

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR SEPTEMBER 4, 2024

Mayor Ferro calls the meeting to order 7:02 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the annual meeting notice which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 21, 2023.

ROLL CALL: Committeeperson Eric Davis – present, Deputy Mayor Chris Morris –present, Committeeperson Tara Zabrosky – present, Committeeperson Jeff Ziner - absent and Mayor Al Ferro - present. Also, in attendance: Zack Styczynski, Esq. - Township Attorney, Kevin Abernethy – Township Administrator and Kathleen Hart - Municipal Clerk.

Resolution 24-174 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded was moved by C/Zabrosky; second by C/Ziner.

Municipal Clerk read Resolution 24-188 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded into the record.

ROLL CALL VOTE:

AYES: C/Davis, DM/Morris, C/Zabrosky, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: C/Ziner

Motion to adjourn Executive Session was moved by C/Davis; second by C/Zabrosky. All in Favor.

Time In: 7:04 p.m.; Time Out: 7:56 p.m.

Mayor Ferro calls the meeting to order 8:00 p.m. followed by a flag salute and a moment of silence.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

ORDINACES:

SECOND READING

ORDINANCE 24-12 ORDINANCE VACATING DRAINAGE EASEMENTS FOR BLOCK 18.02, LOT 1 (FORMERLY BLOCK 18.02, LOTS 3, 4 AND 5)

EXPLANATORY STATEMENT: This Ordinance vacates the Drainage Easements recorded in the Monmouth County Clerk’s Office on May 25, 2010 in Book OR 8833, Page 5224 and Book OR 8833, Page 5215, since the Drainage Easements are no longer necessary in light of a new site plan approval with alternate stormwater management measures.

Affidavit of Publication Presented

Mayor Ferro opens the public hearing at 8:02 p.m.

No public comment.

Mayor Ferro closes the public hearing at 8:02 p.m.

Motion to adopt was moved by C/Davis; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky, C/Davis, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: C/Ziner

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR SEPTEMBER 4, 2024

SECOND READING  
ORDINANCE 24-13

ORDINANCE ACCEPTING CONSERVATION EASEMENTS FOR A PORTION OF BLOCK 24, LOT 4 LOCATED AT 457 HIGHWAY 33

EXPLANATORY STATEMENT: This Ordinance accepts a Conservation Easement for a portion of Block 24, Lot 4 upon completion of improvements and release of performance guarantees.

Affidavit of Publication Presented

Mayor Ferro opens the public hearing at 8:03 p.m.

No public comment.

Mayor Ferro closes the public hearing at 8:03 p.m.

Motion to adopt was moved by C/Davis; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, DM/Morris, M/Ferro

NAYS: None ABSTAIN: None ABSENT: C/Ziner

SECOND READING  
ORDINANCE 24-14

AN ORDINANCE AMENDING CHAPTER 7 (TRAFFIC), BY ADDING SECTION 7-20 (37 BURNT TAVERN ROAD) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance designates traffic regulations for 37 Burnt Tavern Road in accordance with Title 39.

Affidavit of Publication Presented

Mayor Ferro opens the public hearing at 8:04 p.m.

No public comment.

Mayor Ferro closes the public hearing at 8:04 p.m.

Motion to adopt was moved by DM/Morris; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/Davis, DM/Morris, C/Zabrosky, M/Ferro

NAYS: None ABSTAIN: None ABSENT: C/Ziner

SECOND READING  
ORDINANCE 24-15

AN ORDINANCE PROVIDING FUNDING FOR VARIOUS CAPITAL IMPROVEMENTS FOR THE TOWNSHIP OF MILLSTONE AND APPROPRIATING \$1,478,646.90 FOR SUCH PURPOSE

EXPLANATORY STATEMENT: This ordinance provides an appropriation of \$1,478,646.90 for various capital improvements and authorizes funding from the Capital Improvement Fund in the amount of \$1,478,646.90.

Affidavit of Publication Presented

Mayor Ferro opens the public hearing at 8:05 p.m.

No public comment.

Mayor Ferro closes the public hearing at 8:06 p.m.

