

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR DECEMBER 20, 2023

Deputy Mayor Morris calls the meeting to order 7:08 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the Annual Meeting Notice which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 21, 2022.

ROLL CALL: Committeeman Eric Davis – present, Deputy Mayor Chris Morris – present, Committeeman Michael McLaughlin – present, Committeeman Tara Zabrosky – present and Mayor Al Ferro - absent. Also, in attendance: Brian Chabarek, Esq. - Township Attorney, Kevin Abernethy – Township Administrator and Kathleen Hart - Municipal Clerk.

Resolution 23-239 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded was moved by C/McLaughlin; second by C/Davis.

Municipal Clerk read Resolution 23-239 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded into the record.

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky
NAYS: None ABSTAIN: None ABSENT: M/Ferro

Motion to adjourn Executive Session was moved by C/McLaughlin; second by C/Davis. All in Favor.

Time In: 7:11 p.m.; Time Out: 7:40 p.m.

DM/Morris calls the regular meeting to order at 8:01 p.m. followed by a flag salute and a moment of silence.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

CORRESPONDENCE:

- 1. Resignation letter received from Mike Fenlon, Recreation Coordinator, effective December 29, 2023.

ORDINANCES:

SECOND READING

ORDINANCE 23-19 ORDINANCE ACCEPTING CONSERVATION EASEMENT FOR A PORTION OF BLOCK 35, LOT 37.01, LOCATED AT 52 CHAMBERS ROAD

EXPLANATORY STATEMENT: This Ordinance accepts a Conservation Easement for a portion of Block 35, Lot 37.01.

Affidavit of Publication Presented

DM/Morris opens the public hearing at 8:02 p.m.
No public comment.
Mayor Ferro closes the public hearing at 8:02 p.m.

Motion to adopt on second reading was moved by C/McLaughlin; second by C/Davis.

ROLL CALL VOTE:

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AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky
NAYS: None ABSTAIN: None ABSENT: M/Ferro

SECOND READING
ORDINANCE 23-20

AMENDING CHAPTER II (ADMINISTRATION) PAYROLL OF THE REVISED GENERAL ORDINANCE OF THE TOWNSHIP OF MILLSTONE BY FIXING SALARY RANGES OF THE TOWNSHIP OFFICIALS AND EMPLOYEES; IN THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance fixes salary ranges for Township Officials and Employees for 2024.

Affidavit of Publication Presented

DM/Morris opens the public hearing at 8:03 p.m.
No public comment.
DM/Morris closes the public hearing at 8:03 p.m.

Motion to adopt on second reading was moved by C/McLaughlin; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/McLaughlin, DM/Morris, C/Zabrosky, C/Davis
NAYS: None ABSTAIN: None ABSENT: M/Ferro

SECOND READING
ORDINANCE 23-21

ORDINANCE ACCEPTING CONSERVATION EASEMENTS FOR A PORTION OF BLOCK 22, LOT 13, LOCATED AT 470 STATE HIGHWAY 33

EXPLANATORY STATEMENT: This Ordinance accepts Conservation Easements for a portion of Block 22, Lot 13 upon completion of the improvements and release of the performance guarantees.

Affidavit of Publication Presented

DM/Morris opens the public hearing at 8:04 p.m.
No public comment.
DM/Morris closes the public hearing at 8:04 p.m.

Motion to adopt on second reading was moved by C/Zabrosky; second by C/McLaughlin.

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky, C/Davis, C/McLaughlin
NAYS: None ABSTAIN: None ABSENT: M/Ferro

RESOLUTION:

23-238 Resolution Awarding Contract for Proposed Environmental Educational Trail Located at 28 Burnt Tavern Road

Motion to adopt was moved by C/McLaughlin; second by C/Davis.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, DM/Morris,
NAYS: None ABSTAIN: None ABSENT: M/Ferro

