

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR MAY 15, 2024

Deputy Mayor Morris calls the meeting to order 7:04 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the annual meeting notice which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 21, 2023.

ROLL CALL: Committeeperson Eric Davis – absent, Deputy Mayor Chris Morris – present, Committeeperson Tara Zabrosky – present, Committeeperson Jeff Ziner - present and Mayor Al Ferro - absent. Also, in attendance: Brian Chabarek, Esq. - Township Attorney, Kevin Abernethy – Township Administrator and Kathleen Hart - Municipal Clerk.

Resolution 24-126 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded was moved by C/Ziner; second by C/Zabrosky.

Municipal Clerk read Resolution 24-126 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded into the record.

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky, C/Ziner
NAYS: None ABSTAIN: None ABSENT: C/Davis, M/Ferro

Motion to adjourn Executive Session was moved by C/Ziner; second by DM/Morris. All in Favor.

Time In: 7:06 p.m.; Time Out: 7:58 p.m.

DM/Morris calls the regular meeting to order at 8:02 p.m. followed by a flag salute and a moment of silence.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

CORRESPONDENCE:

- 1. Letter received from The Watershed Institute, dated May 7, 2024 thanking Millstone Township for the grant donation of \$500.00 for the 2024 Stream Cleanup.

ORDINANCES:

SECOND READING

ORDINANCE 24-05 AN ORDINANCE AMENDING CHAPTER 5 (FEES), DELETING CHAPTER 16 (TRAILERS AND MOBILE HOMES) AND AMENDING CHAPTER 35 (LAND USE AND DEVELOPMENT REGULATIONS) OF THE REVISED ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends Chapter 5 (Fees), deletes Chapter 16 (Trailers and Mobile Homes) in its entirety, and amends Chapter 35 by amending standards for RV/Watercraft Storage, Trailer Storage, Outside Storage, and Mobile Home Provisions.

Affidavit of Publication Presented

DM/Morris opens the public hearing at 8:04 p.m.

Mark Biddle, 25 Halka Way, was able to complete and file his trailer permit application and thanked Nick and Dan from the Township, who he advised were very knowledgeable, professional and civil in helping him with his application.

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DM/Morris closes the public hearing at 8:05 p.m.
Motion to adopt Ordinance 24-05 was moved by C/Ziner; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Ziner, DM/Morris
NAYS: None ABSTAIN: None ABSENT: C/Davis, M/Ferro

SECOND READING

ORDINANCE 24-09 ORDINANCE ACCEPTING CONSERVATION EASEMENT FOR A PORTION OF BLOCK 24, LOT 6 LOCATED AT 455 HIGHWAY 33

EXPLANATORY STATEMENT: This Ordinance accepts a Conservation Easement for a portion of Block 24, Lot 6 upon completion of improvements and release of performance guarantees.

Affidavit of Publication Presented

DM/Morris opens the public hearing at 8:06 p.m.
No public comment.
DM/Morris closes the public hearing at 8:06 p.m.

Motion to adopt Ordinance 24-09 was moved by C/Zabrosky; second by C/Ziner.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Ziner, DM/Morris
NAYS: None ABSTAIN: None ABSENT: C/Davis, M/Ferro

RESOLUTIONS:

24-127 Resolution for Setting forth Reason for Delay of Introduction of Municipal Budget for 2024

Motion to adopt was moved by C/Ziner; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Ziner, DM/Morris
NAYS: None ABSTAIN: None ABSENT: C/Davis, M/Ferro

24-128 Introduction of the Municipal Budget for the Year 2024

Motion to adopt was moved by C/Zabrosky; second by C/Ziner.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Ziner, DM/Morris
NAYS: None ABSTAIN: None ABSENT: C/Davis, M/Ferro

Public Hearing to be held on June 19, 2024 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, NJ 08535

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

24-129 Payment of Vouchers – May 15, 2024

24-130 Resolution in Support of Designating the Township of Millstone as a Stigma-Free Community

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- 24-131 Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”
- 24-132 Resolution Appointing Part-Time Recycling Yard Operator – Lloyd Kromann
- 24-133 Resolution Appointing Part-Time Recycling Yard Operator – Geraldine Kromann
- 24-134 Resolution Appointing Affordable Housing Administrative Agent and Authorizing the Award of a Non-Fair and Open Contract for Professional Services
- 24-135 Resolution Authorizing Execution of Partial Release of Developer’s Agreement for Block 18.02, Lot 1 (Formerly Block 18.02, Lots 3, 4 and 5) and Known as 1 DeBaun Road

Motion to adopt was moved by C/Ziner; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky, C/Ziner
NAYS: None ABSTAIN: None ABSENT: C/Davis, M/Ferro

REPORTS FROM VARIOUS DEPARTMENTS FOR APRIL 2024:

Tax Collector	\$2,127,211.77
Clerks Report	\$ 1,729.00
Dog License	\$ 939.00
Municipal Court	\$ 6,757.60
Recreation	\$ 50,297.55
2024 Interest Revenue	

Motion to file was moved by C/Zabrosky; second by DM/Morris. All in Favor.