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR SEPTEMBER 4, 2024

Motion to adopt was moved by C/Davis; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/Davis, DM/Morris, C/Zabrosky, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: C/Ziner

FIRST READING

ORDINANCE 24-16 AMENDMENT TO ORDINANCE NO. 23-20 AMENDING CHAPTER II (ADMINISTRATION) PAYROLL OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE BY FIXING SALARY RANGES OF THE TOWNSHIP OFFICIALS AND EMPLOYEES IN THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends the salary range for the Certified Municipal Financial Officer.

Motion to adopt was moved by DM/Morris; second by C/Davis.

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky, C/Davis, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: C/Ziner

Second reading and Public Hearing to be held on September 18, 2024 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTION:

24-178 A Resolution Consenting to the Proposed Monmouth County Water Quality Management (WQM) Plan Amendment

Motion to adopt was moved by C/Davis; second by DM/Morris.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, DM/Morris, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: C/Ziner

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

24-189 Payment of Vouchers – September 4, 2024

24-190 Resolution for Renewal of Membership in the Monmouth Municipal Joint Insurance Fund for a Three (3) Year Period, January 1, 2025 Through December 31, 2027

Motion to adopt was moved by DM/Morris; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, DM/Morris, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: C/Ziner

TOWNSHIP COMMITTEE MINUTES:

1. Regular Meeting Minutes – August 21, 2024

**MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR SEPTEMBER 4, 2024**

Motion to adopt Regular Meeting Minutes of August 21, 2024 was moved by C/Davis; second by C/Zabrosky.

**ROLL CALL VOTE:**

AYES: C/Davis, DM/Morris, C/Zabrosky, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: C/Ziner

**2. Executive Meeting Minutes – August 21, 2024**

Motion to adopt Executive Meeting Minutes of August 21, 2024 was moved by DM/Morris; second by C/Davis.

**ROLL CALL VOTE:**

AYES: DM/Morris, C/Zabrosky, C/Davis, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: C/Ziner

**APPLICATION FOR A CHARITABLE CLOTHING BIN:**

- 1. Clean House Recycling submitted a new application for a Charitable Clothing Bin to be located at 519 Route 33 (has received permission from owner).

Motion to approve was moved by DM/Morris; second by C/Davis with an All in Favor.

**LIAISON REPORTS:**

C/Zabrosky said that the first day of school is tomorrow and reminds residents that you need to stop for school buses that have flashing red lights. A procedure is in place and if you do not stop, you will be prosecuted.

DM/Morris announced that Millstone Day is scheduled for Sunday, September 8<sup>th</sup> from 12pm – 5pm at Millstone Park, 4 Red Valley Road. There will be live bands, inflatables, food trucks, amusement rides and over 40 local businesses and clubs. Please come out and enjoy the day.

M/Ferro stated that the Fire/EMS responded to 103 calls for the month of July which included 66 medical calls, 18 motor vehicle accidents, 19 fire calls and 55 transports to various hospitals. The day shift had 64 calls; night shift had 39 calls with 19 calls for mutual aid.

**NEW BUSINESS:** None

**OLD BUSINESS:**

M/Ferro made the following announcements:

- 1. Millstone Day – September 8, 2024, 12PM at Millstone Park, 4 Red Valley Road
- 2. Fall Brush Drop Off Dates – 10/19, 10/26, 11/2, 11/9 at 15 Baird Road, 8am – 1pm

**COMMENTS FROM THE DIAS:**

C/Davis is looking forward to Millstone Day and encourages all to come out and join your neighbors and friends.

The Township Administrator reminds residents to slow down as two separate incidents occurred in Millstone where minors were hit by cars while riding their bikes. The State troopers will be out to enforce speeding.

M/Ferro announced the passing of William “Bill” Zielenbach on July 31, 2024. The Mayor and Township Committee sends their condolences to the family.

**MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR SEPTEMBER 4, 2024**

PRIVILEGE OF THE FLOOR: (Limited to ½ Hour)

M/Ferro opens the meeting to the public at 8:15 p.m.

No public comment.

M/Ferro closes the meeting to the public at 8:16 p.m.

ADJOURNMENT:

Motion to adjourn was moved by C/Davis; second by DM/Morris with an All in Favor.

Time Out 8:17 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

September 4, 2024 Township Committee Regular Meeting Minutes approved at a Township Committee meeting held on September 18, 2024.

---

Kathleen Hart, RMC  
Municipal Clerk