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RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 23-240 Payment of Vouchers – December 20, 2023
- 23-241 Resolution Establishing the 2024 Annual Schedule of Meetings for the Millstone Township Committee
- 23-242 Resolution Authorizing Schedule of Holidays for 2024
- 23-243 Resolution Listing Holidays to be Observed by the Mining Operators in Millstone Township For 2024
- 23-244 Resolution to Designate Official Newspapers Which will Receive Public Notices for 2024
- 23-245 Resolution to Report Additions and Deletions to the Fixed Assets
- 23-246 Resolution Authorizing Voiding of Checks and Adding Funds Back to Millstone Township Account
- 23-247 Resolution Authorizing 2024 Salaries for Union and Non-Union Employees
- 23-248 Resolution Adopting the Provisions of Chapter 48 (N.J.S.A. 52:14-17.38) Under Which a Public Employer May Agree to Pay for the SHBP and/or SEHBP Coverage of Certain Retirees
- 23-249 Resolution Authorizing Release of Performance Guarantees for Stavola Mine, (Block 39.01, Lots 21.04, 21.05 & 21.06)
- 23-250 Resolution General Comments & Recommendations to the 2022 Annual Audit

Motion to adopt Consent Agenda Resolutions 23-240 through 23-250 was moved by C/McLaughlin; second by C/Davis.

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky
NAYS: None ABSTAIN: None ABSENT: M/Ferro

TOWNSHIP COMMITTEE MINUTES:

1. Executive Meeting Minutes – December 6, 2023

Motion to adopt Executive Meeting Minutes of December 6, 2023 was moved by C/Zabrosky; second by C/Davis.

ROLL CALL VOTE:

AYES: C/McLaughlin, C/Zabrosky, C/Davis
NAYS: None ABSTAIN: DM/Morris ABSENT: M/Ferro

2. Regular Meeting Minutes – December 6, 2023

Motion to adopt Regular Meeting Minutes of December 6, 2023 was moved by C/McLaughlin; second by C/Davis.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, C/McLaughlin
NAYS: None ABSTAIN: DM/Morris ABSENT: M/Ferro

REPORTS FROM VARIOUS DEPARTMENTS FOR OCTOBER 2023:

Tax Collector	\$11,226,040.31
Clerks Report	\$ 504.00
Dog License	\$ 22.00

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Municipal Court	\$	6,983.05
Recreation	\$	
Construction	\$	119,787.00
COAH	\$	101,752.00
2023 Interest Revenue		

Motion to file was moved by C/McLaughlin; second by C/Zabrosky. All in Favor.

LIAISON REPORTS:

C/Zabrosky stated that the Board of Education reorganization meeting will be held on January 3, 2024 at 6PM. The Seniors had their holiday bus trip to Hunterdon Play House on Friday and thanked Kevin Abernethy and Amanda Salerno for all their assistance.

C/Davis stated that the Shade Tree Commission has some openings and if interested, please submit a Talent Bank Application.

DM/Morris stated that the Winter Wonderland was held on December 16, 2023 and thanked all the volunteers, DPW and Mike Fenlon. There are also openings on the Recreation Commission and if interested, please complete a Talent Bank Application. DM/Morris thanked Mike Fenlon and wished him well on his new endeavor. He was very liked by residents and the Recreation Commission.

NEW BUSINESS:

DM/Morris stated that the Millstone Township Reorganization Meeting will be held on January 3, 2024 at 7PM at 215 Millstone Road.

OLD BUSINESS: None.

COMMENTS FROM THE DAIS:

DM/Morris thanked Michael McLaughlin for serving on the Township Committee for the past three years and wished him well.

The Township Administrator discussed the recent rain storms and thanked DPW for doing a great job on trying to keep the roads open from the flooding and fallen trees. Notices were sent out to residents that have hazardous trees that need to be taken down and the hope is that these residents will take it seriously. The Township will be following up on the notices that were sent. Please register for Nixle notifications which lets you know of emergency situations and what roads are closed. Sign up for both text and email notifications.

C/Davis thanked Michael McLaughlin for all his contributions on the Township Committee and wished him the best.

C/McLaughlin thanked all and thought the three years flew by. It was a great learning experience.

PRIVILEGE OF THE FLOOR: (Limited to ½ Hour)

DM/Morris opens the meeting to the public at 8:15 p.m.

No public comment.

DM/Morris closes the meeting to the public at 8:16 p.m.

ADJOURNMENT:

Motion to adjourn was moved by C/McLaughlin; second by C/Davis. All in Favor.

Time Out 8:16 p.m.

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Audio of the meeting is available in the Municipal Clerks Office.

December 20, 2023 Township Committee Regular Meeting Minutes approved at a Township Committee meeting held on January 3, 2024.

Kathleen Hart, RMC
Municipal Clerk