Education. The use of the Township address was without Township approval and/or knowledge. Additionally, the New Jersey State Police have been notified and the investigation is ongoing with the Federal, State and County Agencies.

**NEW BUSINESS:**

1. 2023 Best Practice Inventory Report: The Township Administrator stated that the Township scored very well with a total of 38.50 points; only needing 29 points to receive State Aid.

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OLD BUSINESS:

M/Ferro stated that the General Election is scheduled for November 7, 2023 from 6AM – 8PM. There are three ways to vote: Voting by Mail, Early In-Person Voting and Election Day Voting. The Municipal Building has a drop box for Mail in Ballots. Please visit the Township website for additional information.

COMMENTS FROM THE DAIS:

M/Ferro stated the following:

The Township was awarded a \$200,000 grant for road improvements to Stillhouse Road and Paint Island Spring Road.

Reminded residents of the seminar “Grow Your Business with NJEDA Small Business Grant Programs”. This is a seminar for Millstone businesses and business owners who live in Millstone regarding available grant money. The seminar is Thursday, November 9<sup>th</sup> from 8am – 9:30am at the Millstone Township Community Center. Registration is mandatory with the deadline of November 2nd. Please RSVP to [askmillstone@millstonenj.gov](mailto:askmillstone@millstonenj.gov).

The last two remaining Brush Drop Off Dates are November 4<sup>th</sup> and November 11<sup>th</sup> at 15 Baird Road, across from Wagner Farm Park.

Condolences go to Sean Kilcomon’s family on the loss of his father, Daniel.

The Township Administrator advised residents that Brookside Road between Stagecoach and Paint Island Spring Road is closed at 47 & 49 due to a bridge repair. Also, the Township has received traffic studies back on the following roads: Feldsher Rd, Pine Drive, Pine Hill Road, Red Valley Road and Prodelin Way. The Township will digest the reports and speak with experts on what can be done to limit some traffic and speed. The Barnegat Bay Preserve Project has gone out for bids.

PRIVILEGE OF THE FLOOR: (Limited to ½ Hour)

Mayor Ferro opens the meeting to the public at 8:26 p.m.

No public comment.

Mayor Ferro closes the meeting to the public at 8:27 p.m.

ADJOURNMENT:

Motion to adjourn was moved by C/McLaughlin; second by C/Davis. All in Favor.

Time Out 8:27 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

November 1, 2023 Township Committee Regular Meeting Minutes approved at a Township Committee meeting held on December 6, 2023.

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Kathleen Hart, RMC  
Municipal Clerk