TOWNSHIP COMMITTEE MINUTES:

1. Regular Meeting Minutes – April 17, 2024

Motion to adopt was moved by C/Zabrosky; second by DM/Morris.

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky
NAYS: None ABSTAIN: C/Ziner ABSENT: C/Davis, M/Ferro

2. Executive Meeting Minutes – April 17, 2024

Motion to adopt was moved by C/Zabrosky; second by DM/Morris.

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky
NAYS: None ABSTAIN: C/Ziner ABSENT: C/Davis, M/Ferro

3. Regular Meeting Minutes – May 1, 2024

Motion to adopt was moved by C/Ziner; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky, C/Zabrosky
NAYS: None ABSTAIN: None ABSENT: C/Davis, M/Ferro

APPLICATION FOR A TRAILER PERMIT:

- 1. Application for 55 years of age and over for Block 43, Lot 7.01, 231 Woodville Rd. Paid required fee and received zoning officer approval.

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Motion to approve was moved by DM/Morris; second by C/Ziner. All in Favor.

2. Application for 55 years of age and over for Block 39.01, Lot 16.08, 25 Halka Way. Paid required fee and received zoning officer approval.

Motion to approve was moved by C/Zabrosky; second by C/Ziner. All in Favor.

3. Application for 55 years of age and over for Block 50, Lot 26, 30 Carrs Tavern Road. Paid required fee and received zoning officer approval.

Motion to approve was moved by DM/Morris; second by C/Ziner. All in Favor.

APPOINTMENTS TO BE MADE BY THE MAYOR

1. Zoning Board of Adjustment

BE IT RESOLVED, by the Mayor of the Township of Millstone that Lisa Arpaia is hereby appointed as a Regular Member to the Millstone Township Zoning Board of Adjustment to fulfill the unexpired term of Mary Beckish, term ending December 31, 2027.

BE IT FURTHER RESOLVED that Lloyd Cadigan is hereby appointed as an Alternate No. 1 member to the Millstone Township Zoning Board of Adjustment to fulfill the unexpired term of Lisa Arpaia, term ending December 31, 2025.

2. Office of Emergency Management

BE IT RESOLVED that Joseph Winowski is hereby appointed as a Member to the Office of Emergency Management to fulfill the unexpired term of Carl Sceusa, term expiring December 31, 2025.

LIAISON REPORTS:

C/Zabrosky stated that Monmouth County is now offering a Wellness Transportation Program. The program is designed to support Monmouth County residents by providing transportation services for essential needs such as doctor's appointments, pharmacy visits, health department events and access to food shopping and pantries. The flyer is posted on the Township website with more information.

C/Ziner announced that the Open Space Clambake is cancelled this year due to a lack of participation and sponsorship.

DM/Morris stated the following: Recreation Summer Camp trips will open up on Friday; the Flag Football program is able to have a team in each age group; the Summer Theater with Stagecoach Production will have two shows this summer on July 26th & 27th with rehearsals starting after Memorial Day; Soccer and Martial Arts are in the middle of their sessions; the Lacrosse program ends in two weeks and the Tennis Program will start up soon.

NEW BUSINESS: None

OLD BUSINESS: None

COMMENTS FROM THE DIAS:

DM/Morris made the following announcements:

Early Voting for the Primary Election will be held from May 29th through June 2nd with the two closest locations being Manalapan Township, Monmouth County Library Headquarters, 125 Symmes Drive and Upper Freehold

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Township, Hope Fire Company #1, 82 Route 526, Allentown. The Primary Election is June 4th from 6am – 8pm.

The Memorial Day Parade and Ceremony will be held on Monday, May 27th. The parade will begin at 9:15 a.m. and the Ceremony begins at 10 a.m. Please come and support the Veterans.

The Township Administrator wishes the MTFEE & PTO good luck with the Preakness event. Also, the Township is looking for Summer Help. Please contact the Township Administrator.

PRIVILEGE OF THE FLOOR: (Limited to ½ Hour)

DM/Morris opens the meeting to the public at 8:19 p.m.

No public comment.

DM/Morris closes the meeting to the public at 8:19 p.m.

ADJOURNMENT:

Motion to adjourn was moved by C/Zabrosky; second by C/Ziner. All in Favor.

Time Out 8:19 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

May 15, 2024 Township Committee Regular Meeting Minutes approved at a Township Committee meeting held on June 19, 2024.

Kathleen Hart, RMC
Municipal Clerk